



# NOWGONG GIRLS' COLLEGE

Re-Accredited at A Grade (2nd Cycle) by the  
National Assessment and Accreditation Council



## CRITERIA 6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.4.1: Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ non-government organizations) and it conducts financial audits regularly (internal and external)



Submitted to  
The NAAC for 3rd Cycle of Assessment and Accreditation

# SEMINAR GRANTS

Submitted to the NAAC for 3rd Assessment Cycle of Assessment & Accreditation



**NOWGONG GIRLS' COLLEGE**

Re-accredited at A Grade by the NAAC (2<sup>nd</sup> Cycle)





भारतीय सामाजिक विज्ञान अनुसंधान परिषद्  
(मानव संसाधन विकास मंत्रालय)  
INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH  
(Ministry of Human Resource Development)

F. No. 1-15/2016-17 (ICSSR) Fin.  
April 22<sup>nd</sup>, 2019

NOTIFICATION

ICSSR has decided to adopt Expenditure, Advance and Transfer (EAT) Module on the direction of Ministries of Finance and Human Resource Development, Government of India to ensure complete tracking of funds released and expenditure upto the last mile implementing agency, under all the schemes being implemented by the ICSSR.

All the implementing agencies of ICSSR Scheme, Central Sector Schemes will mandatorily use EAT Module with immediate effect failing which no further funds will be released to the agencies.

It is to take immediate actions on the following issues:

1. Implementation of EAT module in Regional Centres / Universities/ Institutions/ Colleges funded by ICSSR be ensured w.e.f. FY 2019-20.
2. Bank Account(s) registered under PFMS for ICSSR scheme (0877) **will not be registered** for any other funding agency. This Account(s) shall exclusively be used for ICSSR scheme only, failing which Council will not release any further grant to the beneficiary Institutions.
3. Bank Account must be in the full name of the Institution, for eg. **Jawaharlal Nehru University (ICSSR-0877)**.
4. Implementing agencies who are already registered on PFMS need to add the Scheme Code 0877 and for funding agency, select **ICSSR** as funding agency (not Central Govt or State Govt.) and inform us on mail id given below along with mandate form attached.

(Naresh Saini)

Deputy Chief Finance Officer

C.T.C

Principal  
Jowgong Girls' College  
Nagaon (Assam)

For any query you may contact

1. Ms. Suchitra, SO finance, ICSSR, Tel:- 011-26711471 Email : [icssrfin.nd@gmail.com](mailto:icssrfin.nd@gmail.com)
2. Sh. S. Francis, Senior Accounts Officer, PFMS, Mob. 9811862853, email:- [cpsms.f@gmail.com](mailto:cpsms.f@gmail.com)

Copy to:-

All Programme Divisional Heads



INDIAN COUNCIL OF SOCIAL SCIENCE RESEARCH  
(Ministry of Education)  
Post Box No. 10528, Aruna Asaf Ali Marg,  
New Delhi-110067  
Fax: 91-11-26712832  
Website: www.icssr.org



F.No. ICSSR-NIS/AKAM/2nd/17/2022-23

Dated: 26.07.2022

The Principal  
Nowgong Girls' College  
Haibargaon, Nagaon  
Assam-782002

**Sanction Order**

Subject: Sanction of Rs. 2,50,000/- for organizing a national seminar on "Environment, Livelihoods, and Self-Reliance (Atmanirbharta) with special reference to North-East India" under the theme of Azadi Ka Amrit Mahotsav.

Dear Sir,

In supersession of the Council's letter dated 13.07.2022 on the above subject, it is hereby accorded for the payment of Rs. 2,50,000/- (Rupees two lakh fifty thousand only) to meet the expenditure on the above-mentioned seminar organized by Dr. Nazneen Akhtar held during 15-16 September, 2022.

The sanctioned amount will be released in two instalment as follows:

First instalment	Rs.	1,87,500/-
Second instalment	Rs.	62,500/-
Total	Rs.	2,50,000/-

The first instalment of Rs. 1,87,500/- will be released on receipt of the grant-in-aid bill & PFMS Form (copy enclosed) duly signed and stamped by the Competent Authority of the Institution/University/College.

The second instalment of Rs. 62,500/- will be released on receipt of the following documents that may please be submitted within two months after holding the seminar:

I. Two complete sets of Reports (hard bound copies) of the seminar/Conference that should necessarily constitute of the following:

- The List of the Actual Participants of the seminar.
- The exact titles & presenters of each of the session.
- 2-3 paragraphs write-up on seminar topic.
- Proceedings of Seminar.
- A note on the contribution of the seminar to the existing body of research.

II. The audited head-wise statement of accounts and utilization certificate in GFR (form 12A) (copy enclosed) for the entire expenditure incurred from the sanctioned amount. Both these needs to be duly certified by the Convener, Registrar/Principal, and the Finance Officer in case of the Central University or the Chartered Accountant in case of other institutions.

CTC  
Principal  
Nowgong Girls' College  
Nagaon (Assam)

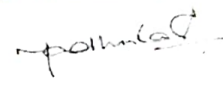
Kindly ensure that the Utilization Certificate and the Statement of Expenditure must be duly verified and properly stamped by the Principal/Registrar/Head of the Institution and the Finance Officer/Chartered Accountant as the case may be.

The above documents are mandatory requirement to settle the account and enable us to release the final installment.

The following are the other conditions that shall be complied with:

- The financial assistance should be utilized for the purpose for which it has been sanctioned.
- A part of the assistance is to be utilized for publication of the proceedings of the seminar
- On International travel (not more than 25% of the total budget) is to be allocated.
- Obtaining MEA Clearance wherever necessary is the responsibility of the organizers
- The amount sanctioned herein is to be utilized on the proposed conference only within the stipulated period.
- Any amount of the assistance remaining unspent during the current financial year shall be refunded to the ICSSR immediately after completion of the seminar/conference. If the organization do not refund the amount in time, it will be required to refund the amount of the grant with interest thereon @ 10% per annum from the date of release of grant from ICSSR.
- As per the directives from the Government of India, all the payment are to be made by e-payments only. Kindly furnish the information in the PFMS form duly verified by the administrative head of the Institution/University & College after ensuring that the account has been linked with the ICSSR.

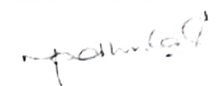
The expenditure will be debited to the budget head  
"General (OH31) NIS- (National & International Seminars)".


  
(Mahesh P. Madhukar)  
Deputy Director (NIS)  
For Member Secretary

Copy for information and necessary action to:

1. Dr. Nazneen Akhtar  
Assistant professor  
Department of Geography  
Nowgong Girls' College  
Haibargaon, Nagaon,  
Assam-782002

2. Finance Branch is requested to transfer amount of Rs. 1,87,500/-  
as per the PFMS details given and place it on the file.

  
(Mahesh P. Madhukar)  
Deputy Director (NIS)  
For Member Secretary

**C.T.C**  
  
Principal  
Nowgong Girls' College  
Nagaon (Assam)



FD Dairy No:  
 Dated:

No.F. 8-23/Sem/conf/NERO/2015-16/65

To  
 The Accounts Officer  
 University Grants Commission  
 North Eastern Regional Office, Guwahati – 781 006

Date: 31 MAR 2017

Subject: Release of Grants to Nowgong Girls' College, Haibargaon, Nagaon - 782 001, Dist. – Nagaon, Assam for the year 2016-17 under Plan in respect of Seminar/Conference/Workshop entitled "Swami.....teaching" conducted by the college.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs. 1,01,600/- (Rupees One Lakh One Thousand Six Hundred) only as 1st Installment for the year 2016-17 towards the scheme of Seminar/Conference/Workshop to the Principal, Nowgong Girls' College, Haibargaon, Nagaon - 782 001, Dist. – Nagaon, Assam for the year 2016-17 (Plan / Non-Plan) expenditure to be incurred during 2016-17.

Name of the Item	Category Wise Percentage	BE/R E (Rs.)	Allocation (Rs.)	Grant already sanctioned (Rs.)	Grant now being sanctioned (Rs.)	Unspent balance if any / adj. (Rs.)	Balance grant (Rs.)
Seminar/Conference/Workshop	Gen (76%)		96,520/-	-	77,216/-	-	19,304/-
	SC (16%)		20,320/-	-	16,256/-	-	4,064/-
	ST (8%)		10,160/-	-	8,128/-	-	2,032/-
	Total:		1,27,000/-	-	1,01,600/-	-	25,400/-

- The sanctioned amount is debitable to Head of Account 3 (D) 40 [2552.00.13 02.01.31 & 35] and is valid for payment during the financial year 2016-17 only.
- The amount of the grant shall be drawn by the Drawing and Disbursing Officer, University Grants Commission NERO, Guwahati on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

a.	Details (Name & Address) of Account Holder: Principal:	Nowgong Girls' College, Haibargaon, Nagaon - 782 001, Dist. – Nagaon, Assam
b.	Account No:	36208028719
c.	Name & Address of Branch:	State Bank of India, Bazar Branch, Nagaon
d.	MICR Code of Branch	782002108
e.	IFSC Code	SBIN0016523
f.	Type of Account: SB/Current/Cash Credit	SB

- The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed Proforma submitted by the University / College / Institution.

*Dr. M. M. M.*  
 22/3/17

FD Dairy No:  
 Dated:

No.F. 8-155/Sem/conf/NERO/2015-16/645

31 MAR 2017

To  
 The Accounts Officer  
 University Grants Commission  
 North Eastern Regional Office, Guwahati - 781 006

Date:

Subject: Release of Grants to Nowgong Girls' College, Haibargaon, Nagaon - 782 001, Dist. - Nagaon, Assam for the year 2016-17 under Plan in respect of Seminar/Conference/Workshop entitled "Migration ..... North-East" conducted by the college.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs. 1,20,000/- (Rupees One Lakh Twenty Thousand) only as 1st Installment for the year 2016-17 towards the scheme of Seminar/Conference/Workshop to the Principal, Nowgong Girls' College, Haibargaon, Nagaon - 782 001, Dist. - Nagaon, Assam for the year 2016-17 (Plan / Non-Plan) expenditure to be incurred during 2016-17.

1.

Name of the Item	Category Wise Percentage	BE/R E (Rs.)	Allocation (Rs.)	Grant already sanctioned (Rs.)	Grant now being sanctioned (Rs.)	Unspent balance if any / adj. (Rs.)	Balance grant (Rs.)
Seminar/Conference/Workshop	Gen (76%)		1,14,000/-	-	91,200/-	-	22,800/-
	SC (16%)		24,000/-	-	19,200/-	-	4,800/-
	ST (8%)		12,000/-	-	9,600/-	-	2,400/-
	Total:		1,50,000/-	-	1,20,000/-	-	30,000/-

- The sanctioned amount is debitable to Head of Account 3 (D) 40 [2552.00.13102.01.31 & 35] and is valid for payment during the financial year 2016-17 only.
- The amount of the grant shall be drawn by the Drawing and Disbursing Officer, University Grants Commission NERO, Guwahati on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

a.	Details (Name & Address) of Account Holder:	Nowgong Girls' College, Haibargaon, Nagaon - 782 001, Dist. - Nagaon, Assam
b.	Principal:	36208028719
c.	Account No:	State Bank of India, Bazar Branch, Nagaon
d.	Name & Address of Branch:	782002108
e.	MICR Code of Branch	SBIN0016523
f.	IFSC Code	SB
	Type of Account: SB/Current/Cash Credit	

- The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed Proforma submitted by the University / College / Institution.

Accountant  
 07/07/17

30/3/17

C.T.C

Principal  
 Nowgong Girls' College  
 Nagaon (Assam)



शिक्षा मंत्रालय, भारत सरकार  
Ministry of Education, Govt. of India

पूर्वोत्तर क्षेत्रीय कार्यालय/North Eastern Regional Office

हाउसफेड परिसर/Housefed Complex

बेलतला-बशिष्ठ रोड / Beltola- Bashaista Road

गुवाहाटी/Guwahati-781004

Phone: 0361- 2267721 (O) Fax: 0361-2267054

E-mail:ugcnero2019@gmail.com, Website:www.ugc.ac.in

ढायरी क्रमांक/Dy No. 19  
सेवा अर्जा (गुवाहाटी), पूर्वोत्तर क्षेत्रीय कार्यालय, गुवाहाटी  
A.O. (UGC/NERO, Guwahati)

FD Dairy No:

No.F. 8-142/Sem/Conf/NERO/2014-15/12

Date 30 MAR 2022

To  
The Accounts Officer  
University Grants Commission  
North Eastern Regional Office, Guwahati – 781 006

Subject: Release of Grants to Nowgong Girls' College, Haibargaon, Nagaon - 782 001, Dist. – Nagaon, Assam for the year 2021-22 under Plan in respect of Seminar/Conference/Workshop entitled "Inclusive Education.....Challenges" conducted by the college.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs. 25,000/- (Rupees Twenty Five Thousand) only as Final Installment for the year 2021-22 towards the scheme of Seminar/Conference/Workshop to the Principal, Nowgong Girls' College, Haibargaon, Nagaon - 782 001, Dist. – Nagaon, Assam for the year 2021-22 (Plan / Non-Plan) expenditure to be incurred during 2021-22.

1.

Name of the Item	Category Wise Percentage	BE/RE (Rs.)	Allocation (Rs.)	Grant already sanctioned (Rs.)	Grant now being sanctioned (Rs.)	Unspent balance if any / adj. (Rs.)	Balance grant (Rs.)
Seminar/ Conference/ Workshop	Gen (76%)	-	95,000/-	76,000/-	19,000/-	-	-
	SC (16%)	-	20,000/-	16,000/-	4,000/-	-	-
	ST (8%)	-	10,000/-	8,000/-	2,000/-	-	-
	Total:		1,25,000/-	1,00,000/-	25,000/-	-	-

- The sanctioned amount is debitale to Head of Account 3 (D) 40 [2552.00.131.02.01.31 & 35] and is valid for payment during the financial year 2021-22 only.
- The amount of the grant shall be drawn by the Drawing and Disbursing Officer, University Grants Commission NERO, Guwahati on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

a.	Details (Name & Address) of Account Holder:	Nowgong Girls' College, Haibargaon, Nagaon - 782 001, Dist. – Nagaon, Assam
b.	Principal:	36208028719
c.	Account No:	State Bank of India, Bazar Branch, Nagaon
d.	Name & Address of Branch:	782002108
e.	MICR Code of Branch	SBIN0016523
f.	IFSC Code	SB
	Type of Account: SB/Current/Cash Credit	

- The grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed Proforma submitted by the University / College / Institution.
- The University / College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure.

*[Handwritten signature]*  
02/04/2022

C.T.C

Principal  
Nowgong Girls' College  
(Nagaon)