

List of maximum API Score under different categories (Category I, II and III)

Instructions for Filling up Part B of the PBAS Proforma

Part B of the proforma is based on appendix-III, Table-1 of the UGC Regulations 2010 B (I) is based on API scoring for Category I of the Table. Details information for 2013-14 or assessment year is to be provided.

B (II) is based on Category II of the Table. Details information for 2013-14 or assessment year is to be provided.

B (III) is based on Category III of the Table. Details information for the entire assessment period is to be provided. The proforma is to be filled as per these tables and self-assessment scores given. For each category, even though several avenues of activities and their API scores are given provide choice/ opportunity to the teacher, maximum limit of scores that can be given or carried forward under each category/area is indicated in the Table-1 of the UGC Regulations.

The self-assessment scores are further to be based on the indicators activities given below:

Category – I: Teaching, Learning and Evaluation Related Activities

(i)	(a) Lectures/Seminars/Practical's/Tutorials/Contact classes taken should be based on verifiable records. No. score should be assigned if a teacher has taken less than 80% of the assigned classes. University may give allowance for period of leave where alternative teaching arrangements have been made. Maximum score of 50 if there is 100% performance.	Max Score: 50
	(b) If teacher has taken classes exceeding UGC norm, then two points to be assigned for each extra hour of classes / credit	Max. Score: 10
(ii)	Imparting of knowledge/instruction as per curriculum with the prescribed material /Text Book/ Manual etc. syllabus enrichment by providing additional resources to students. 100% Compliance=20 points.	Max. Score: 20
(iii)	Use of participatory and Innovative Teaching Learning Methodologies. Updating of Subject Content, Course Improvement etc.	
	Updating of course, design of curriculum. 5 per single course.	10
	Participatory & Innovative T/L Process with materials for problem based learning, case studies, Group discussions etc, (a) Interactive Courses: 5 points/each (b) Participatory Learning modules: 5 points/each (c) Case studies; 5 points/each	10
	Use of ICT in T/L process with computer-aided methods like PowerPoint / Multimedia / Simulation/software's etc. Use of any one of these in addition to chalk & board: 5 points	10
	Developing and imparting Remedial/Bridge Courses. Each activity: 5 points.	10
	Developing and imparting soft skills/communications and creations in music, performing and visual arts and other traditional areas. Each activity: 5 points.	10
	Developing and imparting specialized teaching-learning programmes in physical education, library; innovative compositions and creations in music performing and visual arts and other traditional areas. Each activity: 5 points.	10
	Organizing and conduction of popularization programmes/training courses in computer assisted teaching/web-based learning and e-library skills to students (a) Workshop/Training course: 10 points each (b) Popularization program: 5 points each	10
	Maximum Aggregate Limit	20
(iv)	Examination Related work	Max. Score
	College/University end semester/annual Examination work as per duties allotted. Invigilation Duties: 10 points; Evaluation of Answer Scripts: 5 points; Question Paper Setting: 5 points. 100% compliance=20 points	20
	College/University examination/Evaluation responsibilities for internal / continuous assessment work as allotted. 100% compliance =10 points.	10
	Examination work such as coordination, or flying squad duties etc. Maximum of 5 or 10 depending upon intensity of duty; 100% a compliance =10 points	10
	Maximum Aggregate Limit	25

Category – II: Co-curricular, Extension and professional Development Related Activities

(i)	Extension and Co-Curricular & Field based Activities	Max. Score
	Institutional Co-curricular activities for students such as field studies/educational tours, industry-implant training and placement activity. Each activity 5 points.	10
	Positions held/Leadership role played in organization linked with extension work and National service Scheme (NSS), NCC, NSO or any other similar activity. Each activity 10 points.	10
	Students and staff Related Cultural and Sports Programmes, Campus Publications. Departmental level 2 points, Institutional level 5 points	10
	Community work such as value of national Integration, environment, Literacy, democracy, socialism, Human rights, Peace, Scientific temper, flood or, drought relief, small family norms etc. Each activity 5 points.	10
	Maximum Aggregate Limit	20
(iii)	Contribution to Corporate Life and Management of the Institution	Max. Score
	Contribution to Corporate life in University/College through meeting, popular lectures, subject related events, articles in college magazine and University volumes. 2 points each.	10
	Institutional Governance responsibilities like, Vice principal, Dean director, Warden, Bursar, School Chairperson, IQAC Coordinator. 10 point each.	10
	Participation in committees concerned with any aspect of departmental or institutional management such as admission committee, campus development, library committee 5 points each.	10
	Responsibility for, or participation in committee for students welfare, Counseling and Discipline 5 points each.	10
	Organisation of Conference/Training as Chairman/Organization Secretary/Treasurer ; (a) International: 10 points (b) National/regional: 5 points (c) As member of the organization committee: 1 point each	10
	Maximum Aggregate Limit	15
(iv)	Professional Development related Activities	Max. Score
	Membership in Profession related committee at state and national level (a) At national level: 3 points each (b) At site level: 2 points each	10
	Participation in subject associations, conferences, seminars without paper presentation Each activity: 2 point	10
	Participation in short term training courses less than one week duration in educational technology, curriculum development, professional development, examination reforms, and Institutional governance. Each activity: 5 points.	10
	Membership/Participation in State/ Central Bodies/Committees on Education, Research and national Development. 5 points each.	10
	Publication of articles in newspapers, Magazines or other publications (not covered in category 3); radio talks; television programmes. 1 point each.	10
	Maximum Aggregate Limit	15

Category – III: Research and Academic Contributions

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between university and colleges. The self-assessment score will be based on verifiable criteria and will be finalized by the screening/selection committee

Serial No.	APIs	Engineering/ Agriculture/ Veterinary Science/ Medical Sciences/ Sciences	Faculties of Languages Arts/Humanities/Social Sciences/Library/ Physical Education/Management	Maximum Score
III (A)	Research Papers published in:	Refereed Journals*	Refereed Journals*	15/ publication
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	10/publication
		Conference proceedings as full papers, etc. (Abstracts not to be included)	Conference proceedings as full papers, etc. (Abstracts not to be included)	10/ publication
		Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters in knowledge based volumes in Indian/National level publishers with ISBN /ISSN numbers and with numbers of national and international directories	5 / Chapter
III (B)	Research Publications (books, chapters in books, other than refereed journal articles) Note: The API for joint publications will have to be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, the first / Principal author and the corresponding author / supervisor / mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all other authors.	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 /sole author, 10 /chapter in an edited book
		Subjects Books by National level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	25 /sole author, and 5/ chapter in edited books
		Subject Books by other local publishers with ISBN/ISSN numbers.	Subject Books by other local publishers with ISBN/ISSN numbers.	15 / sole author, and 3 / chapter in edited books
		Chapters contributed to edited knowledge based volumes published by International publishers	Chapters contributed to edited knowledge based volumes published by International publishers	10 /Chapter
		Chapters in knowledge based volumes by Indian National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	Chapters in knowledge based volumes by Indian National level publishers with ISBN/ISSN numbers and with numbers of national and international directories	5 / Chapter

*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) indexed journals - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 25 points

III (C)	Research Projects			
III (C) (i)	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above Rs. 30 lakhs	Major Projects amount mobilized with grants above Rs. 5 lakhs	20 /each Project
		(b) Major Projects amount mobilized with grants above Rs. 5 lakhs up to 30 lakhs	Major Projects Amount mobilized with minimum of Rs. 3 lakhs up to 5 lakhs	15 /each Project
		(c) Minor Projects amount mobilized with grants above Rs. 50,000 up to Rs. 5 lakhs	Minor Projects amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakhs	10/each Project
III (C) (ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs. 10 lakhs	Amount mobilized with minimum of Rs. 2 lakhs	10 per every Rs. 10 lakhs and Rs. 2 lakhs. respectively
III (C) (iii)	Completed projects: Quality Evaluation	Completed project Report (Acceptance from funding agency)	Completed project report (Accepted by funding agency)	20 /each major project and 10 / each minor project
III (C) (iv)	Projects Outcome / Outputs	Patent/Technology transfer/ Product/Process	Major Policy document of Govt. Bodies at Central and State level	30 / each national level output or patent and 50 /each for International level
III (D)	Research Guidance			
III (D) (ii)	MPhil	Degree awarded only	Degree awarded only	3/each candidate
III (E)	PhD	Degree awarded	Degree awarded	10/each candidate
III (E) (i)		Thesis submitted	Thesis submitted	7/each candidate
III (E) (ii)	Training Courses and Conference /Seminar/Workshop Papers			
	Refresher courses, Methodology workshops, Training, Teaching-Learning-Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20 each
		(b) One week duration	(b) One week duration	10 each
III (E) (iv)	Papers in Conferences/ Seminars/ Workshops etc.**	Participation and Presentation of research papers (oral/poster) in	Participation and Presentation of research papers (oral/poster) in	
		a) International conference	a) International conference	10 each
		b) National	b) National	7.5 each
		c) Regional/State level	c) Regional/State level	5 each
	d) Local -University/College level	d) Local -University/College level	3 each	
Invited lectures or presentations for conferences/ / symposia	(a) International	(a) International	10 each	
	(b) National level	(b) National level	5 each	

** If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (III (A)) and not under presentation (III (E) (ii)).