



NOWGONG GIRLS' COLLEGE

Re-Accredited at A Grade (2nd Cycle) by the
National Assessment and Accreditation Council



CRITERIA 6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.2.1: The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc.



Submitted to
The NAAC for 3rd Cycle of Assessment and Accreditation

PLANNING BOARD

Submitted to the NAAC for 3rd Assessment Cycle of Assessment & Accreditation



NOWGONG GIRLS' COLLEGE

Re-accredited at A Grade by the NAAC (2nd Cycle)

PLANNING BOARD

The Planning Board of the College plans for future actions for the development and takes prompt action to deal with the challenges. The Board works on determining the future requirements of the College. The success of the College depends on the activity of the Planning Board.

The Planning Board consists of the following members:

1. Dr. Balin Kumar Bhuyan, Principal (Chairperson)
2. Mrs. Kalpana Bhattacharjya, Vice-Principal (Member)
3. Mr. Ranjit Barua, Coordinator, IQAC (Member)
4. Dr. Amiya Pator, Associate Professor & HOD, Department of Assamese (Member)
5. Mr. Munin Borah, Assistant Professor, Department of History (Member)
6. Dr. Kishore Kumar Sarmah, Librarian (Member)
7. Mr. Binod Goswami, Assistant Professor, Department of Economics (Member)

LINK: https://nowgongirlscollege.edu.in/planning_board.php

Date 23/03/2017

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Date	/ /

Time - 11:30 am

Proceedings of the meeting of Project Monitoring Unit Rastriya Uchatar Siksha Abhijan (RUSA)

Members Present:

Signature

1. Dr. Balin Kumar Bhuyan

[Signature]
23/03/17

2. Mr. Gautam Kr. Goswami

[Signature]
23/3/2017

3. Mr. Lalit Borbora

[Signature]

4. Mr. Rajiv Dev Nath

[Signature]
23/03/17

5. Executive Engineer, PWD division
Nagaon

[Signature]
Executive Engineer, PWD
Nagaon Building Division
Tina Sharma.

6. Miss Tina Sharma

7. Miss Darshana Saikia

Darshana Saikia

The meeting was presided by the Principal of Nowgong Girls' College Dr. Balin Kumar Bhuyan.

The meeting has offered thanks to the Executive Engineer, PWD building division for his initiative in preparing the estimates of the proposed building to be constructed under the RUSA fund.

The Principal informed that two estimates have been prepared

① Construction of Ground Floor for Seminar Hall with an estimated amount Rs 38,28,000/-

C.T.C.

[Signature]

Principal

Nowgong Girls' College
Nagaon, Assam

② Construction of class room at 1st floor and 2nd floor with an estimated amount Rs 31,72,000/-

The meeting thanked Principal for his effort in obtaining Technical Sanction of the estimates from

the Chairman, Project Monitoring Unit, Nagaon Assam. CAD Authority

Katimani Nowgong on 24/02/17

Principal informed the members that the tender & notices were served in two daily newspapers on 03/03/17, along with College Website and notice boards.

5 Altogether 8 (eight) numbers of tender papers were issued during 04/03/17 and 06/03/17 for the two works.

6 (Six) ~~the~~ ~~total~~ numbers of tender papers ^{were} submitted ~~was~~ till 2pm on 08/03/17. Tenders were opened at 3-30pm on the same day in presence of members of Project Monitoring Unit and along with some teachers and officials. The comparative statements were prepared by the officials of the PWD Building division. As per technical advice from the Executive Engineer work orders have been issued to the lowest bidders.

15 ① Nabarun Bhattacharyya - Construction of Ground floor of Seminar Hall

② Monjoyoti Sharma - Construction of 1st floor and 2nd floor.

20 Members participated in laying of foundation stone of the proposed building.

25 C.T.C.
Principal
Nowgong Girls' College
Nagaon-2, Assam

Date 15.05.17

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Date	/ /

Proceeding of the meeting of the Project Monitoring Unit, Rashmiya Uchatar Siksha Abhiyan (RUSA)

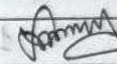
Members Present:

Signature

1. Dr. Barin Kr. Bhuyan



2. Mr. Lalit Barbor



3. Mr. Rajen Duttarth



4. Technical Member



5. Miss Tina Sharma

Tina Sharma

6. Miss Darshana Saikia

Darshana Saikia



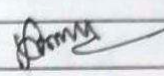

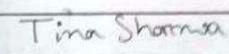
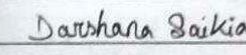
The meeting was presided over by the Principal of Nongang Girls College Dr. Barin Kr. Bhuyan. The meeting expressed satisfaction on the progress of the construction work of the new building under RUSA. It has been decided that the ground floor of the building should be provided with state of the Art facilities for holding seminar, conference etc.

The meeting decided to pay the bill of the Contractor, Mr Nabarun Bhattacharyya of an amount of Rs 8,92,011/- (Eight lac ninety two thousand and eleven rupees). Mr Tirthajyoti Ujir has been asked to do the needful to do for payment through P.F.M.S.

C.T.G.
Principal
Nongang Girls College
Nagaon, Assam

Proceeding of the meeting of the Project Monitoring Unit (P.M.U) of Rashtriya Uchchatar Shiksha Abhiyan (RUSA)..

Members Present:

1. Dr. Balin Kumar Bhuyan 
2. Mr. Rajan Dev Nath 
3. Mr. Lalit Barbora 
4. Technical member 
5. Miss Tina Sharma 
Tina Sharma.
6. Miss Darshana Saikia 
Darshana Saikia

The meeting was presided over by the Principal Dr. Balin Kumar Bhuyan in the conference room of the Principal.

The meeting expressed deep concern over the prevailing weather in respect of construction work as there has been a lot of rain and waterlogging on the construction site.

In view of visit of the Adviser to the Education Minister, Dr. Mihir Kanti Choudhury and the submitted declaration by the Principal and President of Governing Body that the utilization of the released money before 15th of September 2017, the meeting decided that the following works have to be carried out immediately to utilize the sanctioned money.

- (1) Increasing the height of Existing Boundary Wall
- (2) Construction of an overbridge connecting the RUSA building and the Administration building
- (3) Construction of two cattle bridge and a chawkidar shed.
- (4) Internal interlocking concrete Block pavement on the campus with cement paver block.

The estimates should be prepared immediately with the help of the Public Works Department and technical sanctions should be done immediately.

The Principal has been asked to do the tender process after getting the technical sanction order.

The meeting also decided to procure equipments for quick utilization of the fund.

The meeting stressed need for purchasing the required laboratory equipments for opening of the Science Stream in Degree level.

C.T.C. level.

Principal
Nowgong Girls' College
Nagaon :: Assam

The meeting has decided to pay the bill of Rs 19,15,029/- (Nineteen lac. fifteen thousand and twenty nine rupees) to Mr. Nabarun Bhattacharyya for the construction work of

Date: / /

The meeting asked the Contractor Mr. Narbarun Bhattacharyya to complete the Grand floor construction so that the 1st floor could be constructed immediately.

C.T.C.

Principal

Nowgong Girls' College
Nagaon :: Assam

Date 15.09.17

Proceeding of the meeting of the Project Monitoring Unit (P.M.U) of Rashira Uchchatar Siksha Abhiyan

Members Present:

1. Dr. Balin Kumar Bhuyan

Signature

[Signature]

2. Mr. Rajan Dev Nath

[Signature]

3. Mr. Lalit Barbora

[Signature]

4. Technical Member

[Signature]

5. Miss Tina Sharma

Tina Sharma

6. Miss Darshana Saikia

Darshana Saikia

The meeting was presided over by the Principal, Dr. Balin Kumar Bhuyan in the Principal's chamber.

The meeting discussed the ongoing construction work under RUSA and expressed satisfaction over the progress of the work. The utilization of the sanctioned amount could be made on time as per the declaration made by the Principal and the President G.B. of Newgong Girls College.

C.T.C.

Principal
Newgong Girls College
Nagabon, Assam

The meeting decided to pay the following

(1) Nabaren Bhattacharya
A.P. Enterprise (Campus Development) - Rs. 15,57,60/-

7.70225/-

3. Monyote Sharma (187910810 and 71081) - [10497689]

4. A.P. Enterprises (Equipment) - Rs 7,27,895/-

The meeting asked Mr. Tinku Tyagi to do
the needful for payment of the bills of
bills through PMFS.

G.T.C.
Principal
Nowgong Girls' College
Nagaon :: Assam

Date 15.11.17

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Date	

Proceeding of the meeting of the Project Monitoring Unit (PMU) of Rashtriya Uchchatar Siksha Abhiyan (RUSA)

Members Present:

Signature

1. Dr. Balin Kumar Bhuyan

2. Mr. Lalit Borborra

3. Mr. Rajen Dey Nath

4. Technical Member

5. Miss Tina Sharma

Tina Sharma

6. Mrs Sarshana Saitia

Sarshana Saitia

The meeting was presided over by the Principal Dr. Balin Kumar Bhuyan on the Principals Conference.

The meeting expressed satisfaction over the timely submission of the utilization of the fund sanctioned by RUSA.

The meeting requested the contractor Mr Manojit Sharma for early completion of the construction work of the 1st floor and the 2nd floor of the RUSA.

The meeting decided to pay the bills of the following

C.T.C. Vaidya
Principal
Nowgong Girls College
Nagaon, Assam

- | | | |
|---|-------------------------------------|----------------|
| ① | Nabaran Bhattacharyya (Grand floor) | Rs 10,15,167/- |
| ② | Manojit Sharma (1st & 2nd floor) | Rs 3,49,894/- |
| ③ | " " | Rs 9,61,238/- |
| ④ | Orator Aluminium (Equipment) | Rs 7,36,701/- |

Date / /

The meeting requested to all the contractors to carry on their construction work as RUSA has been timely sanctioning the money.

C.T.C.

Principal
Nowgong Girls' College
Nagaon :: Assam

Signature of Captain Rongliu

Date 05.07.18

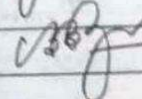
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Date	7

Proceeding of the meeting of the Project Monitoring Unit of Rashtriya Uchchatar Shiksha Abhiyan

Members Present:

Signature

1. Dr. Babu Kumar Bhuyan



2. Mrs Rita Kalita



3. Mr. Lalit Barbar



4. Mr. Rajardev Nath



5. Miss Tina Sharma

Tina Sharma

6. Miss Darshana Saikia

Darshana Saikia

7. Technical member



The meeting was presided over by the Principal, Nongong Girls' College in the Principal's chamber. The meeting expressed satisfaction over the release of Rs 50,00,000/- by state Unit of RUSA.

The meeting decided to pay the following bills.

1. Maniyoti Sharma (1st floor) - Rs 3,204/12/-
2. Maniyoti Sharma (2nd floor) - Rs 4,91569/1/-
3. Campus Development - Rs 2,12,396/-
4. Oxygen Aluminium - Rs 11,13,817/1/-

C.T.C.

Principal

Nongong Girls' College
Nagaon - Assam

Class & Lab
Construction

Finalization of External and
NIT Thiruv

30/08/18

Proceeding of the meeting of the Project Monitoring Unit (PMU) of Rashtriya Uchchatar Shiksha Abhiyan.

Members Present:

1. Dr. Balin Kumar Bhuyan

Signature
Vijay

2. Mrs Rita Kalita

Ris

3. Mr. Lalit Barbor

Signature

4. Mr. Rajen Devnath

Signature

5. Technical Member

Signature

6. Mrs Tina Sharma

Tina Sharma

7. Mrs Sarshana Saikia

Sarshana Saikia

The meeting was presided over by the Principal, Nowgong Girls' College at principal's chamber.

The meeting expressed satisfaction over the progress of the works under RUSA. The meeting decided to pay the following bills.

1. A.P. Enterprise (Equipment) → Rs 70,388/-
2. Oyster Aluminium → Rs 92760/-
3. B.D. Enterprise (Equipment) → Rs 52,970/-
4. Oyster Aluminium → Rs 415244/-
5. Campus Development → Rs 9,59,319/-
6. Nabarun Bhattacharyya (Renovation of class room) → Rs 851210/-
7. Nabarun Bhattacharyya (Renovation of Canteen) → Rs 191,944/-

C.T.C.

Principal

Nowgong Girls' College
Nagbong II Assam

Date: 15/11/2018

**Proceeding of the meeting of the Project Monitoring Unit(PMU) of
Rashtriya Uchchatar Sikha Abhiyan at Nowgong Girls' College, Nagaon**

Member Present:

Signature

1. Dr. Balin Kumar Bhuyan, Principal
 2. Mrs. Rita Kalita, Vice-Principal
 3. Mr. Rajen Debnath, Associate Professor, Member
 4. Mr. Lalit Borbora, Associate Professor, Member
 5. Dr. Sanjita Singha, Associate Professor
 6. Miss. Tina Sharma , student, Member
- [Handwritten signatures and dates are present next to the list items. For example, next to item 1 is a signature and '15/11/18'. Next to item 6 is a signature and '15.11.18'.*

The meeting was presided over by the Principal, Nowgong Girls' College at Principal's Conference Room in presence of members of the physical inspection team of RUSA state unit Mr. Dhrubajyoti Bordoloi, Programme officer and Mr. Achutananda Sarma, Accounts officer .

The meeting expressed satisfaction over the progress made on the construction work using the RUSA Fund. The meeting also pleased to show the various papers related to the construction work and purchasing items to the inspection team. The PMU members and the inspection team inspected the sites of construction, completed buildings and the laboratory equipments. The college has completed the new construction and some work of renovation and up-gradation as well as campus development are in progress.

C.T.C.
[Signature]
Principal
Nowgong Girls' College
Nagaon : Assam

08/08/19

Proceeding of the meeting of the Project Monitoring Unit (P.M.U) of Rashtriya Uchchatar Shiksha Abhiyan (RUSA)

Members Present:

1. Dr. Balu Kr. Bhuyan

[Signature]

2. Mrs Rita Kalita

3. Mr. Lalit Barbor

[Signature]

4. Mr. Rajen Debnath

[Signature]

5. Miss Upasana Nath

Upasana Nath

The meeting was presided over by the Principal, Nowgong Girls' College at Principal's Chamber. The meeting expresses satisfaction over release of Rs 45,00,000/- (forty five lakh) to Nowgong Girls' College as a fresh grant under RUSA. This grant will be utilized for payment of renovation work of laboratory and class room, Campus development, Canteen, library books and sports equipments.

As the tenders were floated for supply of library books and creation of sports facilities, the meeting decided to place order to the lowest bidders for these two items.

Based on the low rate in the tenders the following to it lowest bidder

① Supply of books — Ms B. B. Eterpriza

C.T.C.
[Signature]
Principal
Nowgong Girls' College
Nagaon :: Assam

② Creation of Sports facility - Mr. B. B. Talpade

The Principal was advised to do the remaining work as quickly as possible so that timely completion can be done.

C.T.C.

Principal

Nongst College
Nagaon, Assam

15/09/19

Proceeding of the meeting of the Project Monitoring Unit (PMU) of Rashtriya Uchchatar Shiksha Abhiyan (RUSA)

Members Present:

1. Dr. Balin Kr. Bhuyan
2. Mrs Rita Kalita
3. Mr. Lalit Barbar
4. Mr. Rajan Dewtrath
5. Miss Upasana Nath

15/09/19
Principal
Nowgong Girls' College
Nagaon

The meeting was presided over by the Principal, Nowgong Girls' College at Principal's Chamber.

The meeting expressed satisfaction over timely completion of the works and supply of materials of the RUSA fund. The meeting decided to pay the bills of the ~~ex~~ contractors as follows:

1. Nabarun Bhattachayya Rs 766466/-
2. Nabarun Bhattachayya Rs 648790/-
3. Nabarun Bhattachayya Rs 4664/-
4. Nabarun Bhattachayya Rs 338046/-
5. Nabarun Bhattachayya Rs 1234388/-
6. B. B. Books Rs 1100000/-
7. B. B. Enterprise Rs 400000/-

C.T.C.

Principal
Nowgong Girls' College
Nagaon :: Assam