



NOWGONG GIRLS' COLLEGE

Re-Accredited at A Grade (2nd Cycle) by the
National Assessment and Accreditation Council



CRITERIA 6: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.4.1: Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ non-government organizations) and it conducts financial audits regularly (internal and external)



Submitted to
The NAAC for 3rd Cycle of Assessment and Accreditation

UTILIZATION DETAILS

Submitted to the NAAC for 3rd Assessment Cycle of Assessment & Accreditation



NOWGONG GIRLS' COLLEGE

Re-accredited at A Grade by the NAAC (2nd Cycle)

FORM
GRF 12-C
(See Rule 239)
Utilization Certificate

SL NO.	Letter No. and date	Amount
	ASHEC(RUSA) / 47/2016/262-268 DATED 28/12/2016	6917000.00
		6917000.00


Certified that out of Rs.6917000.00 of grants sanctioned during the year 2016 in favour of Nowgong Girls' College, Nagaon under the Ministry / Department Letter No. given in the margin and ... N I L ... On account of unspent balance of the previous year, a sum of Rs.6917000.00 has been utilized for the purpose of Infrastructure Development Grant under RUSA was sanctioned and that the balance of ... N I L ... remaining unutilized at the end of the year has been surrendered to Government (vide No. ... NIL ... dated) will be adjusted towards the grants payable during the next year. ... NIL .

Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised:

- 1 Bill Register
- 2 Savings a/c pass book
- 3 Bill Vouchers
- 4 Relevant documents of Expenditure.

For Satyanarayan Agarwala & Co.
Chartered Accountants


(S.N. Agarwala)
Partner.
M.No: 051446
FRN: 314021E



Pla
Dai

Place : Haibargaon :: Nagaon (Assam)
Date : The 16th.day of September,2017

**NOWGONG GIRLS' COLLEGE
NAGAON (ASSAM)**

**RECEIPTS AND PAYMENTS ACCOUNT
For the period from 01/01/2017 to 16/09/2017**

To Infrastructure Development	By Paid to Contractor on	
Grant received from the Sate	29/09/2017	736301.00
Project Director, Assam State	24/08/2017	1685204.00
Higher Education Council RUSA	15/09/2017	1557160.00
(Assam) Kahilipara, Ghy - 16	15/09/2017	926768.00
Vide Letter No.ASHEC(RUSA)/47/ 2016/262-268 dtd.28/12/16	6917000.00	
	By Purchase of Chemistry materials	
	vide invoice No.AP/2017-18/0008	
	dtd.9/9/2017	354754.00
	By Purchase of Physics materials	
	vide invoice No.AP/2017-18/0010	
	dtd.9/9/2017	373141.00
	By Purchase of Zoology materials.	
	vide invoice No.PL/17-18/0149	
	dtd.28/8/2017	376068.00
	By Purchase of Botany materials	
	vide invoice No.PL/17-18/0150	
	dtd.28/8/2017	191877.00
	By Purchase of Geography materials	
	vide invoice No.PL/17-18/0151	
	dtd.28/8/2017	202280.00
	By Deducted for :-	
	Forest Royalty	77250
	F.R.VAT	3242
	TCS	1932
	TDS	38617
	VAT	44851.00
	Cess	38617.00
	Security	308938.00
	6917000.00	6917000.00

(Rupees Sixtynine Lakhs Seventeen thousand only)

For Satyanarayan Agarwala & Co.
Chartered Accountants

(Signature)

(S.N.Agarwala)
Partner.

M.No: 051446
FRN: 314021E

Place : Haibargaon :: Nagaon (Assam)
Date : The 16th.day of September,2017



FORM
GRF 12-C
(See Rule 239)
Utilization Certificate

SL NO.	Letter No. and date	Amount
	ASHEC(RUSA) / 47/2016/262-268 DATED 29/08/2017	3083000.00
	Rs.	3083000.00

Certified that out of Rs.3083000.00 of grants sanctioned during the year 2016 in favour of
Gang Girls' College, Nagaon under the Ministry / Department Letter No. given in the margin and
NIL On account of unspent balance of the previous year, a sum of Rs.3083000.00 has been
utilized for the purpose of Infrastructure Development Grant under RUSA was sanctioned and that the
balance of NIL remaining unutilized at the end of the year has been surrendered to Government
vide No..... NIL dated) will be adjusted towards the grants payable during the next year....
NIL

Certified that I have satisfied myself that the conditions on which the grants-in-aid was
sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money
has actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised:

- 1 Bill Register
- 2 Savings a/c pass book
- 3 Bill Vouchers
- 4 Relevant documents of Expenditure.

For Satyanarayan Agarwala & Co.
Chartered Accountants



(S.N.Agarwala)

Partner.

M.No: 051446

FRN: 314021E

Place : Haibargaon :: Nagaon (Assam)

Date : The 18th.day of November,2017





RECEIPTS AND PAYMENTS ACCOUNT
For the period from 17/09/2017 to 18/11/2017

(Rupees Thirty Lakhs Eighty three thousand only)

For Satyanarayan Agarwala & Co.
Chartered Accountants

M.No: 051446
FRN: 314021E



FORM
GRF 12-C
(See Rule 239)
Utilization Certificate

Sl No	Amount
Through RTGS NO PFM C0418007358467 dated 05 05 2018	50,00,000.00
Rs	50 00 000 00

Certified that out of Rs 50,00,000/- of grants sanctioned during the year 2018 in favour of Nowgong Girls' College Nagaon under the Ministry/Department Letter No. NIL given in the margin and NIL on account of unspent balance of the previous year, a sum of Rs 50,00,000/- has been utilized for the purpose of Infrastructure Development Grant under RUSA was sanctioned and there the balance of NIL remaining unutilized at the end of the year has been surrendered to Government (vide No. NIL dtd.) will be adjusted towards the grants payable during the next year. NIL

Certified that I have satisfied myself that the conditions on which the grants --in --aid was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned

Kinds of checks exercised:

- Bill Register
- Savings A/c Pass book
- Bill Vouchers
- Relevant documents of Expenditure

For Satyanarayan Agarwala & Co.
CHARTERED ACCOUNTANTS

FRN : 314021E



(ANUP KHATUWALA)
PARTNER
M.NO: 066314

NOWGONG GIRLS' COLLEGE
NAGAON (ASSAM)

RECEIPTS AND PAYMENTS ACCOUNTS
For the period from 01/05/2018 to 31/08/2018

RECEIPT	AMOUNT	PAYMENT	AMOUNT
Infrastructure Development		By Paid to Contractors on	
Grant received from the State		6/7/2018	282593.00
Project Director, AsSam State Higher		6/7/2018	435363.00
Education Council RUSA (Assam)		24/07/2018	212396.00
ahilipara, Ghy-16		30/08/2018	851210.00
through RTGS No:		30/08/2018	959314.00
FM C0418007358467		30/08/2018	191944.00
d : 05/05/2018	5000000.00		
		By Paid for equipments on	
		24/07/2018	1113817.00
		30/08/2018	70388.00
		30/08/2018	92760.00
		30/08/2018	415244.00
		30/08/2018	52970.00
		30/08/2018	227976.00
		By Deducted for:	
		Income Tax	8120.00
		Cess	8120.00
		Forest Royalty	12826.00
		Security Deposit	64959.00
Rs.	<u>5000000.00</u>	Rs.	<u>5000000.00</u>

For Satyanarayan Agarwala & Co.
CHARTERED ACCOUNTANTS.

FRN : 314021E



(Signature)
ANUP KHATUWALA
PARTNER
M.NO: 066314

Place: Haibargaon:: Nagaon (Assam)
 Date : 31st Day of August 2018

CHARTERED ACCOUNTANTS

Nagaon : Assam - 782 002

Mobile No. 9845183717

FORM

GPF - 12-C

(See rule 239)

Consolidated Utilisation Certificate

SL.NO.	Letter No. & Date.	AMOUNT
1	ARUSA /FAA/3/2019/14/1934 DTD.17/06/2019	5000000.00
		Rs 5000000.00

Certified that out of Rs.50,00,000.00 (Rupees Fifty Lakhs only) of grants sanctioned during the year 2019 in favour of **Nowgong Girls' College, Nagaon (Assam)** under the Ministry/Department Letter No. given in the margin and --- NIL -- on account of unspent balance of the previous year a sum of Rs.50,00,000.00 (Rupees Fifty Lakhs) only has been utilized for the purpose of Infrastructure Development Grant under RUSA was sanctioned and that the balance of..NIL remaining unutilized at the end of the year has been surrendered to Government (vide No..... NIL Dated) will be adjusted towards the grants payable during the next year... NIL.

Certified that We have satisfied ourselves that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled and that we have exercised the following checks to see that the money were actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised :

1. Bills Register
2. Savings A/c Pass book
3. Bills Vouchers.
4. Relevant documents of Expenditure.

**For Satyanarayan Agarwala & Co.
Chartered Accountants**

FRN.:314021E

(S. N. Agarwala)
Partner.

M.No : 051446

UDIN : 20051446AAAADO7230



Place: Haibargaon: Nagaon (Assam)
Date : The 13th.day of March, 2020

Satyanarayan Agarwala & Co.
CHARTERED ACCOUNTANTS

Sani Mandir Road : Haibargaon
Nagaon : Assam - 782 002
Mobile No. 9845183717

NOWGONG GIRLS' COLLEGE
NAGAON (ASSAM)

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-09-2019 TO 12-03-2020

RCEIPTS	PAYMENTS	RECEIPTS	PAYMENT
To Infrastructure Grant received from Higher Education Department cum Mission Director, RUSA Guwahati - 19		By Paid to Contractors Throgh PFMS on 09/2019	316990.00
	5000000.00	19/9/2019	462639.00
		20/9/2019	4664.00
To College Fund	208.44	23/10/2019	1016805.00
		23/10/2019	338046.00
		By Purchase of Materials Throgh PFMS on 23/10/19	7646.00
		11/11/19	400000.00
		By Purchase of Books Throgh PFMS on 11/11/19	1100000.00
		19/03/20	500000.00
		By <u>Deducted for</u> Forest Royalty	42045.00
		F.R.GST	135195.00
		Cess	67596.00
		Income tax.	67597.00
		By Security deposit.	540777.00
		By Bank charges	208.44
	<u>5000208.44</u>		<u>5000208.44</u>

(Rupees Fifty Lakhs Two hundred eight & paise fourtyfour only)



For Satyanarayan Agarwala & Co.
Chartered Accountants
FRN. :314021E

(Signature)
(S. N. Agarwala)

Partner.

M.No : 051446

UDIN : 20051446AAAADO7230

Place: Haibargaon: Nagaon (Assam)
Date : The 13th.day of March, 2020

INTERNAL AUDIT REPORT
FOR THE FINANCIAL YEAR 2017- 2018

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NOWGONG GIRLS' COLLEGE
P.O. & DIST.NAGAON (ASSAM)

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AUDITED BY:
SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS
SANI MANDIR ROAD, HAI BARGAON: NAGAON: ASSAM: 782 002

=====

INTERNAL AUDIT REPORT

We have audited the attached Receipt and Payment Accounts of **NOWGONG GIRLS' COLLEGE** : Nagaon (Assam) for the year ended **31st. March, 2018** in respect of :

- | | |
|--------------------------------------|--------------------------------------|
| 1 College General Fund | 17 Scholarship Fund. |
| 2 U.G.C.Fund | 18 Reserve Fund. |
| 3 Library Fund | 19 Examination Fund (Axis Bank A/c) |
| 4 Faculty Fund | 20 Examination Fund (SBI. A/c) |
| 5 Hostel Fund | 21 Registration Fund |
| 6 Student Fund | 22 Nagaon Girls' College Fund |
| 7 Memorial Debating cum Lecture Fund | 23 Fixed Deposit Fund |
| 8 Building Fund | 24 Rekha Dasgupta Merit Award Fund |
| 9 Magazine Fund | 25 Meghnath Paul Merit Award Fund |
| 10 Student Aid Fund | 26 Bhanu Padmapati Merit Award Fund |
| 11 Miscellaneous Fund | 27 Renu Mahanta Merit Award Fund |
| 12 Common Room Fund | 28 Malati .Bora Merit Award Fund |
| 13 Counselling Fund | 29 Kuntala Hazarika Merit Award Fund |
| 14 P.G.Fund. | 30 Muktaram Gayan Pratibha Bata Fund |
| 15 Social Fund | 31 Salary A/c |
| 16 Game Fund | 32 New UGC A/c |
| | 33 Golden Jubilee Celebration Fund |

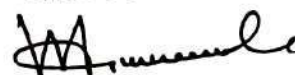
With the books of accounts produced before us and report that :
Subject to our observations, we have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.

The receipt and Payment Accounts are in agreement with the books of accounts.

In our opinion and to the best of our information and according to the explanations given to us, the said accounts gives a true and fair view of all receipts and payments disbursed by the College during the year ended on **31st.March, 2018**

For **SATYANARAYAN AGARWALA & CO.**
CHARTERED ACCOUNTANTS

FRN. : 314021E



(S.N.Agarwala.)

PARTNER

M. No : 051446

Place : Haibargaon, Nagaon (Assam)
Date : The 4th.day of November, 2019



Satyanarayan Agarwala & Co.

CHARTERED ACCOUNTANT

Sani Mandir Road,

Haibargaon, Nagaon

Assam : 782002

PH : 03672-221881 (O)

Observations as referred to our report (Internal Auditor's) of even date

- 1 **Books of Accounts :-** The College is maintaining only Cash Book, Bills Vouchers & Bank statements.
- 2 Bank balances of the funds are reconciled and where the difference with Bank statement and Cash book, the reconciliation statement is prepared



Place : Haibargaon, Nagaon (Assam)
Date :The 4th.day of November, 2019

For SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS

FRN. : 314021E

(S.N.Agarwala)

PARTNER

M. No : 051446

NOWGONG GIRLS' COLLEGE
DIST. : NAGAON (ASSAM)

COLLEGE GENERAL FUND ACCOUNT
C/A. NO. 10965236638, S.B.I. NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

RECEIPTS

PAYMENTS

To Opening Balance :		By Salary paid to Part time lecturer	378226.00
Cash at bank	550666.43	By Salary paid to III .Grade staff	81817.00
To Admission Fees.	191600.00	By Salary paid to IV .Grade staff	493420.00
To Govt.Grant received	150000.00	By Car Fare	67000.00
To Laboratory fee	75400.00	By Paid for TA Bill	38385.00
To Postal Rent	18000.00	By Electrical goods	140758.00
To Insurance premium	19160.00	By Telephone bill.	17152.00
To Transfd.from Examination Fund.	651420.00	By Audit Fee	12000.00
To Certificate Fee	3250.00	By Exps.for Fieldwork for BA 6th term	8000.00
To GSLIC	108022.00	By Paid to the Director of	
To Emblam I Card	100590.00	Higher Education,Assam	651420.00
To Electricity fee	335300.00	By Misc.expenses	139908.34
To Admission Form fee	433655.00	By New Building exps.	75500.00
To GIS & GPF	70200.00	By College building exps.	109736.00
To Centre fee	3000.00	By Computer accessories	14180.00
To Fixed deposit tansfd.from		By TDS Filing fees	5800.00
F.D.Fund.	3699786.00	By Electric fittings	15020.00
To Tuition Fee	721800.00	By Electrical bill.	463864.00
To Donation recd.from		By Paid to Engg.for Drawings	23000.00
Dr.B.Goswami	100000.00	By Exps.for Upgrade Software	4500.00
To Tuition fees received. From		By Printing & Stationery	183507.00
Govt.Department	1765799.00	By Refreshment	40138.00
By Recd.from Director of		By Diesel & Mobile	10310.00
Higher Education	100000.00	By Computer Instructor & Bearer	
		Salary.	30000.00
		By Laboratory goods exps.	3711.00
		By Furniture expenses	11240.00
		By Exps.for Environment Day	8630.00
		By Paid for GSLIC	108022.00
		By Advertisement exps.	1000.00
		By Bank charges.	1650.99
		By Travelling exps.	18000.00
		By News paper & Periodicals	3144.00
		By Exps.for college Foundation day	107736.00
		By Exps.for College Educational tour	60000.00
		By Building Repairing exps.	151561.00
		By Exps.for Identity Card	6720.00
		By Training exps. At Delhi	31331.00
		By GIS & GPF paid	54000.00
		By Exps.for Education Field Trip.	20000.00
		By Lawyer Fee	17000.00
		By Refund to Examination Fund	651420.00
		By Administrative building rep.exps.	187048.00
		By Student Insurance fee paid	29760.00



9097648.43

4475615.33

continued to next page.....2

continued from page....1

COLLEGE GENERAL FUND ACCOUNT
C/A. NO. 10965236638, S.B.I. NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

To B/F Total..... 9097648.43 B/F total..... 4475615.33

By Closing balance

Cash at bank

4622033.10

9097648.43

9097648.43

Bank reconciliation statement as on 31-03-2018

Bank balance as per Cash book

4622033.10

Add:- Cheque issued but not collected. As under:-

Cheque no.292612	7000.00	
Cheque no.292639	1870.00	
Cheque no.292652	775.00	
Cheque no.292655	5000.00	
Cheque no.292656	29760.00	
Cheque no.292460	2371.00	
Cheque no.292421	8635.00	
Cheque no.292390	1000.00	
Cheque no.292392	10155.00	66566.00
Bank balance as per Pass book		<u>4688599.10</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...:314021E

(S.N.AGARWALA)
PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

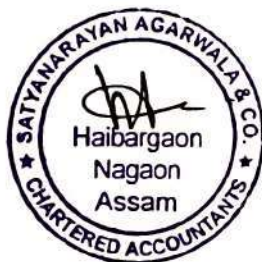
**NOWGONG GIRLS' COLLEGE
NAGAON (ASSAM)**

**UGC FUND
S/B A/C NO. 10965243635, S.B.I. NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)**

To <u>Opening Balance.</u>		By Audit Fees	14000.00
Cash at bank	134462.71	By Paid for Honorarium	5000.00
		By Refreshment	4759.00
To S/B A/c interest.	4011.00	By Diesel & Mobil	1020.00
		By Misc.expenses	2369.00
		By Exps.for Photo Print	2500.00
		By Printing & Stationery	450.00
		By Bank charges	118.00
		By <u>Closing balance.</u>	
		Cash at Bank.	108257.71
	<u>138473.71</u>		<u>138473.71</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.

NAGAON (ASSAM)

LIBRARY FUND.

S/B NO.10965243410, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT

(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

To Opening Balance.

Cash at Bank	749548.91	By News paper & Periodicals.	5945.00
To Fees Collection.	14141.00	By Purchase of books.	158310.00
To S/B A/c Interest.	17906.00	By Printing & Stationery	27246.00
To Transfd.from Megazine Fund	600000.00	By Computer accessories	14020.00
To Transfd.from Examination Fund	117000.00	By Exps.for renovation of Library room	521569.00
		By Bank charges	265.00

By Closing balance.

Cash at Bank 771240.91

Rs. 1498595.91

Rs. 1498595.91

Bank reconciliation statement as on 31-03-2018

Bank Balance as per Cash book

771240.91

Add : Cheque issued but not collected as on 31/3/18

<u>Cheque No</u>	<u>Amount</u>	
0 02847	3385.00	
0 02848	6674.00	
0 02850	330.00	
0 02853	25755.00	
0 02857	13435.00	
602824	3375.00	
0 02818	1700.00	
929084	330.00	
0 02813	360.00	55344.00

Bank balance as per pass book

826584.91

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.

CHARTERED ACCOUNTANTS.

FRN...:314021E

(Signature)

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 4th.day of November, 2019

NAGAON (ASSAM)

FACULTY FUND

S/B A/C NO.10965245145, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

To Opening Balance.

By Closing Balance.

Cash at bank	162816.13
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Cash at Bank	219216.13
--------------	-----------

To Fees collection.	2650.00
---------------------	---------

To S/B A/c interest.	6950.00
----------------------	---------

To Transfd. from Examination Fund	46800.00
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Rs. 219216.13

Rs. 219216.13

IN TERMS OF OUR REPORT OF EVEN DATE.



**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...:314021E**

FRN.:314021E

(S.N.AGARWALA)

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)
HOSTEL FUND

S/B A/C NO.10966243374,SBI,NAGAON.

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

To <u>Opening Balance.</u>		By Salary to Staff.	671260.00
Cash at bank	1171726.62	By Telephone Bill.	5475.00
		By Newspaper & periodicals.	7126.00
To Admission Fee.	115600.00	By Paid for Identity Card	119505.82
		By Repairs & maintenance	942913.00
To S/B A/c interest.	41061.00	By Electric & fittings	5715.00
		By Purchase of Electrical goods	12030.00
To Transfd.from P.G.Fund	44800.00	By Exps.for National Women's Day	3596.00
		By Fooding charges.	5000.00
To Tranfd.from Examination Fund	1054000.00	By Electric bill	115740.00
		By Bank charges.	1488.75
		By <u>Closing Balance.</u>	
		Cash at Bank	537338.05

Rs. 2427187.62

Rs. 2427187.62

Bank reconciliation statement as on 31-03-2018

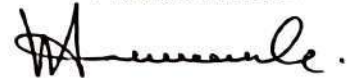
Bank Balance as per Bank	Pass book		707363.05
Less : Cheque issued on	20-03-18	Cheque No.055583	47250.00
	20-03-18	Cheque No.055584	92325.00
	27-03-18	Cheque No.055586	30450.00
			<u>170025.00</u>
Bank balance as per Cash book as on 31/3/18			<u>537338.05</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...314021E


(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

STUDENT FUND
S/B A/C NO.10965243953,SBI,NAGAON.

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

To <u>Opening Balance.</u>		By Printing & Stationery	600.00
Cash at Bank	47183.25	By Diesel expenses	500.00
		By Exps.for Union Body Uniform	28161.00
To Fees Collection.	2650.00	By Refreshment.	3287.00
To Transfd.from Examination fund	46800.00	By Purchase of TATA SKY Dish	2910.00
		By <u>Closing Balance.</u>	
To S/B A/c Interest.	2581.00	Cash at Bank	63756.25
	Rs. <u>99214.25</u>		Rs. <u>99214.25</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

MEMORIAL DEBATING CUM LECTURE FUND

S/B A/C NO.10965243170, S.B.I.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)**

To <u>Opening Balance.</u>		By <u>Closing Balance.</u>	
Cash at bank	284725.06	Cash at Bank	345667.06
To Fees collection.	2650.00		
To Transfd.from Examination fund	46800.00		
To S/B A/c interest.	11492.00		
	Rs. <u>345667.06</u>		Rs. <u>345667.06</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E**


**(S.N.AGARWALA)
PARTNER.
M.NO: 051446**

**PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019**

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

BUILDING FUND

S/B A/C NO.10965245145, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

to <u>Opening Balance.</u>		By Carpenter Labour Payment	107950.00
Cash at bank	935761.97		
to Fees Collection.	15900.00	By Electric & Fittings.	1700.00
to S/B A/c interest.	18338.00	By Purchase of Building Materials.	876717.00
to Transfd.from Examination Fund	280800.00	By Painting charges.	58013.00
to Transfd.from KKHOUS	1000000.00	By Paid for Labour & Wages	368221.00
to Transfd.from New UGC Fund	700000.00	By Architech Fee	39500.00
		By Exps.for earth filling	84600.00
		By Timber purchased	50710.00
		By <u>Closing Balance.</u>	
		Cash at Bank	1363388.97
	Rs. <u>2950799.97</u>		Rs. <u>2950799.97</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E



(S.N.AGARWALA)
PARTNER.
M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

MAGAZINE FUND
S/B NO.10965243421, S.B.I.NAGAON

To <u>Opening Balance.</u>		By Transferred to	
Cash at Bank	1221860.70	Library Fund	600000.00
To Fees Collection.	11600.00	By <u>Closing Balance.</u>	
To S/B A/c Interest.	47915.00	Cash at Bank	800975.70
To Transferred from Examination fund	119600.00		
	Rs. 1400975.70		Rs. 1400975.70




(S.N.AGARWALA)
PARTNER.
M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

STUDENT AID FUND
S/B A/C NO.10965243942,SBI,NAGAON.

To Opening Balance.

Rs. 184191.39

Cash at Bank	184191.39
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Rs. 184191.39

IN TERMS OF OUR REPORT OF EVEN DATE.



**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN.:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

GIRLS' COMMON ROOM FUND A/C

S/B A/C NO.10966243374, S.B.I.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)**

To Opening Balance.

Cash at bank	745760.92	By Repairing & Maintenance exps.	49440.00
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To Fees Collection.	2650.00		
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By S/b A/c interest.	28154.00	By <u>Closing Balance.</u>	
		Cash at Bank	

773924.92

To Transfd.from Examination Fund.	46800.00		
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Rs. 823364.92

Rs. 823364.92

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

COUNSELLING FUND

S/B A/C NO.10965245134, S.B.I.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)**

to Opening Balance.

Cash at bank	748176.14	By Flexi Printing Expenditure	5816.00
to Fees collection.	29670.00	By Exps.for Film under Cine Society.	3000.00
to S/B A/c interest.	31543.00	By Bank charges	118.00
to Transfd.from Hostel Fund.	108800.00	By <u>Closing Balance.</u> Cash at Bank	909255.14

Rs. 918189.14

Rs. 918189.14

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

P.G.FUND
S/B A/C NO.10965243443, S.B.I.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)**

To Opening Balance.

Cash at bank	1702805.11	By Paid for part time Lecturer.	143200.00
		By Paid for Examination fee.	194210.00
To Fees collection.	850450.00	By Purchase of Books.	167310.00
		By Draft charges	448.00
To S/B A/c interest.	75871.00	By Printing & Stationery.	13317.00
		By Paid for D.A.	1840.00
To Admission fees	577800.00	By Paid for Remuneration	6000.00
		By Paid for Centre Fee	24800.00
		By T.A.Bill	1876.00
		By Exps.for Lecturer programme	7211.00
		By Refreshment	891.00
		By Car fare	7000.00
		By Transfd.to Hostel Fund	
		By Bank Charges	1229.75
		By Centre fee	24380.00
		By <u>Closing Balance.</u>	
		Cash at Bank	2613213.36
	Rs. <u>3206926.11</u>		Rs. <u>3206926.11</u>

BANK RECONSILIATION STATEMENT AS ON 31/3/18

Bank Balance as per Pass Book -----	2631231.36
<u>Less: Cheque issued but not collected</u>	
Cheque No.055738	1890.00
Cheque No.055752	<u>16128.00</u>
Bank balance as per Cash book	<u>18018.00</u>
	<u>2613213.36</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN.:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon : Nagaon (Assam)
DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

SOCIAL FUND
S/B NO.10965243465, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

To <u>Opening Balance.</u>		By Exps for Saraswati Puja	56140.00
Cash at Bank	573912.11		
To Fee Collection.	17400.00	By Exps.for Relief at Kaliabor	39583.00
To S/B A/c Interest.	23256.00	By Exps.for Tithi of Sankar Dev.	17402.00
To Transfd.from Examination Fund	179400.00	By Exps.for Fresher's Social	10286.00
		By <u>Closing Balance.</u>	
		Cash at Bank	670557.11
	Rs. <u>793968.11</u>		Rs. <u>793968.11</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

GAME FUND

S/B A/C NO.10965243396,S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

To <u>Opening Balance.</u>			
Cash at bank	591804.14	By Exps.for College Week.	138197.00
		By Printing & Stationery.	9208.00
To Fees collection.	17400.00	By Purchase of books	37529.00
To S/B A/c interest.	25235.00	By Paid for Tent Hire Charges	5430.00
To Transferred from Examination Fund	179400.00	By Exps.for Name Plate	3600.00
		By Refreshment	7170.00
		By Exps.for Photograph	4000.00
		By Purchase of Sports goods	6900.00
		By Misc.expenses	6160.00
		By <u>Closing Balance.</u>	
		Cash at Bank	595645.14
	Rs. <u>813839.14</u>		Rs. <u>813839.14</u>

BANK RECONCILIATION STATEMENT

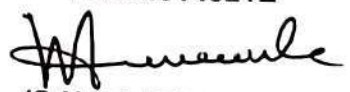
Bank balance as per Pass book	616303.14
Less:Cheque issued but not collected as on 31/3/18	
Cheque No.73212 Dtd. 3/3/18	6160.00
Cheque No.732125 Dtd. 3/3/18	14498.00
Bank balance as per Cash book as on 31/3/18	<u>20658.00</u>
	<u>595645.14</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E


(S.N.AGARWALA)
PARTNER.
M.NO: 051446

PLACE: Haibargaon .. Nagaon (Assam)
DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

SCHOLARSHIP FUND

C/A. No. 10707349068, SBI Nagaon

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

To <u>Opening Balance.</u>		By Return to Govt. Ac	
Cash at bank	166820.00	through Challan	
		No.08/9171 dtd.4/9/17	91686.00
To Received through NEFT 04430 dtd.29/3/18		No.8813 dtd.19/1/18	21950.00
	920.00	No.8814 dtd.19/1/18	12350.00
		By Bank Charges.	649.00
		By <u>Closing Balance.</u>	
		Cash at Bank	41105.00

Rs. 167740.00

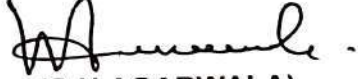
Rs. 167740.00

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...314021E


(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

RESERVE FUND A/C

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

To Op. Fixed Deposit at
U.B.I. Nagaon.

A/c No. **0031109035948**

O/B 127783.29
Add: Interest. 28418.12

156201.41

Less: TDS 3068.18

153133.23

A/c No. **0031109035957**

O/B 129788.19
Add: Interest. 26419.19

156207.38

Less: TDS 3063.79

153143.59

A/c No. **0031109035975**

O/B 127784.59
Add: Interest. 28418.40

156202.99

Less: TDS 3064.84

153138.15

A/c No. **0031109035966**

O/B 139820.11
Add: Interest. 31094.93

170915.04

Less: TDS 3353.16

167561.88

Rs. **626976.85**

By Fixed Deposit at UBI, Nagaon

A/c No. 0031109035948

(MD. dtd. 30/10/21)

153133.23

A/c No. 0031109035957

(MD. dtd. 30/10/21)

153143.59

A/c No. 0031109035975

(MD. dtd. 30/10/21)

153138.15

A/c No. 0031109035966

(MD. dtd. 30/10/21)

167561.88

Rs. **626976.85**

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...314021E


(S.N. AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th. day of November, 2019

NOWGONG GIRLS' COLLEGE.

NAGAON (ASSAM)

EXAMINATION FUND

S/B A/C NO.913010040184191 AXIS BANK, NAGAON

RECEIPTS AND PAYMENTS ACCOUNT

(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

<u>Opening Balance.</u>		By Exps.for conducted for Exmination.	617610.00
Cash at Bank (Axis Bank)	2701813.00	By Examination fee paid to G.U.	1312140.00
		By Exm.Fee paid to Asstt.S.E	44800.00
By Examination Fee received	2064010.00	By Paid for Adv.for Conduct Examn.	25000.00
To Fees Receipts	4192550.00	By Car Fare	24000.00
		By Printing & Stationery	22509.00
To S/B A/c Interest.	118685.00	By Refreshment	4645.00
		By Misc.expenses.	48038.00
By Centre Fee Reeipts.	93600.00	By Paid for T.A.	14395.00
To Transferred from		By Paid for Examination fee	890.00
college General Fund	651420.00	By Postage exps.	10655.00
		By Fuel charges	3020.00
		By Admission Fee Return	18000.00
		By Adv.for conduct the examination	33138.00
		By Aquaguard Installation & fitting	43965.00
		By Paid for adv.for Practical Exam.	58393.00
		By Purchase of Almirah	4075.00
		By Purchase of books	3751.00
		By Diesel exps	5080.00
		By Purchase of Laptop & Computer	
		Accessories	46000.00
		By Purchase of Acquaguard	35390.00
		<u>By Fund Transferred to :-</u>	
		College General Fund	651420.00
		Nagaon Girls college Fund	1427150.00
		Building Fund	280800.00
		Examination Fund(SBI)	140400.00
		Library Fund	117000.00
		Student Union Fund	46800.00
		Game Fund	179400.00
		Social Fund	179400.00
		Girls Common Room Fund	46800.00
		Megazine Fund	119600.00
		Student Aid Fund	46800.00
		Registration Fund	372140.00
		Faculty Fund	46800.00
		Misc. Fund.	164960.00
		Moral Debating Lecture Fund.	46800.00
		Hostel Fund	1054000.00
		Counselling Fund	28080.00
		Teacher Finance.cum Scholarship	
		Fund.	18720.00
		<u>By Closing Balance</u>	
		Cash at Bank	2479514.00
			<u><u>Rs. 9822078.00</u></u>

Rs. 9822078.00

Rs. 9822078.00

Continued to next page..2



Continued from page..1

Bank Reconsiliation Statemetn as on 31/3/18

Bank balance as per Cash Book.....

2479514.00

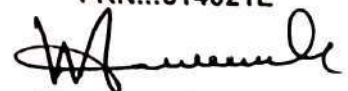
Add: Cheque issued but not collected as on 31/3/18

Cheque No.151481	630.00	
Cheque No.151482	830.00	
Cheque No.151483	1010.00	
Cheque No.151484	6710.00	
Cheque No.151487	43760.00	
Cheque No.151488	700.00	
Cheque No.151489	1050.00	
Cheque No.151490	700.00	
Cheque No.151491	1050.00	
Cheque No.151482	1400.00	
Cheque No.151493	700.00	
Cheque No.151494	1050.00	
Cheque No.151495	700.00	
Cheque No.151496	1050.00	
Cheque No.151497	700.00	
Cheque No.151498	417.00	
Cheque No.151499	35390.00	
Cheque No.151576	700.00	
Cheque No.151440	350.00	
Cheque No.151441	700.00	
Cheque No.151444	1400.00	
Cheque No.151460	700.00	
Cheque No.151464	1400.00	
Cheque No.151471	540.00	
Cheque No.144817	400.00	
Cheque No.144820	400.00	
Cheque No.144757	900.00	
Cheque No.144774	600.00	105937.00
Bank balance as per Pass book on 31/3/18		<u>2585451.00</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN.:314021E



(S.N.AGARWALA)

PARTNER.

M.NO: 051446



PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

IN TERMS OF OUR REPORT OF EVEN DATE.



FRN.:314021E

M. J. ...

PARTNER.

M.NO: 051446

'LACE: Haibargaon :: Nagaon (Assam)
'ATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

REGISTRATION FUND.

S/B A/C NO.10965243454, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)

o Opening Balance.

Cash at bank	259136.65	By Paid for Permission fee for Gauhati University.	50050.00
o Fees collection	19560.00	By Enlorment fees.	307940.00
o S/B A/c interest.	7544.00	By Renewal Registration fees.	313760.00
o Draft Return	41800.00	By Bank draft charges	2399.00
o Trasnfd.from Examination Fund	372140.00	By Bank charges	236.00
		By <u>Closing Balance.</u>	
		Cash at Bank	25795.65

Rs. 700180.65

Rs. 700180.65

IN TERMS OF OUR REPORT OF EVEN DATE.



LACE: Haibargaon :: Nagaon (Assam)
ATE : The 4th.day of November, 2019

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

FIXED DEPOSIT FUND A/C

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)**

To Op.F.D.at UBI,Nagaon

No.0031109036035 Md. 20/8/18	821824.62
No.0031109036026 Md. 20/8/18	821823.38
No.0031109036017 Md. 20/8/18	821821.93

No 0031109111707 O/B	3468079.66
Add:Interest.	231706.34
	<u>3699786.00</u>

Less:Mtrd & transfd.to College G.F.	<u>3699786.00</u>	N I L
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No.0031109111664 O/B	1155792.09
To FD Interest.	74580.06

No.0031109111965 O/B	1156029.58
To FD Interest	74595.42

No.0031109111682 O/B	635813.70
To FD Interest	41028.05

To FD at Axis bank,Nagaon

No.914040030013256 O/B	355821.00
No.914040030013890 O/B	355821.00

To Op.FD at UBI

No.003109036008 O/B	815723.58
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By Fixed Deposit at U.B.I.

No.0031109036035 Md. 20/8/18	821824.62
No.0031109036026 Md. 20/8/18	821823.38
No.0031109036017 Md. 20/8/18	821821.93
No.0031109111664 (MD.12/7/18)	1230372.15
No.0031109111965 (MD.16/7/18)	1230625.00
No.0031109111682 (MD.12/7/18)	676841.75

By FD at Axis Bank

No.914040030013256 MD.4/8/18	355821.00
No.914040030013890 Md.4/8/18	355821.00

By FD at UBI.

No.0031109036008 Md.20/8/18)	815723.58
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7130674.41

7130674.41

IN TERMS OF OUR REPORT OF EVEN DATE.



**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN...314021E

(Signature)

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

REKHA DASGUPTA MERIT AWARD FUND

S/B A/C NO.00310103108400 U.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 TO 31-03-2018)

To Opening Balance.

Cash at Bank

1311.39 By Fixed Deposit at UBI
No.0031109034851

23696.00

To S/B A/c Interest.

48.00 MD.12/09/18

60.00

To F D.at UBI A/c
(No.0031109034851
MD.12/09/18

23696.00 By **Closing Balance**
Cash at Bank

1299.39

Rs. 25055.39

Rs. 25055.39

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

MEGHNATH PAUL MERIT AWARD FUND

S/B A/C NO.00310103168989, U.B.I.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 TO 31-03-2018)**

To <u>Opening Balance.</u>		By Paid Award to Puja Kumari	
Cash at Bank	58257.58	Chowdhury on 22/9/17	
		vide Cheque No.625045	1500.00
To S/B A/c Interest.	2181.00		
		By <u>Closing Balance</u>	
		Cash at Bank	58938.58
	Rs. <u>60438.58</u>		Rs. <u>60438.58</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN...:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

BHANU PADMAPATI MERIT AWARD FUND

S/B A/C NO.0031013091492, U.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 TO 31-03-2018)

To <u>Opening Balance.</u>		By Paid to Bina Chetry	
Cash at Bank	100254.21	by Cheque No.645565	
		Dtd.16/9/17	2000.00
To S/B A/c Interest.	3765.00	By <u>Closing Balance</u>	
		Cash at Bank	102019.21
Rs. <u>104019.21</u>		Rs. <u>104019.21</u>	

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E

(S.N.AGARWALA)
PARTNER.
M.NO: 051446

PLACE: Haibargaon, Nagaon (Assam)
DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

RENU MAHANTA MERIT AWARD FUND

S/B A/C NO.0031013186170, U.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 TO 31-03-2018)

To <u>Opening Balance.</u>		By Fixed Deposit.at UBI	
Cash at Bank	3659.50	.No.0031109095959	
		(MD. 24/7/2023)	10000.00
To F.D.(No.0031109095959)			
(MD. 24/7/2023)	10000.00	By Bank Charges.	61.75
To F.D. Interest	876.00	By Paid for Award on 22/9/17	2000.00
		By <u>Closing Balance</u>	
To S/B A/c Interest.	21.00	Cash at Bank	2494.75
	Rs. <u>14556.50</u>		Rs. <u>14556.50</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

MALATI BORA MERIT AWARD FUND

S/B A/C NO.10965244902, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 TO 31-03-2018)

To <u>Opening Balance.</u>		By Fixed Deposit at SBI Nagaon	
Cash at Bank	15503.42	No.10965667166	
		(M.D.26/7/2025)	10000.00
To Fixed deposit at SBI			
No.10965667166 O/b		By Paid to Award Seuli Jahan	
(MD.26/7/2025)	10000.00	by Chq.No.772606 22/9/16	1500.00
To F.D. Interest	798.00	By <u>Closing Balance</u>	
To S/B A/c Interest.	570.00	Cash at Bank	15371.42

Rs. 26871.42

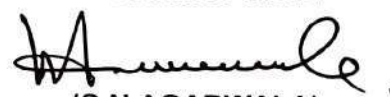
Rs. 26871.42

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...314021E


(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

KUNTALA HAZARIKA MERIT AWARD FUND

S/B A/C NO.10965412061, SBI.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 TO 31-03-2018)

To <u>Opening Balance.</u>		By Fixed Deposit .at SBI Nagaon	
Cash at Bank	10064.00	No. 30299985594	
		(MD.28/12/2027)	13000.00
To Fixed deposit.			
No.30299985594 O/B	13000.00	By Paid to Miss Gitanjali Bora	
		vide Cheque No.377279 dtd.22/9/17	1000.00
To F.D. Interest	1457.00		
		By <u>Closing Balance</u>	
To S/B A/c Interest.	371.00	Cash at Bank	10892.00
	Rs. <u>24892.00</u>		Rs. <u>24892.00</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E


(S.N.AGARWALA)

PARTNER.

M.NO: 051446

LACE: Haibargaon :: Nagaon (Assam)
ATE : The 4th.day of November, 2019

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

MUKTARAM GAYAN PRATIBHA BATA FUND

S/B A/C NO.10965243249, SBI.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2017 TO 31-03-2018)

To <u>Opening Balance.</u>		By Fixed Deposit .at SBI Nagaon	
Cash at Bank	7245.60	No.10965666898	
To Fixed deposit.		(MD.9/11/2022)	14096.89
No.10965666898 O/B			
(MD.9/11/2017)	10000.00	By Paid to Seuli Jahan vide	
		Chq.No.503979 Dtd.16/9/17	1000.00
To F.D. Interest	4096.89		
To F.D. Interest	1111.00	By <u>Closing Balance</u>	
To S/B A/c Interest.	273.00	Cash at Bank	7629.60
Rs. <u>22726.49</u>		Rs. <u>22726.49</u>	

IN TERMS OF OUR REPORT OF EVEN DATE.



PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...314021E



(S.N.AGARWALA)
PARTNER.
M.NO: 051446

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

**SALARY A/C.
RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 TO 31-03-2018)**

To Budget allotment vide No. DHE/Budget/Abantan-1 2016/41-A Dtd.6/4/17	64740000.00	By Net salary paid during the year.	57282138.00
		By GPF	1867738.00
To Allotment No.NAG/HE/147- 2017-18 (1)	4821000.00	By GIS	262348.00
		By Profeesion Tax	161157.00
To Leave encashment received	1509916.00	By Income Tax	6695760.00
To GPF Received.	459843.00	By N.P.S	1226644.00
To Revised Arrear received.	745315.00	By Leave Encashment.	1509916.00
		By Arrear D.A.	15400.00
		By GPF Paid	459843.00
		By Revised Arrear paid	743635.00
		By Paid for Phd.Adv.increament	70637.00
		By Arrear salary paid	377312.00
		By Unspent budget amount Surrender.	1603546.00
	Rs. <u>72276074.00</u>		Rs. <u>72276074.00</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E


(S.N.AGARWALA)
PARTNER.
M.NO: 051446

**NOWGONG GIRLS' COLLEGE
NAGAON (ASSAM)**

**NEW UGC A/C
S/B A/C NO. 36208028719, SBI,NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)**

To Opening Balance		By Paid for MRP	27500.00
Cash at bank	729906.00	By Paid for Seminar	150000.00
		By Paid for Seminar exps.	1500.00
To S/B A/c interest.	96438.00	By Printing & Stationery	27601.00
		By Contingencies	5000.00
To <u>Received from UGC</u>		By Transfd.to Building Fund	700000.00
GDA Grant received	2084000.00	By Purchase of building materials	480389.00
Seminar Grant Received	221600.00	By Paid for Labour & Wages	350000.00
		By Exps.for Earth filling	33750.00
		By Bank charges.	258.75
		By <u>Closing balance.</u>	
		Cash at Bank.	1355945.25
	<u>3131944.00</u>		<u>3131944.00</u>

BANK RECONSILIATION STATEMENTS

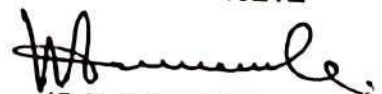
Bank balance as per Pass Book	1361245.25
Less: Cheque No.180775 issued on 16/2/18	<u>5300.00</u>
Bank balance as per Cash book as on 31/3/18	<u>1355945.25</u>

IN TERMS OF OUR REPORT OF EVEN DATE.



**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN.:314021E



(S.N.AGARWALA)

PARTNER.

M.NO: 051446

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 4th.day of November, 2019

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

GOLDEN JUBILEE CELEBRATION FUND

A/C NO. 0031013112838, UBI,NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)**

To Opening Balance

Cash at bank

117490.75 By Expenses

NIL

By Closing Balance :

Cash at Bank

117490.75

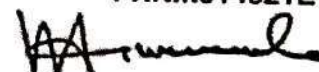
Rs. 117490.75

Rs. 117490.75

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN...314021E



**(S.N.AGARWALA)
PARTNER.
M.NO: 051446**



**PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019**

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

NAGAON GIRLS' COLLEGE A/C.

S/B A/C NO. 0031010310867, U.B.I. NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2017 to 31-03-2018)**

Opening Balance

Cash at bank

409352.00 By Expenses

NIL

By **Closing Balance :**
Cash at Bank

409352.00

Rs. 409352.00

Rs. 409352.00

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E**



**(S.N.AGARWALA)
PARTNER.**

M.NO: 051446

**PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 4th.day of November, 2019**

INTERNAL AUDIT REPORT
FOR THE FINANCIAL YEAR : 2018- 2019

~~~~~

**NOWGONG GIRLS' COLLEGE**  
**DIST. : NAGAON ( ASSAM )**

~~~~~

AUDITED BY:
SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS
SANI MANDIR ROAD, HAIBARGAON: NAGAON: ASSAM: 782 002

~~~~~

**INTERNAL AUDIT REPORT**

We have audited the attached Receipt and Payment Accounts of **NOWGONG GIRLS' COLLEGE** : Nagaon (Assam) for the year ended **31st. March, 2019** in respect of :

- |                                      |                                              |
|--------------------------------------|----------------------------------------------|
| 1 College General Fund               | 17 Scholarship Fund.                         |
| 2 U.G.C.Fund                         | 18 Reserve Fund.                             |
| 3 Library Fund                       | 19 Examination Fund (Axis Bank A/c)          |
| 4 Faculty Fund                       | 20 Examination Fund ( SBI. A/c)              |
| 5 Hostel Fund                        | 21 Registration Fund                         |
| 6 Student Fund                       | 22 Nagaon Girls' College Fund                |
| 7 Memorial Debating cum Lecture Fund | 23 Fixed Deposit Fund                        |
| 8 Building Fund                      | 24 Rekha Dasgupta Merit Award Fund           |
| 9 Magazine Fund                      | 25 Meghnath Paul Merit Award Fund            |
| 10 Student Aid Fund                  | 26 Bhanu Padmapati Merit Award Fund          |
| 11 Miscellaneous Fund                | 27 Renu Mahanta Merit Award Fund             |
| 12 Common Room Fund                  | 28 Malati .Bora Merit Award Fund             |
| 13 Counselling Fund                  | 29 Kuntala Hazarika Merit Award Fund         |
| 14 P.G.Fund.                         | 30 Mukhtar Gayan Pratibha Bata Fund          |
| 15 Social Fund                       | 31 Nowgong Girl's College Fund ( Bandan Bk.) |
| 16 Game Fund                         | 32 New UGC A/c                               |
|                                      | 33 Golden Jubilee Celebration Fund           |

With the books of accounts produced before us and report that :  
Subject to our observations, we have obtained all the information and explanations, which  
to the best of our knowledge and belief were necessary for the purpose of our audit.

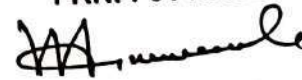
The receipt and Payment Accounts are in agreement with the books of accounts.

In our opinion and to the best of our information and according to the explanations  
given to us, the said accounts gives a true and fair view of all receipts and payments  
disbursed by the College during the year ended on **31st.March, 2019**



For **SATYANARAYAN AGARWALA & CO.**  
**CHARTERED ACCOUNTANTS**

FRN. : 314021E

  
( **S. N. AGARWALA** )

**PARTNER**

**M. NO : 051446**

**PLACE: Haibargaon :: Nagaon (Assam)**  
**DATE : The 12th.day of February, 2020**



**Satyanarayan Agarwala & Co.**

CHARTERED ACCOUNTANTS.

Sani Mandir Road,  
Haibargaon, Nagaon

Assam : 782002  
PH : 03672-221881 (O)

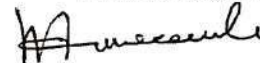
Observations as referred to our report (Internal Auditor's) of even date

- 1 **Books of Accounts :-** The College is maintaining only Cash Book, Bills Vouchers & Bank statements.
- 2 Bank balances of the funds are reconciled and where the difference with Bank statement and Cash book, the reconciliation statement is prepared



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

For SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS  
FRN. : 314021E

  
( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296

**NOWGONG GIRLS' COLLEGE  
DIST. : NAGAON ( ASSAM )**

**COLLEGE GENERAL FUND ACCOUNT  
C/A. NO. 10965236638, S.B.I. NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

| <b><u>RECEIPTS</u></b>                                 |                   | <b><u>PAYMENTS</u></b>               |                   |
|--------------------------------------------------------|-------------------|--------------------------------------|-------------------|
| To <b>Opening Balance :</b>                            |                   | By Salary paid to Part time lecturer | 900979.00         |
| Cash at bank                                           | 4622033.10        | By Salary paid to III .Grade staff   | 73810.00          |
| To Application fee for the post<br>of Asstt.Professor. | 88500.00          | By Salary paid to IV .Grade staff    | 529802.00         |
| To Postal Rent.                                        | 18000.00          | By Paid to Computer Instructor       | 41760.00          |
| To GPF & GIS                                           | 59400.00          | By Paid to Bearer.                   | 3000.00           |
| To Cheque issued but not<br>collected,now deposited    | 22161.00          | By Painting charges.                 | 646.00            |
| To GSLIC                                               | 314974.00         | By Electronic goods.                 | 3617.00           |
| To GPF                                                 | 5400.00           | By Printing & Stationery             | 100388.00         |
| To Admission fees                                      | 149800.00         | By Refreshment                       | 94585.00          |
| To Tuition Fees.                                       | 565320.00         | By Telephone bill                    | 17238.00          |
| To Laboratory fee                                      | 76600.00          | By Misc.expenses.                    | 52831.00          |
| To Insurance Premium                                   | 14980.00          | By Labour payment                    | 60039.00          |
| To Emblam I.Card                                       | 78645.00          | By Computer accessories              | 14320.00          |
| To Electric fee                                        | 262150.00         | By News paper & Periodicals          | 1817.00           |
| To Canteen rent.                                       | 3000.00           | By Remuneration                      | 25500.00          |
| To Fees receipts( APSC)                                | 1000.00           | By Exps.for Sports                   | 11470.00          |
| To Electric bill received from<br>Post Office          | 4801.00           | By Exps.for Trophy.                  | 5252.00           |
| To Admission receipts from<br>Govt.(18-19)             | 231557.00         | By Advertisement exps.               | 11319.00          |
| To Certificate Fees.                                   | 3050.00           | By Exps.for Training Programme.      | 3650.00           |
|                                                        |                   | By T.A.                              | 51985.00          |
|                                                        |                   | By Electrical goods                  | 21591.00          |
|                                                        |                   | By Electric bill                     | 583813.00         |
|                                                        |                   | By Audit Fee                         | 41000.00          |
|                                                        |                   | By Fee for TDS return filling        | 8800.00           |
|                                                        |                   | By Electric fittings.                | 16270.00          |
|                                                        |                   | By Exps.for lecturer interview.      | 31816.00          |
|                                                        |                   | By Materials purchase                | 904346.00         |
|                                                        |                   | By Exps.for Admission                | 46620.00          |
|                                                        |                   | By Lawyer fee                        | 7000.00           |
|                                                        |                   | By GIS paid                          | 9200.00           |
|                                                        |                   | By Purchase of books                 | 1702.00           |
|                                                        |                   | By GPF paid                          | 115000.00         |
|                                                        |                   | By Paid for computer purchase        | 24500.00          |
|                                                        |                   | By GSLI paid                         | 285237.00         |
|                                                        |                   | By Bank charges.                     | 2830.80           |
|                                                        |                   | By Diesel exps.                      | 1020.00           |
|                                                        |                   | By Freshers Social programme         | 25000.00          |
|                                                        |                   | By Exps.for Sankar Dev Tilhi         | 17000.00          |
|                                                        |                   | By Exps.for Foundation Day.          | 22253.00          |
|                                                        |                   | By Exps.for Excursion                | 100000.00         |
|                                                        |                   | By Paid for Registration fee.        | 19800.00          |
|                                                        |                   | By Exps.for Merit Award.             | 7000.00           |
|                                                        |                   | By Pay for Identity Card.            | 132805.90         |
|                                                        |                   | By Insurance Premium paid            | 32400.00          |
|                                                        |                   | By Affiliation Fee paid              | 70150.00          |
|                                                        |                   | By Annual Enrolment Fee              | 218500.00         |
|                                                        |                   |                                      | <b>4749662.70</b> |
|                                                        | <b>8605371.10</b> |                                      |                   |

continued to next page.....2



continued from page....1

**COLLEGE GENERAL FUND ACCOUNT**  
**C/A. NO. 10965236638, S.B.I. NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                   |                   |                              |                   |
|-------------------|-------------------|------------------------------|-------------------|
| To B/F Total..... | 8605371.10        | B/F total.....               | 4749662.70        |
|                   |                   | By Exps.for Earth Filling.   | 160000.00         |
|                   |                   | By Paid for Student Aid Fund | 28600.00          |
|                   |                   | By <u>Closing balance</u>    |                   |
|                   |                   | Cash at bank                 | 3667108.40        |
|                   | <u>8605371.10</u> |                              | <u>8605371.10</u> |

**Bank reconciliation statement as on 31-03-2019**

|                                                   |            |
|---------------------------------------------------|------------|
| Cash at bank.....                                 | 3705323.40 |
| Add:- Cheque issued but not collected. As under:- |            |
| Cheque No. 855380                                 | 1300.00    |
| Cheque No. 855381                                 | 1300.00    |
| Cheque No. 855632                                 | 2800.00    |
| Cheque No. 855658                                 | 7700.00    |
| Cheque No. 855659                                 | 22400.00   |
| Cheque No. 855660                                 | 1255.00    |
| Cheque No. 855662                                 | 1460.00    |
|                                                   | 38215.00   |

As per Cash book cash at bank 3667108.40

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS  
FRN. : 314021E



*(Signature)*  
( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020



**NOWGONG GIRLS' COLLEGE  
NAGAON ( ASSAM )**

**UGC FUND**

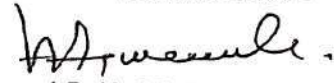
**S/B A/C NO. 10965243635, S.B.I. NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                              |                  |                            |                  |
|----------------------------------------------|------------------|----------------------------|------------------|
| To <u>Opening Balance.</u>                   |                  | By Refund Seminar Grant.   | 40000.00         |
| Cash at bank                                 | 108257.71        |                            |                  |
| To S/B A/c interest.                         | 3416.00          | By Paid for Internet       | 3920.00          |
|                                              |                  | By Printing & Stationery   | 24360.00         |
| To Receipts from Green Crop.<br>through NEFT | 5000.00          | By Bank charges            | 220.00           |
|                                              |                  |                            |                  |
|                                              |                  | By <u>Closing balance.</u> |                  |
|                                              |                  | Cash at Bank.              | 48173.71         |
|                                              | <u>116673.71</u> |                            | <u>116673.71</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E

  
( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296



PLACE: Haibargaon :: Nagaon, Assam  
DATE : The 12th.day of February, 2020

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**LIBRARY FUND.**  
**S/B NO.10965243410, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                                  |           |                                     |           |
|--------------------------------------------------|-----------|-------------------------------------|-----------|
| <b>To <u>Opening Balance.</u></b>                |           |                                     |           |
| Cash at Bank                                     | 771240.41 | By Exps for Water supply accessries | 88341.00  |
| To Fees Collection.                              | 205.00    | By Painting charges                 | 6050.00   |
| To S/B A/c Interest.                             | 18309.00  | By Purchase of Hardware goods       | 343724.00 |
| To Cheque issued but not collected now deposited | 5765.00   | By Newspaper & Periodicals.         | 4555.00   |
| To Transfd.from Examination Fund(Axis bank)      | 93625.00  | By Purchase of books                | 24371.00  |
|                                                  |           | By Misc.expenses.                   | 21820.00  |
|                                                  |           | <b>By <u>Closing balance.</u></b>   |           |
|                                                  |           | Cash at Bank                        | 400283.41 |

**Rs. 889144.41**

**Rs. 889144.41**

**Bank reconciliation statement as on 31-03-2019**

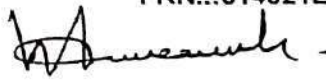
**Bank Balance as per Pass book** 411068.41  
**Less : Cheque issued but not collected as on 31/3/19**

| <u>Cheque No</u> | <u>Amount</u> |          |
|------------------|---------------|----------|
| 922279           | 1170.00       |          |
| 922280           | 540.00        |          |
| 922281           | 8075.00       |          |
| 922282           | 415.00        |          |
| 922265           | 585.00        | 10785.00 |

**Bank balance as per Cash book** 400283.41

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.**  
**CHARTERED ACCOUNTANTS.**  
**FRN...:314021E**



**( S. N. AGARWALA )**  
**PARTNER**

**M. NO : 051446**

**UDIN : 20051446AAAACA4296**



**PLACE: Haibargaon :: Nagaon (Assam)**  
**DATE : The 12th.day of February, 2020**





**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**  
**HOSTEL FUND**

**S/B A/C NO.10966243374,SBI,NAGAON.**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                              |            |                             |            |
|------------------------------|------------|-----------------------------|------------|
| To <u>Opening Balance.</u>   |            | By Salary to Staff.         | 645312.00  |
| Cash at bank                 | 537338.05  | By Telephone Bill.          | 8002.00    |
|                              |            | By Newspaper & periodicals. | 3404.00    |
| To Fees collection           | 464560.00  |                             |            |
|                              |            | By Repairs & maintenance    | 1064908.00 |
| To S/B A/c interest.         | 10765.00   | By Electrification          | 14421.00   |
|                              |            | By Seat rent refund         | 18000.00   |
| To Cash Deposit              | 4000.00    | By Earth filling            | 60000.00   |
|                              |            | By Labour & Wages           | 198800.00  |
| To Transfd.from College Fund |            | By Electrical goods         | 200312.00  |
| (Bandhan Bank )              | 1310000.00 | By Bank charges.            | 767.00     |
|                              |            | By <u>Closing Balance.</u>  |            |
|                              |            | Cash at Bank                | 112737.05  |

Rs. 2326663.05

Rs. 2326663.05

**Bank reconciliation statement as on 31-03-2019**

|                                                    |                  |
|----------------------------------------------------|------------------|
| Bank Balance as per Bank Pass book                 | 118059.05        |
| Less : Cheque issued but not collect as on 31/3/19 |                  |
| Cheque No.819977                                   | 5322.00          |
| Bank balance as per Cash book as on 31/3/19        | <u>112737.05</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E



*(Signature)*  
( S. N. AGARWALA )  
PARTNER

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

M. NO : 051446  
UDIN : 20051446AAAACA4296

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**STUDENT FUND**  
**S/B A/C NO.10965243953,SBI,NAGAON.**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                                  |          |                                  |          |
|--------------------------------------------------|----------|----------------------------------|----------|
| To <u>Opening Balance.</u>                       |          | By Labour payment                | 37500.00 |
| Cash at Bank                                     | 63756.25 | By Exps.for Union Body Uniform   | 23373.00 |
| To Transfd.from Examination<br>Fund (Axis bank ) | 37450.00 | By Armed Forces Flack Day coupon | 2000.00  |
| To S/B A/c Interest.                             | 2533.00  | By <u>Closing Balance.</u>       |          |
|                                                  |          | Cash at Bank                     | 40866.25 |

Rs. 103739.25

Rs. 103739.25

As per Pass book cash at bank..... 66239.25

Less:Cheque issued but not collected as on 31/3/19

|                               |          |                 |
|-------------------------------|----------|-----------------|
| Cheque No. 588958             | 23373.00 |                 |
| Cheque No. 588959             | 2000.00  | 25373.00        |
| As per Cash book cash at bank |          | <u>40866.25</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...314021E



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

  
( S. N. AGARWALA )  
PARTNER  
M. NO : 051446  
UDIN : 20051446AAAACA4296

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**MEMORIAL DEBATING CUM LECTURE FUND**

**S/B A/C NO.10965243170, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                  |           |                                    |           |
|----------------------------------|-----------|------------------------------------|-----------|
| To <u>Opening Balance.</u>       |           | By Exps.for 3 days Talks Programme |           |
| Cash at bank                     | 345667.06 | 26th.Feb to 28th.Feb.2019          | 12000.00  |
| To Transfd.from Examination fund | 37450.00  | By <u>Closing Balance.</u>         |           |
| To S/B A/c interest.             | 12541.00  | Cash at Bank                       | 383658.06 |

Rs. 395658.06

Rs. 395658.06

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...314021E




PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

  
( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296



  
( S. N. AGARWALA )  
PARTNER  
M. NO : 051446  
0051446AAAACA4296

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**MAGAZINE FUND**  
**S/B NO.10965243421, S.B.I.NAGAON**


**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                                    |                             |                                            |                             |
|----------------------------------------------------|-----------------------------|--------------------------------------------|-----------------------------|
| <b>To <u>Opening Balance.</u></b>                  |                             |                                            |                             |
| Cash at Bank                                       | 800975.70                   | By Paid for Prospectus<br>Printing charges | 176113.00                   |
| To Fees Collection.                                |                             | By Printing & Stationery                   | 2541.00                     |
| To S/B A/c Interest.                               | 26621.00                    | By Bank charges                            | 118.00                      |
| To Transferred from<br>Examination fund(Axis bank) | 123600.00                   | <b>By <u>Closing Balance.</u></b>          |                             |
| To Sales of books                                  | 7975.00                     | Cash at Bank                               | 780399.70                   |
|                                                    | <b>Rs. <u>959171.70</u></b> |                                            | <b>Rs. <u>959171.70</u></b> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E



  
( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 12th.day of February, 2020

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**STUDENT AID FUND**  
**S/B A/C NO.10965243942,SBI,NAGAON.**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                   |           |                                   |           |
|-----------------------------------|-----------|-----------------------------------|-----------|
| <b>To <u>Opening Balance.</u></b> |           |                                   |           |
| Cash at Bank                      | 184191.39 | By Paid for Student Aid           | 44200.00  |
| To Transfd.from Examinaiton Fund  |           | By <b><u>Closing Balance.</u></b> |           |
| ( AXIS BANK )                     | 37450.00  |                                   |           |
| To S/B A/c Interest.              | 6639.00   | Cash at Bank                      | 184080.39 |

Rs. 228280.39

Rs. 228280.39

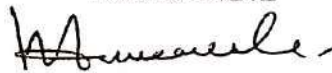
**BANK RECONSILIATION STATEMENT**

|                                                     |                  |
|-----------------------------------------------------|------------------|
| As per Pass book cash at bank                       | 186680.39        |
| Less: Cheque issued but not collected as on 31/3/19 |                  |
| Cheque No. 732410                                   | 1300.00          |
| Cheque No. 732417                                   | 1300.00          |
|                                                     | 2600.00          |
| As per cash book cash at bank                       | <u>184080.39</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E



  
( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020



**NOWGONG GIRLS' COLLEGE.**

**NAGAON ( ASSAM )**

**MISCELLANEOUS FUND**

**S/B A/C NO.10965243432, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                                  |                             |                                   |                             |
|--------------------------------------------------|-----------------------------|-----------------------------------|-----------------------------|
| <b>To <u>Opening Balance.</u></b>                |                             | By Salary to Instructor & Bearer  | 45000.00                    |
| Cash at bank                                     | 137343.30                   | By Paid for Computer Accessories. | 31590.00                    |
| To Fees Collection for Computer                  | 30900.00                    | By Telephone & Internet bill      | 8384.00                     |
| To Transferred from Examination Fund.(Axis bank) | 170420.00                   | By Misc.expenses.                 | 8442.00                     |
| To S/b A/c interest.                             | 4204.00                     | By Electrification                | 10260.00                    |
| To Collection for X'reox.                        | 1514.00                     | By Refreshment.                   | 29339.00                    |
|                                                  |                             | By Printing & Stationery          | 28725.00                    |
|                                                  |                             | By Labour payment                 | 3000.00                     |
|                                                  |                             | By Bank Charges.                  | 619.50                      |
|                                                  |                             | By Exide Battery                  | 28000.00                    |
|                                                  |                             | <b>By <u>Closing Balance.</u></b> |                             |
|                                                  |                             | Cash at Bank                      | 151021.80                   |
|                                                  | <b>Rs. <u>344381.30</u></b> |                                   | <b>Rs. <u>344381.30</u></b> |

**As per Pass book cash at bank** **164009.80**

**Less: Cheque issued but not collected as on 31/3/19**

|                               |        |         |                         |
|-------------------------------|--------|---------|-------------------------|
| Cheque No.                    | 814048 | 5098.00 |                         |
| Cheque No.                    | 814049 | 480.00  |                         |
| Cheque No.                    | 814050 | 5110.00 |                         |
| Cheque No.                    | 814051 | 2300.00 | 12988.00                |
| As per cash book cash at bank |        |         | <b><u>151021.80</u></b> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.**  
**CHARTERED ACCOUNTANTS.**  
**FRN...:314021E**

  
**( S. N. AGARWALA )**  
**PARTNER**

**M. NO : 051446**

**UDIN : 20051446AAAACA4296**

**PLACE: Haibargaon :: Nagaon (Assam)**  
**DATE : The 12th.day of February, 2020**

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**GIRLS' COMMON ROOM FUND A/C**

**S/B A/C NO.10966243374, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                              |           |                                   |           |
|----------------------------------------------|-----------|-----------------------------------|-----------|
| <b>To <u>Opening Balance.</u></b>            |           |                                   |           |
| Cash at bank                                 | 773924.92 | By Paid for Dot Red Yellow Tiles  | 34125.00  |
| To S/b A/c interest.                         | 27206.00  |                                   |           |
| To Transfd.from Examination Fund.(Axis bank) | 37450.00  | <b>By <u>Closing Balance.</u></b> |           |
|                                              |           | Cash at Bank                      | 804455.92 |

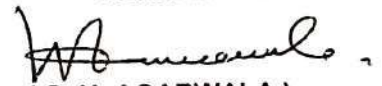
Rs. 838580.92

Rs. 838580.92

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN.:314021E



  
( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**COUNSELLING FUND**

**S/B A/C NO.10965245134, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                               |           |                                 |           |
|-----------------------------------------------|-----------|---------------------------------|-----------|
| <b>To <u>Opening Balance.</u></b>             |           |                                 |           |
| Cash at bank                                  | 909255.14 | By Transfd.to Counselling Fund  | 344560.00 |
| To S/B A/c interest.                          | 23995.00  | By Exps.for World Lecturer Day. | 3000.00   |
|                                               |           | By Refreshment                  | 1619.00   |
| To Transfd.from Examination Fund (Axis bank ) | 22470.00  | By Misc.expenses                | 1700.00   |
|                                               |           | By Computer Repairing charges   | 13050.00  |
|                                               |           | By Painting charges             | 4050.00   |
|                                               |           | By Paid for remuneration        | 11000.00  |
|                                               |           | By Bank charges                 | 88.50     |
|                                               |           | By Exps.for Trophy.             | 5670.00   |
|                                               |           | By Printing & Stationery        | 350.00    |
|                                               |           | By <u>Closing Balance.</u>      |           |
|                                               |           | Cash at Bank                    | 570632.64 |
| Rs. <u>955720.14</u>                          |           | Rs. <u>955720.14</u>            |           |

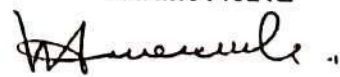
**BANK RECONSILIATION STATEMENT**

|                                                     |                  |
|-----------------------------------------------------|------------------|
| As per Pass book cash at bank                       | 583597.44        |
| Less: Cheque issued but not collected as on 31/3/19 |                  |
| Cheque No.323673                                    | 12964.00         |
| As per cash book cash at bank                       | <u>570633.44</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN.:314021E



  
( S. N. AGARWALA )  
PARTNER

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

M. NO : 051446  
UDIN : 20051446AAAACA4296



**NOWGONG GIRLS' COLLEGE,  
NAGAON ( ASSAM )**

**P.G.FUND  
S/B A/C NO.10965243443, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

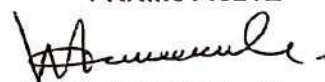
|                                   |            |                                       |            |
|-----------------------------------|------------|---------------------------------------|------------|
| <b>To <u>Opening Balance.</u></b> |            |                                       |            |
| Cash at bank                      | 2613213.36 | By Paid for part time Lecturer.       | 101400.00  |
|                                   |            | By Purchase of Books.                 | 850.00     |
| To Collection.for examiantion fee | 190190.00  | By Printing & Stationery.             | 6759.00    |
|                                   |            | By Paid for Special Lecture Programme | 10925.00   |
| To Collection.for Admission fee   | 1070000.00 | By Purchae of Hardware goods          | 468766.00  |
|                                   |            | By Examination Centre fee.            | 53255.00   |
| To S/B A/c interest.              | 105760.00  | By Affiliation fee.                   | 40430.00   |
|                                   |            | By T.A.Bill                           | 4435.00    |
| To Cheque return & deposit        | 18018.00   | By Exps.for Excursion.                | 20000.00   |
|                                   |            | By Refreshment                        | 8482.00    |
|                                   |            | By Car fare                           | 6000.00    |
|                                   |            | By Exps.for Sahitya Academy Pragmm    | 20835.00   |
|                                   |            | By Paid for Examination fee.          | 97550.90   |
|                                   |            | By Bank Charges                       | 761.40     |
|                                   |            | By Paid for Guest Faculty.            | 7700.00    |
|                                   |            | By Paid for Remuneration              | 4500.00    |
|                                   |            | By Misc.expenses.                     | 13110.00   |
|                                   |            | <b>By <u>Closing Balance.</u></b>     |            |
|                                   |            | Cash at Bank                          | 3131422.06 |
| <b>Rs. <u>3997181.36</u></b>      |            | <b>Rs. <u>3997181.36</u></b>          |            |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN.:314021E



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February 2020

  
( S. N. AGARWALA )  
PARTNER  
M. NO : 051446  
UDIN : 20051446AAAACA4296

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**SOCIAL FUND  
S/B NO.10965243465, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                                |                      |                               |                      |
|------------------------------------------------|----------------------|-------------------------------|----------------------|
| To <u>Opening Balance.</u>                     |                      | By Exps for Saraswati Puja    | 54457.00             |
| Cash at Bank                                   | 670557.11            |                               |                      |
| To S/B A/c Interest.                           | 24393.00             | By Exps.for earthe filling    | 35000.00             |
| To Transfd.from Examination<br>Fund (Axi bank) | 185400.00            | By Exps.for flower Plantation | 25000.00             |
|                                                |                      | By Refreshment                | 2570.00              |
|                                                |                      | By Printing & Stationery      | 4580.00              |
|                                                |                      | By Misc.exps.                 | 9880.00              |
|                                                |                      | By Carrying charges           | 400.00               |
|                                                |                      | By Labour payment             | 19600.00             |
|                                                |                      | By Hardware goods purchase    | 31290.00             |
|                                                |                      | By <u>Closing Balance.</u>    |                      |
|                                                |                      | Cash at Bank                  | 697573.11            |
|                                                | <b>Rs. 880350.11</b> |                               | <b>Rs. 880350.11</b> |

**Bank reconciliation statement as on 31-03-2019**

|                                                  |                |
|--------------------------------------------------|----------------|
| As per pass book bank balance.....               | 752363.11      |
| Less:Cheque issued but not collected. As under:- |                |
| Cheque No. 732238                                | 31290.00       |
| Cheque No. 732240                                | 500.00         |
| Cheque No. 732241                                | 19600.00       |
| Cheque No. 732239                                | <u>3400.00</u> |
|                                                  | 54790.00       |

As per Cash book cash at bank 697573.11

**IN TERMS OF OUR REPORT OF EVEN DATE.**



FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN.:314021E

*(Signature)*  
( S. N. AGARWALA )  
PARTNER

M. NO : 051446  
UDIN : 20051446AAAACA4296

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**GAME FUND**

**S/B A/C NO.10965243396,S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                                     |                             |                              |                             |
|-----------------------------------------------------|-----------------------------|------------------------------|-----------------------------|
| To <u>Opening Balance.</u>                          |                             | By Exps.for College Week.    | 143856.00                   |
| Cash at bank                                        | 595645.14                   | By Exps.for Earth filling    | 35000.00                    |
| To Fees collection.                                 |                             | By Purchase of books         | 11043.00                    |
| To S/B A/c interest.                                | 22086.00                    | By Purchases of Sports goods | 11775.00                    |
| To Transferred from<br>Examination Fund (Axis Bank) | 185400.00                   | By Printing & Stationery.    | 14950.00                    |
|                                                     |                             | By Exps.for Youth festivals. | 15524.00                    |
|                                                     |                             | By <u>Closing Balance.</u>   |                             |
|                                                     |                             | Cash at Bank                 | 570983.14                   |
|                                                     | <b>Rs. <u>803131.14</u></b> |                              | <b>Rs. <u>803131.14</u></b> |

As per Pass book cash at bank 663131.14

Less: Cheque issued but not collected.

|              |                 |          |
|--------------|-----------------|----------|
| Ch.No.732138 | 38856.00        |          |
| Ch.No.732139 | 11043.00        |          |
| Ch.No.732140 | 11775.00        |          |
| Ch.No.732141 | 6000.00         |          |
| Ch.No.732142 | 4480.00         |          |
| Ch.No.732143 | 4470.00         |          |
| Ch.No.732144 | <u>15524.00</u> | 92148.00 |

As per Cash book cash at bank 570983.14

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...:314021E

*(Signature)*

( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020





**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**RESERVE FUND A/C**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

To Op. Fixed Deposit at  
**U.B.I. Nagaon.**

By Fixed Deposit at UBI, Nagaon  
A/c No. 0031109035948  
( Md. 30/10/21)

A/c No. 0031109035948

153133.23

153133.23

A/c No. 0031109035957

153143.00

A/c No. 0031109035957  
( Md. 30/10/21)

153143.00

A/c No. 0031109035975

153138.15

A/c No. 0031109035975  
( Md. 30/10/21)

153138.15

A/c No. 0031109035966

167561.88

A/c No. 0031109035966  
( Md. 30/10/21)

167561.88

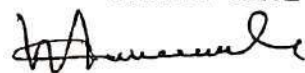
Rs. 626976.26

Rs. 626976.26

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...314021E



( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296



PLACE: Haibargaon :: Nagaon, Assam  
DATE : The 12th. day of February, 2020

# NOWGONG GIRLS' COLLEGE.

## NAGAON ( ASSAM )

### EXAMINATION FUND

S/B A/C NO.913010040184191 AXIS BANK, NAGAON

### RECEIPTS AND PAYMENTS ACCOUNT

( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )

|                                                  |            |                                      |            |
|--------------------------------------------------|------------|--------------------------------------|------------|
| To Opening Balance.                              |            |                                      |            |
| Cash at Bank (Axis Bank)                         | 2479514.00 | By Examination fee paid to G.U.      | 1463430.00 |
|                                                  |            | By Examination fee paid for H.S      | 48800.00   |
| To Cheque issued but not collected now deposited | 7240.00    | By Misc.expenses                     | 22590.00   |
|                                                  |            | By Printing & Stationery             | 42567.00   |
| To Examination fee                               | 8385610.00 | By Refreshment                       | 33431.00   |
| To S/B A/c Interest.                             | 218925.00  | By Remuneration                      | 48350.00   |
|                                                  |            | By D.A.                              | 1300.00    |
| To Excess payment refund                         | 1440.00    | By Car Fare                          | 15000.00   |
|                                                  |            | By T.A.                              | 12075.00   |
| To Fees collection                               | 9618.00    | By Adv.for Conduct the Examination   | 169738.00  |
|                                                  |            | By Remuneration for Invigilator      | 126400.00  |
|                                                  |            | By Purchase of Hardware goods        | 294236.00  |
|                                                  |            | By Paid for Carpenter                | 56000.00   |
|                                                  |            | By Remuneration for External         | 6650.00    |
|                                                  |            | By Computer Accessories              | 16522.00   |
|                                                  |            | By Exps.for Field work               | 20000.00   |
|                                                  |            | By Materials purchase                | 70000.00   |
|                                                  |            | By Exps.for Gas line pipe connection | 108000.00  |
|                                                  |            | By Purchase of 6 Nos.Stool           | 67695.00   |
|                                                  |            | By Purchase of Laboratory equipments | 371857.00  |
|                                                  |            | By Purchase of Calculator.           | 6608.00    |
|                                                  |            | By Exps.for Practical examination    | 28704.00   |
|                                                  |            | By Car Fare                          | 6000.00    |
|                                                  |            | By Paid for painting                 | 12537.00   |
|                                                  |            | By Paid for Remuneration             | 65660.00   |
|                                                  |            | By Fund Transferred to :-            |            |
|                                                  |            | Nagaon Girls college Fund            | 1147495.00 |
|                                                  |            | Building Fund                        | 224700.00  |
|                                                  |            | Examination Fund( SBI)               | 112350.00  |
|                                                  |            | Library Fund                         | 93625.00   |
|                                                  |            | Student Union Fund                   | 37450.00   |
|                                                  |            | Game Fund                            | 185400.00  |
|                                                  |            | Social Fund                          | 185400.00  |
|                                                  |            | Girls Common Room Fund               | 37450.00   |
|                                                  |            | Megazine Fund                        | 123600.00  |
|                                                  |            | Student Aid Fund                     | 37450.00   |
|                                                  |            | Registration Fund                    | 329160.00  |
|                                                  |            | Faculty Fund                         | 37450.00   |
|                                                  |            | Misc. Fund.                          | 170420.00  |
|                                                  |            | Moral Debating Lecture Fund.         | 37450.00   |
|                                                  |            | Hostel Fund                          | 1310000.00 |
|                                                  |            | Counselling Fund                     | 22470.00   |
|                                                  |            | By Exps.for Conduct the examination  | 10000.00   |
|                                                  |            | By Remuneration paid for Exam.duty.  | 311520.00  |
|                                                  |            | By Exps.for Building materials.      | 57690.00   |
|                                                  |            | By Excess payment by Bank            | 5640.00    |
|                                                  |            | By Closing Balance                   |            |
|                                                  |            | Cash at Bank                         | 3511477.00 |

Rs. 11102347.00



Continued to next page..2



Continued from page..1

Bank Reconsiliation Statemethn as on 31/3/19

Bank balance as per bank statement..... 3530574.00

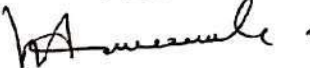
Less: Cheque issued but not collected as on 31/3/18

|                               |          |                   |
|-------------------------------|----------|-------------------|
| Cheque No.152372              | 6560.00  |                   |
| Cheque No.152369              | 12537.00 | 19097.00          |
| As per Cash book cash at bank |          | <u>3511477.00</u> |

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...314021E



( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**  
**EXAMINATION FUND**  
S/B A/C NO.10965243385,SBI, NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                                  |            |                                    |           |
|----------------------------------|------------|------------------------------------|-----------|
| To <u>Opening Balance.</u>       |            | By Exps.for Alkosign Green Board   | 119900.00 |
| To Cash at Bank                  | 1405027.32 | By Furniture purchase              | 395410.00 |
| To Fees Collection.              |            | By Bank charges                    | 5.90      |
| To S/B A/c Interest.             | 47596.00   | By Printing & Stationery           | 47483.00  |
| To Transfd.from Examination Fund |            | By Refreshment                     | 960.00    |
| ( Axis bank )                    | 112350.00  | By Purchase of Building materials. | 128451.00 |
|                                  |            | By GST Paid                        | 7440.00   |
|                                  |            | By Exps.for Boundary repairing     | 54500.00  |
|                                  |            | By Misc.expenses                   | 3350.00   |
|                                  |            | <b>By <u>Closing Balance</u></b>   |           |
|                                  |            | Cash at Bank                       | 807473.42 |

Rs. 1564973.32

Rs. 1564973.32

|                                                  |                  |
|--------------------------------------------------|------------------|
| As per Pass book cash at bank                    | 931273.42        |
| Less: Cheque issued but not presented on 31/3/19 |                  |
| Ch.No.456557                                     | 59220.00         |
| Ch.No.456558                                     | 6730.00          |
| Ch.No.456559                                     | 54500.00         |
| Ch.No.456560                                     | 3350.00          |
| As per Cash book cash at bank                    | <u>123800.00</u> |
|                                                  | <u>807473.42</u> |

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.  
 CHARTERED ACCOUNTANTS.  
 FRN...:314021E



*(Signature)*  
 ( S. N. AGARWALA )  
 PARTNER

M. NO : 051446  
 UDIN : 20051446AAAACA4296

PLACE: Haibargaon :: Nagaon (Assam)  
 DATE : The 12th.day of February, 2020

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**REGISTRATION FUND.**

**S/B A/C NO.10965243454, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

To Opening Balance.

Cash at bank

25795.65 By Registration fee

9080.00

To S/B A/c interest.

3683.00 By Affiliation Fee

63560.00

To Trasnfd. from Examination Fund  
(Axis Bank)

329160.00 By Bank charges

550.00

By Permission fee

36320.00

By Closing Balance.

Cash at Bank

249128.65

Rs. 358638.65


Rs. 358638.65

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN.:314021E



  
( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February 2020



**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**FIXED DEPOSIT FUND A/C**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

**To Op.F.D.at UBI,Nagaon**

|                  |            |
|------------------|------------|
| No.0031109036035 | 821824.62  |
| No.0031109036026 | 821823.38  |
| No.0031109036017 | 821821.93  |
| No.0031109111664 | 1230372.15 |
| No.0031109111965 | 1230625.00 |
| No.0031109111682 | 676841.75  |

**By Fixed Deposit at U.B.I.**

|                                 |            |
|---------------------------------|------------|
| No.0031109036035 Md. 20/8/21    | 1004730.59 |
| No.0031109036026 Md. 20/8/21    | 1004728.79 |
| No.0031109036017 Md. 20/8/21    | 1004729.41 |
| No.0031109111664 (MD.25/7/19)   | 1301075.86 |
| No.0031109111965 ( MD.16/7/19 ) | 1301343.54 |
| No.0031109111682 ( MD.12/7/19)  | 715736.30  |

**To FD Interest.**

|                  |           |
|------------------|-----------|
| No.0031109036035 | 182905.97 |
| No.0031109036026 | 182905.41 |
| No.0031109036017 | 182907.48 |
| No.0031109111664 | 70703.71  |
| No.0031109111965 | 70718.54  |
| No.0031109111682 | 38894.55  |

**By FD at UBI.**

|                             |           |
|-----------------------------|-----------|
| No.0031109036008 Md.3/1/20) | 997271.78 |
|-----------------------------|-----------|

**By FD at Axis Bank**

|                              |           |
|------------------------------|-----------|
| No.914040030013256 MD.5/8/19 | 370565.00 |
| No.914040030013890 Md5/8/19  | 400321.00 |

**To FD at UBI**

|                      |           |
|----------------------|-----------|
| No.0031109036008 O/B | 815723.58 |
|----------------------|-----------|

**To FD Interest.**

181548.20

**To FD at Axis bank,Nagaon**

|                        |           |
|------------------------|-----------|
| No.914040030013256 O/B | 355821.00 |
| No.914040030013890 O/B | 355821.00 |

**To FD Interest.**

|                    |          |
|--------------------|----------|
| No.914040030013256 | 14744.00 |
| No.914040030013890 | 44500.00 |

8100502.27

8100502.27

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...314021E



*(Signature)*  
( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**REKHA DASGUPTA MERIT AWARD FUND**

**S/B A/C NO.00310103108400 U.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 TO 31-03-2019 )**

**To Opening Balance.**

Cash at Bank

1299.39 By Fixed Deposit at UBI  
No.0031109164505  
64.00 MD.18/9/19

20000.00

**To S/B A/c Interest.**

By Paid for Merit award on 27/9/18

4000.00

To F.D. at UBI A/c  
( No.0031109034851  
MD.12/09/18

23696.00

**To FD Interest.**

338.44 By Closing Balance  
Cash at Bank

1397.83

Rs. 25397.83

Rs. 25397.83

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E**



*(Signature)*  
**( S. N. AGARWALA )**

**PARTNER**

**M. NO : 051446**

**UDIN : 20051446AAAACA4296**

**PLACE: Haibargaon :: Nagaon (Assam)**  
**DATE : The 12th.day of February, 2020**

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**MEGHNATH PAUL MERIT AWARD FUND**

**S/B A/C NO.00310103168989, U.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 TO 31-03-2019 )**

|                                   |                            |                                    |                            |
|-----------------------------------|----------------------------|------------------------------------|----------------------------|
| <b>To <u>Opening Balance.</u></b> |                            | By FD NoI0031109164522             |                            |
| Cash at Bank                      | 58938.58                   | UBI,on 18/9/18 ( MD.18/9/19)       | 50000.00                   |
| To S/B A/c Interest.              | 1277.00                    | By Paid for Merit award on 14/9/18 | 1500.00                    |
|                                   |                            | By <b><u>Closing Balance</u></b>   |                            |
|                                   |                            | Cash at Bank                       | 8715.58                    |
|                                   | <b>Rs. <u>60215.58</u></b> |                                    | <b>Rs. <u>60215.58</u></b> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E**



  
**( S. N. AGARWALA )  
PARTNER**

**PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020**

**M. NO : 051446  
UDIN : 20051446AAAACA4296**



PLACE: Haibargaon :: Nagaon  
DATE : The 12th day of February, 2020

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**RENU MAHANTA MERIT AWARD FUND**

**S/B A/C NO.0031013186170, U.B.I.NAGAON**

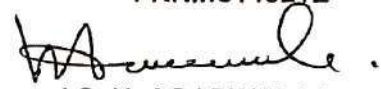
**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2018 TO 31-03-2019 )**

|                                   |                            |                                    |                            |
|-----------------------------------|----------------------------|------------------------------------|----------------------------|
| <b>To <u>Opening Balance.</u></b> |                            | <b>By Fixed Deposit.at UBI</b>     |                            |
| Cash at Bank                      | 2594.75                    | .No.0031109095959                  |                            |
|                                   |                            | ( MD. 24/7/2023)                   | 10000.00                   |
| To F.D.(No.0031109095959)         |                            |                                    |                            |
| ( MD. 24/7/2023) O/B              | 10000.00                   | By Bank Charges.                   | 1.50                       |
| To F.D. Interest                  | 876.00                     | By Paid for Merit Award on 14/9/18 | 2000.00                    |
|                                   |                            | <b>By <u>Closing Balance</u></b>   |                            |
| To S/B A/c Interest.              | 75.00                      | Cash at Bank                       | 1544.25                    |
|                                   |                            |                                    |                            |
|                                   | <b>Rs. <u>13545.75</u></b> |                                    | <b>Rs. <u>13545.75</u></b> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E



  
( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

PLACE: Haibargaon :: Nagaland (Assam)  
DATE : The 12th day of February, 2020



**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**KUNTALA HAZARIKA MERIT AWARD FUND**

**S/B A/C NO.10965412061, SBI.NAGAON**

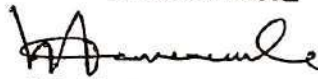
**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 TO 31-03-2019 )**

|                                         |                            |                                                                        |                            |
|-----------------------------------------|----------------------------|------------------------------------------------------------------------|----------------------------|
| <b>To <u>Opening Balance.</u></b>       |                            |                                                                        |                            |
| Cash at Bank                            | 10892.00                   | By Fixed Deposit .at SBI Nagaon<br>No. 30299985594<br>( MD.28/12/2027) | 13000.00                   |
| To Fixed deposit.<br>No.30299985594 O/B | 13000.00                   | By Paid Merit award on 27/9/18                                         | 1000.00                    |
| To F.D. Interest                        | 1128.00                    |                                                                        |                            |
| To S/B A/c Interest.                    | 379.00                     | By <u>Closing Balance</u><br>Cash at Bank                              | 11399.00                   |
|                                         | <b>Rs. <u>25399.00</u></b> |                                                                        | <b>Rs. <u>25399.00</u></b> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E**



  
**( S. N. AGARWALA )**

**PARTNER**

**M. NO : 051446**

**UDIN : 20051446AAAACA4296**

**PLACE: Haibargaon :: Nagaon (Assam)**  
**DATE : The 12th.day of February, 2020**

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**MUKTARAM GAYAN PRATIBHA BATA FUND**

**S/B A/C NO.10965243249, SBI.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE PERIOD FROM 01-04-2018 TO 31-03-2019 )**

**To Opening Balance.**

Cash at Bank  
To Fixed deposit.  
No.10965666898 O/B  
( MD.9/11/2017)

7629.60

14096.89

To F.D. Interest  
To S/B A/c Interest.

844.00  
285.00

By Fixed Deposit .at SBI Nagaon  
No.10965666898  
( MD.9/11/2022)

14096.89

**By Closing Balance**

Cash at Bank

8758.60

Rs. 22855.49

Rs. 22855.49

**IN TERMS OF OUR REPORT OF EVEN DATE.**



FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...314021E

( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296

PLACE: Haibargaon :: Nagaon, Assam  
DATE : The 12th.day of February, 2020

NOWGONG GILRS' COLLEGE FUND

**RECEIPTS AND PAYMENTS ACCOUNT**  
**(WEF 22/05/2018 TO 31-03-2019)**

IN TERMS OF OUR REPORT OF EVEN DATE.

M. NO : 051446  
46AAACA4296



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020



**NOWGONG GIRLS' COLLEGE  
NAGAON ( ASSAM )**

**NEW UGC A/C  
S/B A/C NO. 36208028719, SBI, NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

|                      |                   |                                   |                   |
|----------------------|-------------------|-----------------------------------|-------------------|
| To Opening Balance   |                   | By Purchase of building materials | 785613.00         |
| Cash at bank         | 1355945.25        | By T.A.Bill.                      | 1840.00           |
| To S/B A/c interest. | 13443.00          | By Car Fare                       | 2800.00           |
|                      |                   | By Labour charges                 | 420000.00         |
|                      |                   | By <u>Closing balance.</u>        |                   |
|                      |                   | Cash at Bank.                     | 159135.25         |
|                      | <u>1369388.25</u> |                                   | <u>1369388.25</u> |

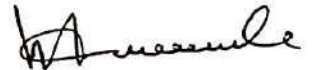
**IN TERMS OF OUR REPORT OF EVEN DATE.**



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...:314021E



( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 20051446AAAACA4296

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**GOLDEN JUBILEE CELEBRATION FUND**

**A/C NO. 0031013112838, UBI,NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

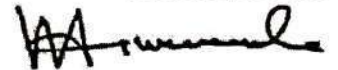
|                                   |                      |                                   |                      |
|-----------------------------------|----------------------|-----------------------------------|----------------------|
| <b>Opening Balance</b>            |                      |                                   |                      |
| Cash at bank                      | 117490.75            | By Exps.Faculty Research Project  | 12000.00             |
| Donation Received                 | 273500.00            | By Exps Facultly Research Project | 45000.00             |
| Tiwa Bhasha Kala Krishti Parishad | 12000.00             | By Exps Faculty Research project  | 30000.00             |
|                                   |                      | By Exps field trip exchange etc   | 10000.00             |
|                                   |                      | By Exps field trip exchange etc   | 38500.00             |
|                                   |                      | By Bank charges                   | 30.00                |
| Tiwa Autonomous Council           | 45000.00             | By <b>Closing Balance :</b>       |                      |
|                                   |                      | Cash at Bank                      | 312460.75            |
|                                   | <b>Rs. 447990.75</b> |                                   | <b>Rs. 447990.75</b> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.**

**FRN...:314021E**



**(S.N.AGARWALA)**

**PARTNER.**

**M.NO: 051446**

**PLACE: Haibargaon :: Nagaon (Assam)**

**DATE : The 12th.day of February,2020**

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**NAGAON GIRLS' COLLEGE A/C.**

**S/B A/C NO. 0031010310867, U.B.I. NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2018 to 31-03-2019 )**

**Opening Balance  
Cash at bank**

**409352.00 By Expenses**

**NIL**

**By Closing Balance :  
Cash at Bank**

**409352.00**

**Rs. 409352.00**

**Rs. 409352.00**

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN.:314021E**

**(S.N.AGARWALA)  
PARTNER.  
M.NO: 051446**

**PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 12th.day of February, 2020**



**INTERNAL AUDIT REPORT**  
**FOR THE FINANCIAL YEAR :2019- 2020**

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NOWGONG GIRLS' COLLEGE
DIST. :NAGAON (ASSAM)

~~~~~

**AUDITED BY:**  
**SATYANARAYAN AGARWALA & CO.**  
**CHARTERED ACCOUNTANTS**  
**SANI MANDIR ROAD, HAIBARGAON: NAGAON: ASSAM: 782 002**  
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INTERNAL AUDIT REPORT

We have audited the attached Receipt and Payment Accounts of **NOWGONG GIRLS' COLLEGE : Nagaon (Assam)** for the year ended **31st. March, 2020** in respect of :

- | | |
|--------------------------------------|--|
| 1 College General Fund | 17 Scholarship Fund. |
| 2 U.G.C.Fund | 18 Reserve Fund. |
| 3 Library Fund | 19 Examination Fund (Axis Bank A/c) |
| 4 Faculty Fund | 20 Examination Fund (SBI. A/c) |
| 5 Hostel Fund | 21 Registration Fund |
| 6 Student Fund | 22 Nagaon Girls' College Fund |
| 7 Memorial Debating cum Lecture Fund | 23 Fixed Deposit Fund |
| 8 Building Fund | 24 Rekha Dasgupta Merit Award Fund |
| 9 Magazine Fund | 25 Meghnath Paul Merit Award Fund |
| 10 Student Aid Fund | 26 Bhanu Padmapati Merit Award Fund |
| 11 Miscellaneous Fund | 27 Renu Mahanta Merit Award Fund |
| 12 Common Room Fund | 28 Malati .Bora Merit Award Fund |
| 13 Counselling Fund | 29 Kuntala Hazarika Merit Award Fund |
| 14 P.G.Fund. | 30 Muktaram Gayan Pratibha Bata Fund |
| 15 Social Fund | 31 Nowgong Girl's College Fund (Bandan Bk.) |
| 16 Game Fund | 32 New UGC A/c |
| | 33 Golden Jubilee Celebration Fund |

With the books of accounts produced before us and report that :
Subject to our observations, we have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.

The receipt and Payment Accounts are in agreement with the books of accounts.

In our opinion and to the best of our information and according to the explanations given to us, the said accounts gives a true and fair view of all receipts and payments disbursed by the College during the year ended on **31st.March, 2020**

For SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS
FRN. : 314021E



(Signature)

(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of March, 2022

Satyanarayan Agarwala & Co.

CHARTERED ACCOUNTANTS.

Sani Mandir Road,
Haibargaon, Nagaon

Assam : 782002

MOBILE NO. : 9845183717

Observations as referred to our report (Internal Auditor's) of even date

- 1 **Books of Accounts :-** The College is maintaining only Cash Book, Bills Vouchers & Bank statements.
- 2 Bank balances of the funds are reconciled and where the difference with Bank statement and Cash book, the reconciliation statement is prepared

For SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS

FRN. : 314021E



(S. N. AGARWALA)

PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th. day of March, 2022



NOWGONG GIRLS' COLLEGE
DIST. : NAGAON (ASSAM)

COLLEGE GENERAL FUND ACCOUNT
C/A. NO. 10965236638, S.B.I. NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

RECEIPTS

PAYMENTS

To Opening Balance :		By Salary paid to Part time lecturer	995000.00
Cash at bank	3667108.40	By Salary paid to III .Grade staff	52000.00
To Govt. Grant received from		By Salary paid to IV .Grade staff	458456.00
Director of Higher Education	1000000.00	By Paid to Lawyer	44000.00
To Education Tour from DHE		To T.A	23371.00
(Assam)	100000.00	By Electric bill	681873.00
To Purchase of Books from		By Bank charges.	1888.00
DHE (Assam)	199863.00	By Purchase of Elect. Goods	315792.00
To Postal Rent	16500.00	By Telephone bill	10731.00
To Room Rent.	2500.00	By GLIC	29737.00
To Postal Electric bill	6285.00	By Labour Payment	31200.00
To Application fee for the post of		By Refreshment	76603.00
Asstt. Professor	420000.00	By Paid for Painter.	21200.00
To Cheque issued but not		By Paid for Tile Fittings	27860.00
Collected.	2600.00	By Paid for Hostal Payment	102195.00
To Govt Grant(By Paid for Building Constn.	641156.00
(CEMTEX.DEPTT.GCR)	100000.00	By Car Fare	30000.00
To Cheque No.958221 issued on		By Diesel expenses	17680.00
18/2/20 195369/- but debited		By Purchase of Laboratory Chemicals	284126.00
Rs.195360/- diff.amt now		By Remuneration for G.B.Members.	2000.00
credited	9.00	By Printing & Stationery	54564.00
To Sale of damage goods	16500.00	By Misc.expenses.	16500.00
To Fund Tranfd.from		By Purchase of Hardware goods	101683.00
Nagaon Girls' College Fund		By Open for Biva devi Goswami Award	
(Bandhan Bank)	2545310.00	Fund.	100000.00
To Waive Admission fee.	1470030.00	By News paper & Periodicals.	1306.00
		By TDS Return filing fees.	2100.00
		By GST Paid	2200.00
		By Exps.for Education Tour	100000.00
		By Paid for Labour & Wages.	126600.00
		By Exps.for Advertisement	37438.00
		By Purchase of Furniture for Canteen	239540.00
		By Purchase of Lap Top	174000.00
		By Exps.for College Foundation Day.	7000.00
		By Paid to Director of H.E.Ghy.for	
		17-18 H.E.Ghy.for 17-18	1572900.00
C/F to Page No. 2	9546705.40	C/F to Page No. 2	6382699.00



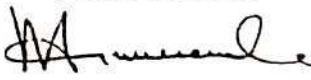
C/F to Page No. 2	9546705.40	C/F to Page No. 2	6382699.00
		By Exps.for Interview	79296.00
		By Fooding & Loading	9150.00
		By Paid for Remuneation	6000.00
		By Paid for Student I.Card.	142885.00
		By Exps.for Online Software installtion	50000.00
		By Purchase of Laboratory Instrument	184048.00
		By Purchase of building materials	48605.00
		By Purchase of Computer accessries.	195369.00
		By Purchase of Building Constrn.	903832.00
		By Closing balance	1544821.40
	<u>9546705.40</u>		<u>9546705.40</u>

Bank reconciliation statement as on 31-03-2020

Cash at bank.....	1567406.00
Less:- Cheque issued but not collected. As under:-	
Cheque No. 927541	2100.00
Cheque No. 958280	<u>20485.00</u> 22585.00
As per Cash book cash at bank	<u>1544821.00</u>

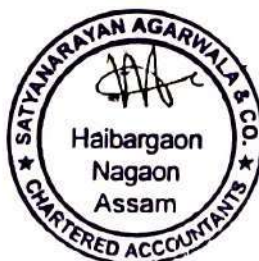
IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS
FRN. : 314021E


(S. N. AGARWALA)
PARTNER

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022

M. NO : 051446
UDIN : 22051446AEQDCY8198



**NOWGONG GIRLS' COLLEGE
NAGAON (ASSAM)**

UGC FUND

S/B A/C NO. 10965243635, S.B.I. NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020**

To <u>Opening Balance.</u>		By Exps.for World Examination Day	5000.00
Cash at bank	48173.71		
To S/B A/c interest.	1578.00	By <u>Closing balance.</u>	
		Cash at Bank.	49751.71
To Received	5000.00		
	<u>54751.71</u>		<u>54751.71</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...314021E



(S. N. AGARWALA)
PARTNER

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022



**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

LIBRARY FUND.
S/B NO.10965243410, S.B.I.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020**

To Opening Balance.			
Cash at Bank	400283.41	By Paid for Reasearch Journal	660.00
To Fees Collection.	132.00	By Purchase of books	16713.00
		By Paid for Renewal of Megazine	11849.00
To S/B A/c Interest.	16256.00	By Exps.for Books binding.	2160.00
To Cheque issued 27/10/08		By Paid for Library card	29618.00
No.922265 now credited.	585.00	By Exps.for Carpet for Floor	48113.00
		By Bank charges	88.50
To Cheque issued 30/03/19		By Newspaper & Periodicals.	7256.00
No.922280 now credited.	540.00	By Computer Accessories.	170517.00
		By Paid for Painting	3500.00
To Tranfd.from Nagaon Girls'		By Paid for Salary	26000.00
College Fund(Bandhan bank)	251000.00	By Purchase of Furniture.	30000.00
		By Paid for Annual Membership fee	5900.00
		By Repairs & Maintenance	11210.00
		By Closing balance.	
		Cash at Bank	305211.91
	Rs. 668796.41		Rs. 668796.41

Bank reconciliation statement as on 31-03-2020

As per Bank Statement Cash at Bank as on 31/3/20	305661.91
Less : Cheque No.922308 issued on 26/2/20 but not Collected.	450.00
As per cash book cash at bank	305211.91

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E



(Signature)
(S. N. AGARWALA)
PARTNER

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022

M. NO : 051446
UDIN : 22051446AEQDCY8198

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

FACULTY FUND
S/B A/C NO.10965245145, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

To **Opening Balance.**

Cash at bank

264756.13

By **Closing Balance.**

Cash at Bank

273356.13

To S/B A/c interest.

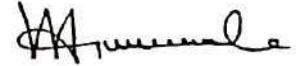
8600.00

Rs. 273356.13

Rs. 273356.13

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...:314021E



(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th. day of March, 2022



PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

STUDENT FUND

S/B A/C NO.10965243953,SBI,NAGAON.

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

To <u>Opening Balance.</u>		By Labour payment	41600.00
Cash at Bank	40866.25	By Exps.for Plantation of Flower	25000.00
To Fees Collection	131400.00	By Printing & Stationery	630.00
To S/B A/c Interest.	2706.00	By Bank Charges	118.00
		By Purchase of Student Union blazer	34545.00
		By Exps.for Badge	1600.00
		By <u>Closing Balance.</u>	
		Cash at Bank	71479.25
	Rs. <u>174972.25</u>		Rs. <u>174972.25</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN. : 314021E



(S. N. AGARWALA)

PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022





BUILDING FUND

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

To <u>Opening Balance.</u>		By Exps.for renovation of room	178572.00
Cash at bank	156875.07		
		By Labour Payment	85800.00
To S/B A/c interest.	13314.00	By Electrical goods	38264.00
		By Bamboo purchase	13000.00
To Transfd.from Nowgong Girls'		By Cleaning expenses	7500.00
College.(Bandhan bank)	627500.00	By Building materials	112452.00
		By Exps.for Water Supply materials & Labours	36760.00
		By Bank charges	118.00
		By <u>Closing Balance.</u>	
		Cash at Bank	325223.07
R ^s .	<u>797689.07</u>	R ^s .	<u>797689.07</u>

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...:314021E**

(S. N. AGARWALA)
PARTNER

M. NO : 051446

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022

UDIN : 22051446AEQDCY8198



NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

MAGAZINE FUND
S/B NO.10965243421, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

To <u>Opening Balance.</u>		By Exps.for Printing of Prospectus.	187000.00
Cash at Bank	780399.70	By Exps.for Printing of Megazino	80000.00
To Transferred from		By Printing & Stationery	800.00
Nowgong Girls' College.	197100.00	By Paid for TA	3000.00
(Bandhan Bank)		By Paid for Carpenter	30000.00
To S/B A/c Interest.	24248.00	By Bank charges.	118.00
		By <u>Closing Balance.</u>	
		Cash at Bank	700829.70

Rs. 1001747.70

Rs. 1001747.70

Bank reconciliation statement as on 31-03-2020

As per Bank Statement cash at Bank	734629.70
Less:- Cheque issued but not collected. As under:-	
Cheque No. 566118	800.00
Cheque No. 566119	3000.00
Cheque No. 566120	30000.00
	33800.00
As per Cash book cash at bank as on 31/3/2020	<u>700829.70</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...314021E


(S. N. AGARWALA)

PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Halbargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022



NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

STUDENT AID FUND
S/B A/C NO.10965243942,SBI,NAGAON.

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

To Opening Balance.

Cash at Bank	184080.39
To Cheque issued on 22/1/19 but Not collected now deposited Ch.No.732410	1300.00
Ch.No.732417 issued on 22/1/19 but not collected now deposited	1300.00
To Bank Interest.	7449.00
To Transfd.from Nagaon Girls College Fund (Bandhan Bank)	62750.00

Rs. 256879.39

By Closing Balance.

Cash at Bank 256879.39

Rs. 256879.39

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...314021E


(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022



**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

MISCELLANEOUS FUND

S/B A/C NO.10965243432, S.B.I.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020**

To <u>Opening Balance.</u>		By Salary to Instructor & Bearer	99200.00
Cash at bank	151021.80	By Paid for Annual membership fee	29500.00
		By Telephone & Internet bill	13836.00
To Fees Received	20870.00	By Misc.expenses.	14051.00
		By Electrification	7000.00
To Fund Transferred from.		By Refreshment.	31168.00
Nagaon Girls' College Fund		By Printing & Stationery	48217.00
(Bandhan Bank)	125500.00	By Paid for Earth filling.	6000.00
		By Purchase of Hardware goods.	781384.00
To S/b A/c interest.	14270.00	By Diesel & Mobil	4040.00
		By Computer Accessories.	76845.00
To FD Transferred from FD Fund	1379975.82	By Software Installation	2000.00
		By Labour & Wages.	225500.00
To Other received.	2900.00	By Repair & Maintenance	12000.00
		By Purchase of Computer	135360.00
		By Paid for Educational tour	21500.00
		By Paid for Petty Cash book	5888.00
		By Exps.for Workshop	5870.00
		By Paid for Curtain Cloth & fittings	18438.00
		By <u>Closing Balance.</u>	
		Cash at Bank	156740.62

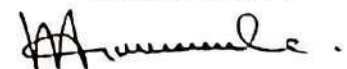
Rs. 1694537.62

Rs. 1694537.62

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E



(S. N. AGARWALA)

PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Halbargaon :: Nagaon (Assam)

DATE : The 11th. day of March, 2022



NOWGONG GIRLS' COLLEGE.

NAGAON (ASSAM)

GIRLS' COMMON ROOM FUND A/C

S/B A/C NO.10966243374, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT'
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

To Opening Balance.

Cash at bank	804455.92	By Purchase of Building materials	225390.00
To S/b A/c interest.	24314.00	By Paid for Labour & wages	417300.00
		By <u>Closing Balance.</u>	
		Cash at Bank	186079.92

Rs. 828769.92

Rs. 828769.92

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E



(S. N. AGARWALA)

PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th. day of March, 2022



COUNSELLING FUND

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

PLACE: Haibargaon :: Nagaon
DATE : Tho 11th. day of March, 2022

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

P.G.FUND

S/B A/C NO.10965243443, S.B.I.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020**

To <u>Opning Balance.</u>		By Paid for part time Lecturer.	83850.00
Cash at bank	3131422.06	By Remuneration	52720.00
		By Printing & Stationery.	16326.00
To Examination Fees	73830.00	By Postal charges.	3389.00
		By Paid for debating Programme	17000.00
To Admission fees.	610000.00	By Paid for Examination fees.	12842.50
		By Paid for Examination Centre fees	465.00
To S/B A/c interest.	98586.00	By T.A.Bill	2660.00
		By Advertisement exps.	22500.00
To Prospectus Fees	17200.00	By Refreshment	7550.00
		By Car fare	5600.00
		By Exps.for renovation of PG Deptt.	111536.00
		By Purchase of Almirah	25724.00
		By Fuel charges	1100.00
		By Paid for Guest Faculty.	21500.00
		By Paid for Inspection	15000.00
		By Bank charges	84.16
		By Misc.expenses.	1360.00
		By Labour & Wages.	50400.00
		By Purchase of Grass cutting Machine	103000.00
		By Paid for Registration.fees	13310.00
		By Exps.for constructions	16380.00
		By Paid for Earth filling	28400.00
		By Exps.for Tower Clock	150000.00
		By <u>Closing Balance.</u>	
		Cash at Bank	3168341.40
	Rs. 3931038.06		Rs. 3931038.06

BANK RECONSILIATION STATEMENT AS ON 31/3/2020

As per Pass book cash at Bank 3189141.40

Less : Cheque issued but not Creared as on 31/3/20

Cheque No.	55867	4000.00	
Cheque No.	55869	16800.00	20800.00
As per cash book cash at bank			<u>3168341.40</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E



(Signature)
(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

**SOCIAL FUND
S/B NO.10965243465, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020**

To <u>Opening Balance.</u>		By Exps for Sanlardev Tithi	9500.00
Cash at Bank	697573.11	By Paid for Remuneration	36400.00
To Transfd. from		By Labour payment	1100.00
Nagaon Girls Fund	125500.00	By Exps. for Freshers Social	39490.00
(Bandhan bank)		By Exps. for Car fare	9500.00
To S/B A/c Interest.	21667.00	By Refreshment.	2196.00
		By Paid for Hotel Room rent.	2516.00
		By Paid for Diesel	2020.00
		By Paid for Stage Deccoration.	13000.00
		By Paid for Earth filling.	14500.00
		By Paid for Freshers Foundation Day.	37875.00
		By Paid for Photographer.	2300.00
		By Exps for Internal Yoga Day.	12070.00
		By Exps. for Environmental Day	1000.00
		By Exps. for Saraswati Pooja.	75000.00
		By Purchase of Flower Seeds.	18220.00
		By Exps. for Republic Day.	4046.00
		By <u>Closing Balance.</u>	
		Cash at Bank	564007.11
			<u>Rs. 844740.11</u>
Rs. <u>844740.11</u>			

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E**



(Signature)
**(S. N. AGARWALA)
PARTNER**

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

GAME FUND

S/B A/C NO.10965243396,S.B.I.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020**

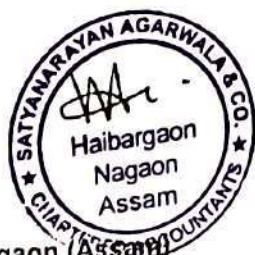
To <u>Opening Balance.</u>			
Cash at bank	570983.14	By Purchases of Furniture.	42480.00
		By Bank Charges.	118.00
To Tranfd.from Nagaon Girls Fund (Bandhan bank)	454000.00	By Printing & Stationery	200.00
		By Registration Fees paid.	1200.00
To S/B A/c interest.	26341.00	By Paid for College week Festival.	188534.00
		By Refreshment	1420.00
		By Puchase of Trophy.	28402.00
		By Purchase of books for Youth Festival	4025.00
		By Purchase of Stage Deccoration.	12000.00
		By <u>Closing Balance.</u>	
		Cash at Bank	772945.14
	Rs. <u>1051324.14</u>		Rs. <u>1051324.14</u>

Bank reconciliation statement as on 31-03-2020

Bank balance as per Bank Statement	804409.14
Less : Cheque issued but not Cleared as on 31/3/2020	
Ch.No.732153	483.00
Ch.No.732156	14956.00
Ch.No.732157	4025.00
Ch.No.732158	12000.00
	<u>31464.00</u>
As per Cash book cash at bank	<u>772945.14</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E



(Signature)
(S. N. AGARWALA)
PARTNER
M. NO : 051446
UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022

SCHOLARSHIP FUND

C/A. No. 10707349068, SBI Nagaon

To Opening Balance.
Cash at bank

39536.00

By Disburse to Handycaped student

7920.00

By Bank Charges.

649.00

To Fund receipts from
Shisu Sarathi

7920.00

By Closing Balance.

Cash at Bank

38887.00

Rs. 47456.00

Rs. 47456.00

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E**

M. Arumula

(S. N. AGARWALA)

PARTNER

M. NO : 051446

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th. day of March, 2022

UDIN : 22051446AEQDCY8198



NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)


RESERVE FUND A/C

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

To Op.Fixed Deposit at <u>U.B.I.Nagaon.</u>		By Fixed Deposit at UBI,Nagaon	
A/c No.0031109035948	153133.23	A/c No.0031109035948 (Md.30/10/21)	153133.23
A/c No.0031109035957	153143.00	A/c No.0031109035957 (Md.30/10/21)	153143.00
A/c No.0031109035975	153138.15	A/c No.0031109035975 (Md.30/10/21)	153138.15
A/c No.0031109035966	167561.88	A/c No.0031109035966 (Md.30/10/21)	167561.88
Rs. <u>626976.26</u>		Rs. <u>626976.26</u>	

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...:314021E


(S. N. AGARWALA)
PARTNER

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022

M. NO : 051446
UDIN : 22051446AEQDCY8198



EXAMINATION FUND

FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

FOR THE PERIOD FROM 01-04-2019 to 31-03-2020			
To <u>Opening Balance.</u>		By Examination fees paid to G.U.	603989.00
Cash at Bank (Axis Bank)	3511477.00	By Examination fees paid.	18400.00
		By Misc.expenses	5470.00
To Cheque issued but not debited now deposited to bank	1400.00	By Printing & Stationery	66069.00
		By Refreshment	6750.00
To Examination fees	990565.00	By Exps. For conduct the Exam.	212132.00
To S/B A/c Interest.	95473.00	By Purchase of Furniture.	53772.00
		By Labour charges for carpenter	309300.00
To Credited by bank	2330.00	By T.A.	11025.00
		By Remuneration paid for Invigilator	281880.00
To Practical Exam.fee received.	6120.00	By Remuneration paid for Exam.	122850.00
		By Repairing charges.	37500.00
To Excess payment for Invigilator fees return	2800.00	By Paid for labour & Wages	177600.00
		By Remuneration for Official staff.	43250.00
		By Computer Accessories	81910.00
		By Exps.for Field Trip.	25000.00
		By Purchase of building materials.	165200.00
		By Debited by bank	2330.00
		By Exps.for Software Installation	137500.00
		By Purchae of Allumunium Glass etc. & fittings	187168.00
		By Purchase of Timber	644235.00
		By Exps. For Internet Link.	134435.00
		By Car Fare	18000.00
		By Paid for painting	35073.00
		By Packing charges.	10591.00
		By Remuneration paid for examination to Principal	20000.00
		By Remuneration paid for Office-in-Charges.	16000.00
		By Remuneration paid to Office staff	15600.00
		By <u>Closing Balance</u>	
		Cash at Bank	1167136.00
Rs. 4610165.00			Rs. 4610165.00

IN TERMS OF OUR REPORT OF EVEN DATE.



UDIN : 22051446AEQDCY8198

DATE : The 11th. day of March, 2022

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020

IN TERMS OF OUR REPORT OF EVEN DATE.

Arumula

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

REGISTRATION FUND.

S/B A/C NO.10965243454, S.B.I.NAGAON

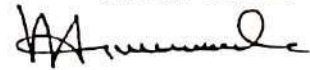
**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020**

To Opening Balance.

Cash at bank	249128.65	By Registration fees paid.	186440.00
To Tranfd.from Nagaon Girls' College Fund (Bandhan bank)	734280.00	By Bank charges	365.00
To S/B A/c interest.	21156.00	By Draft Charges.	575.00
		By <u>Closing Balance.</u>	
		Cash at Bank	817184.65
	Rs. <u>1004564.65</u>		Rs. <u>1004564.65</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...314021E



(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022



**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

NOWGONG GIRLS' COLLEGE FUND

S/B. No. 50180013958314, Bandhan bank, Nagaon

RECEIPTS AND PAYMENTS ACCOUNT

WEF 01-04-2019 to 31-03-2020

To <u>Opening Balance.</u>				
Cash at bank	264864.00	By <u>F.D.at Bandhan Bank</u>		
		No.10180002967718(13/8/20)	537611.00	
To Fees for Prospectus	727990.00	No.10180003742694(14/7/20)	640193.00	
		No.101800037612774(14/7/20)	213940.00	
To S/b A/c Interest	96509.00	By <u>Transferred to:-</u>		
		College General Fund	2545310.00	
To Admission fees	8052340.00	Building Fund	627500.00	
		Examination Fund	243240.00	
To Received from Hostel fees	1530000.00	Library Fund	251000.00	
		Student Union Fund	131400.00	
To Examination Fees received	1387720.00	Game Fund	454000.00	
		Social Fund	125500.00	
		Megazine Fund	197100.00	
To <u>F.D.at Bandhan Bank</u>		Student aid Fund	62750.00	
No.10180002967718		Registration fund	734280.00	
(MD.13/7/19)	500000.00	Miscellaneous Fund	125500.00	
No.10180003742694		Memorial Debating cum Lecture	62750.00	
(MD.14/7/19)	600000.00	Hostel Fund.	1590000.00	
No.101800037612774		<u>Eastabishment Fund</u>	994300.00	
(MD.14/7/19)	200000.00	NSS Fund	37650.00	
To <u>F.D Interest.</u>		By <u>Fixed Deposit on</u>		
No.10180002967718	37611.00	Dtd.27/08/2019	1500000.00	
No.10180003742694	40193.00	Dtd.27/08/2019	1000000.00	
No.101800037612774	13940.00			
		By <u>Closing Balance.</u>		
		Cash at Bank	1377143.00	

Rs. 13451167.00

Rs. 13451167.00

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN...314021E



(Signature)
**(S. N. AGARWALA)
PARTNER**

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th. day of March, 2022

NOWGONG GIRLS' COLLEGE.

NAGAON (ASSAM)

FIXED DEPOSIT FUND A/C

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020**

To Op.F.D.at UBI,Nagaon

No.0031109036035 MD.20/8/21	1004730.59
No.0031109036026 MD.20/8/21	1004728.79
No.0031109036017 MD.20/8/21	1004729.41
No.0031109111965 MD 16/7/19	1301343.54
No.0031109111682 MD 12/7/19	715736.30

By Fixed Deposit at U.B.I.

No.0031109036026 Md. 20/8/21	1004728.79
No.0031109036017 Md. 20/8/21	1004729.41
No.0031109111965 (MD.16/7/20)	1372457.70
No.0031109111682 (MD.12/7/20)	758168.50
No.0031109036035(MD.20/8/21)	1004730.59

To FD Interest. UBI

No.0031109111965 MD 16/7/19	71114.16
No.0031109111682 MD 12/7/19	42432.20

By FD at Axis Bank

No.914040030013256 MD.6/8/20	397661.00
No.914040030013890 Md 5/8/20	420272.00

To F.D.at UBI,Nagaon

No.00311091166	1301075.86
Add:Interest.	78899.96
	1379975.82
Less:Matured 25/7/19	1379975.82
	NIL

To F.D.at UBI,Nagaon

No.0031109036008	997271.78
Add:Interest.	66412.57
	1063684.35
Less:Matured 25/7/19	1063684.35
	NIL

To FD at Axis bank,Nagaon

No.914040030013256 5/8/19	370565.00
No.914040030013890 5/8/19	400321.00

To FD Interest.

No.914040030013256	27096.00
No.914040030013890	19951.00

5962747.99

5962747.99

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN.:314021E



**(S. N. AGARWALA)
PARTNER**

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th. day of March, 2022

NOWGONG GIRLS' COLLEGE.

NAGAON (ASSAM)

REKHA DASGUPTA MERIT AWARD FUND

S/B A/C NO.00310103108400 U.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 TO 31-03-2020

To Opening Balance.

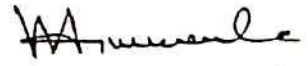
Cash at Bank	1397.83	By Fixed Deposit at UBI No.0031109164505	20000.00
To S/B A/c Interest.	33.00	MD.18/9/19	
To F.D.at UBI A/c (No.0031109034851 MD.12/09/18		By Paid for Merit award on 12/9/19	1000.00
	20000.00	By Bank charges	19.00
		By <u>Closing Balance</u> Cash at Bank	411.83

Rs. 21430.83

Rs. 21430.83

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...314021E**



**(S. N. AGARWALA)
PARTNER**

M. NO : 051446

UDIN : 22051446AEQDCY8198

**PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th. day of March, 2022**











**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

KUNTALA HAZARIKA MERIT AWARD FUND

S/B A/C NO.10965412061, SBI.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 TO 31-03-2020**

To <u>Opening Balance.</u>		By Fixed Deposit .at SBI Nagaon	
Cash at Bank	11399.00	No. 30299985594	
		(MD.28/12/2027)	13000.00
To Fixed deposit.			
No.30299985594 O/B	13000.00	By Paid Merit award on 12/09/19	1000.00
MD. 28/12/27			
To F.D. Interest	1128.00		
		By <u>Closing Balance</u>	
To S/B A/c Interest.	386.00	Cash at Bank	11913.00
	Rs. <u>25913.00</u>		Rs. <u>25913.00</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E



(S. N. AGARWALA)

PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th. day of March, 2022





**NOWGONG GIRLS' COLLEGE
NAGAON (ASSAM)**

**NEW UGC A/C
S/B A/C NO. 36208028719, SBI,NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2019 to 31-03-2020**

To Opening Balance	159135.25	By <u>Closing balance.</u>	
Cash at bank		Cash at Bank.	164426.25
To S/B A/c interest.	5291.00		
	<u>164426.25</u>		<u>164426.25</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...:314021E



(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th. day of March, 2022



**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

GOLDEN JUBILEE CELEBRATION FUND

A/C NO. 0031013112838, UBI,NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2019 to 31-03-2020)**

Opening Balance

Cash at bank	312460.75	By Exps.Faculty Research Project	30000.00
Tiwa Bhasha Kala Krishti Parishad	8000.00	By Exps Faculty Research Project	8000.00
Tiwa Autonomous Council	30000.00	By Exps for computer Purchase	228000.00
		By <u>Closing Balance :</u>	
		Cash at Bank	84460.75

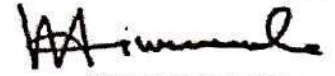
Rs. 350460.75

Rs. 350460.75

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E




(S.N.AGARWALA)
PARTNER.

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of March, 2022

M.NO: 051446
UDIN : 22051446AEQDCY8198

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

NAGAON GIRLS' COLLEGE A/C.

S/B A/C NO. 0031010310867, U.B.I. NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2019 to 31-03-2020)**

Opening Balance
Cash at bank

409352.00	By Exps.for Computer Purchase	304000.00
	By Bank charges	30.00
	By Labour payment	49900.00
	By <u>Closing Balance :</u>	
	Cash at Bank	55422.00


Rs. 409352.00

Rs. 409352.00

IN TERMS OF OUR REPORT OF EVEN DATE.



**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E**


**(S.N.AGARWALA)
PARTNER.**

**LACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of March, 2022**

**M.NO: 051446
UDIN : 22051446AEQDCY8198**

INTERNAL AUDIT REPORT
FOR THE FINANCIAL YEAR :2020- 2021

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**NOWGONG GIRLS' COLLEGE**  
**DIST. :NAGAON ( ASSAM)**

~~~~~

AUDITED BY:
SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS
SANI MANDIR ROAD, HAIBARGAON: NAGAON: ASSAM: 782 002
~~~~~

### INTERNAL AUDIT REPORT

We have audited the attached Receipt and Payment Accounts of **NOWGONG GIRLS' COLLEGE** : Nagaon (Assam) for the year ended **31st. March, 2021** in respect of :

- |                                         |                                        |
|-----------------------------------------|----------------------------------------|
| 1 College General Fund                  | 18 PG Fund                             |
| 2 Social Fund                           | 19 Student Aid Fund                    |
| 3 Faculty Fund                          | 20 Girls' common Room Fund             |
| 4 Examination Fund (Axis Bank A/c)      | 21 Scholarship Fund                    |
| 5 Examination Fund ( SBI. A/c)          | 22 Nagaon Girls' College Fund(PNB A/c) |
| 6 Hostel Fund                           | 23 Reserve Fund                        |
| 7 Library Fund                          | 24 UGC Fund(Old)                       |
| 8 Miscellaneous Fund                    | 25 Establishment Fund                  |
| 9 Building Fund                         | 26 Rekha Dasgupta Merit Award Fund     |
| 10 Registration Fund                    | 27 Meghnath Paul Merit Award Fund      |
| 11 Magazine Fund                        | 28 Bhanu Padmapati Merit Award Fund    |
| 12 Game Fund                            | 29 Renu Mahanta Merit Award Fund       |
| 13 Counselling Fund                     | 30 Malati .Bora Merit Award Fund       |
| 14 Memorial Debating cum Lecture Fund   | 31 Kuntala Hazarika Merit Award Fund   |
| 15 Nowgong Girls' College Fund(Bandhan) | 32 Muktaray Gayan Pratibha Bata Fund   |
| 16 New UGC A/c                          | 33 Bibha Devi Goswami Award Fund       |
| 17 Student Fund                         | 34 Golden Jubilee Celebration Fund     |

With the books of accounts produced before us and report that :  
Subject to our observations, we have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.

The receipt and Payment Accounts are in agreement with the books of accounts.

In our opinion and to the best of our information and according to the explanations given to us, the said accounts gives a true and fair view of all receipts and payments disbursed by the College during the year ended on **31st.March, 2021**

For **SATYANARAYAN AGARWALA & CO.**  
CHARTERED ACCOUNTANTS  
FRN. : 314021E



  
( S. N. AGARWALA )  
PARTNER  
M. NO : 051446

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th day of May, 2022

UDIN : 22051446AEQDCY8198



# Satyanarayan Agarwala & Co.

CHARTERED ACCOUNTANTS.

Sani Mandir Road,  
Haibargaon, Nagaon  
Assam : 782002  
PH : 9845183717 (M)

Observations as referred to our report (Internal Auditor's) of even date

1 Books of Accounts :- The College is maintaining only Cash Book, Bills Vouchers & Bank statements.

2 Bank balances of the funds are reconciled and where the difference with Bank statement and Cash book, the reconciliation statement is prepared



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

For SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS

FRN. : 314021E

( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN : 22051446AJQOVH1820

**NOWGONG GIRLS' COLLEGE****DIST. : NAGAON ( ASSAM )****COLLEGE GENERAL FUND ACCOUNT****C/A. NO. 10965236638, S.B.I. NAGAON****RECEIPTS AND PAYMENTS ACCOUNT****( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )****RECEIPTS****To Opening Balance :**

Cash at bank

**1544821.40**

|                                            |            |
|--------------------------------------------|------------|
| To Admission fee received.                 | 2353053.09 |
| To Admission fee(PG)                       | 802680.39  |
| To Post Office house rent                  | 39000.00   |
| To Post Office Electric bill               | 5949.00    |
| To PG Prospectus fees                      | 38745.65   |
| To Application fee for Lecturer post       | 1119910.00 |
| To Hostel Fee received.                    | 770544.24  |
| To Examination fee received                | 872531.19  |
| To Bvoc/ computer/ etc.                    | 91688.30   |
| To GSLIC                                   | 189254.00  |
| To Auditorium Rent                         | 2000.00    |
| To Higher Education received               | 50000.00   |
| To Misc.receipts.                          | 4413.00    |
| To Govt.Waive Fee received.                | 9327634.00 |
| To Cheque No.927841 not deposited by payee | 2100.00    |

**PAYMENTS**

|                                      |            |
|--------------------------------------|------------|
| By Salary paid to Part time lecturer | 1100940.00 |
| By Salary paid to III .Grade staff   | 122000.00  |
| By Salary paid to IV .Grade staff    | 489103.00  |
| By T.A                               | 37970.00   |
| By Electric bill                     | 384088.00  |
| By Bank charges.                     | 2360.00    |
| By Purchase of Elect.Goods           | 231090.00  |
| By Exps.for Examination(PG)          | 19500.00   |
| By Exps.for Interview                | 143540.00  |
| By Labour Payment                    | 1106835.00 |
| By Refreshment                       | 80787.00   |
| By Paid for Painter.                 | 129276.00  |
| By Paid for Painting materials.      | 82853.00   |
| By Paid for Remuneation              | 7000.00    |
| By Repairs & maintainence            | 30686.00   |
| By Car Fare                          | 80000.00   |
| By Diesel expenses                   | 12130.00   |
| By Purchae of Laboratory equipmt     | 213222.00  |
| By Telephone bill                    | 7362.00    |
| By Printing & Stationery             | 77223.00   |
| By Misc.expenses.                    | 126979.00  |
| By Purchase of building materials    | 1947950.00 |
| By Exps.for Water supply materials   | 86285.00   |
| By Exps.for Examination              | 106964.00  |
| By Paid for Laboratory equipments    | 174050.00  |
| By Exps.for installation of software | 43004.72   |
| By Paid for GSLI                     | 189254.00  |
| By Labour cess                       | 5865.00    |
| By Exps.for Advertisement            | 94692.00   |
| By Exps.for Earth Filling            | 454300.00  |
| By Paid for Petty Cash book          | 20578.00   |
| By Exps.for College Foundation Day.  | 16658.00   |
| By Paid to Carpenter.                | 244400.00  |
| By Remuneration paid for interview   | 26000.00   |
| By Exps.for GB Meeting.              | 45360.00   |
| By Exps.for Computer accessries.     | 342475.00  |
| By Exps.for I.Card                   | 124500.00  |
| By Renewal fee for Software          | 8750.00    |
| By Paid for Internet                 | 10868.00   |
| By Exps for Educational tour         | 33700.00   |
| By Exps.for Tent & Deccorator        | 22570.00   |
| By Exps.for Electrification          | 17200.00   |
| By Purchase of Furniture             | 15104.00   |
| By Exps.for National Security Day    | 41000.00   |

**17214324.26****8556471.72**

continued to next page.....2





continued from page....1

**COLLEGE GENERAL FUND ACCOUNT**  
**C/A. NO. 10965236638, S.B.I. NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021)**

|                 |                    |                                     |                    |
|-----------------|--------------------|-------------------------------------|--------------------|
| B/F Total ----- | 17214324.26        | B/F Total -----                     | 8556471.72         |
|                 |                    | By Purchase of Invertor Battery     | 22950.00           |
|                 |                    | By Salary for Hostel Staff          | 50755.00           |
|                 |                    | By Tiles & Materials.               | 138392.00          |
|                 |                    | By Purchase of Timber               | 98451.00           |
|                 |                    | By TDS deduction for GST            | 586.00             |
|                 |                    | By Paid to Computer Instructor      | 10000.00           |
|                 |                    | By Exps.for National Seminer Day    | 1545.00            |
|                 |                    | By Exps.for Intlal women's Day      | 3190.00            |
|                 |                    | By Exps.for Gift items              | 11802.00           |
|                 |                    | By Newspaper & Periodicals.         | 6421.00            |
|                 |                    | By EMS Registration fees            | 11800.00           |
|                 |                    | By Paid for New a/c open            | 1000.00            |
|                 |                    | By Exps.for onlien software Instln. | 20000.00           |
|                 |                    | By <b>Closing balance</b>           |                    |
|                 |                    | Cash at bank                        | 8280960.54         |
|                 | <u>17214324.26</u> |                                     | <u>17214324.26</u> |

**Bank reconciliation statement as on 31-03-2021**

|                                                   |                |
|---------------------------------------------------|----------------|
| Cash at bank as per Bank Statement -----          | 8795143.54     |
| Less: Cheque issued but not debited as on 31/3/21 |                |
| as under :-                                       |                |
| Cheque No.218549                                  | 6000.00        |
| Cheque No.218555                                  | 6000.00        |
| Cheque No.218556                                  | 2000.00        |
| Cheque No.218563                                  | 15340.00       |
| Cheque No.218568                                  | 16410.00       |
| Cheque No.218569                                  | 1220.00        |
| Cheque No.218571                                  | 970.00         |
| Cheque No.218579                                  | 98451.00       |
| Cheque No.218585                                  | 9642.00        |
| Cheque No.218588                                  | 38400.00       |
| Cheque No.218592                                  | 7800.00        |
| Cheque No.218594                                  | 44100.00       |
| Cheque No.218596                                  | 20800.00       |
| Cheque No.218598                                  | 151064.00      |
| Cheque No.218599                                  | 64163.00       |
| Cheque No.218600                                  | 1058.00        |
| Cheque No.218601                                  | 30179.00       |
| Cheque No.218602                                  | 586.00         |
|                                                   | 514183.00      |
| Cash at bank as per Cash book.....                | Rs. 8280960.54 |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.**  
**CHARTERED ACCOUNTANTS.**

FRN...:314021E



*(Signature)*  
**( S. N. AGARWALA )**  
**PARTNER**

M. NO : 051446

UDIN :22051446AJQOVH1820

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022



**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**SOCIAL FUND**  
**S/B NO.10965243465, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                                   |                             |                                   |                             |
|-----------------------------------|-----------------------------|-----------------------------------|-----------------------------|
| <b>To <u>Opening Balance.</u></b> |                             |                                   |                             |
| Cash at Bank                      | 564007.11                   | By Labour payment                 | 53800.00                    |
| To S/B A/c Interest.              | 14529.00                    | By Misc.expenses.                 | 6820.00                     |
|                                   |                             | By Exps.for Farewell              | 10610.00                    |
|                                   |                             | By Refreshment.                   | 8559.00                     |
|                                   |                             | By Printing & Stationery          | 850.00                      |
|                                   |                             | By Exps. for Minister Programme   | 50000.00                    |
|                                   |                             | By Paid for Photographer.         | 2050.00                     |
|                                   |                             | By Exps.for Saraswati Pooja.      | 97472.00                    |
|                                   |                             | <b>By <u>Closing Balance.</u></b> |                             |
|                                   |                             | Cash at Bank                      | 348375.11                   |
|                                   | <b>Rs. <u>578536.11</u></b> |                                   | <b>Rs. <u>578536.11</u></b> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.**  
**CHARTERED ACCOUNTANTS.**  
**FRN.:314021E**

  
**( S. N. AGARWALA )**  
**PARTNER**  
**M. NO : 051446**  
**UDIN :22051446AJQOVH1820**

**PLACE: Haibargaon :: Nagaon (Assam)**  
**DATE : The 26th.day of May, 2022**

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**FACULTY FUND**  
**S/B A/C NO.10965245145, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                                    |            |                                       |            |
|------------------------------------|------------|---------------------------------------|------------|
| <b>To <u>Opening Balance.</u></b>  |            | <b>By Remuneration for Data Entry</b> |            |
| Cash at bank                       | 273356.13  | for IQAC                              | 6900.00    |
| To Fund received from              |            | By Purchase of Tower Clock            | 169580.00  |
| North East Centre for Technologies |            | By Deducted for CGST/SGST             | 10518.00   |
| Application on 25/3/21             | 738150.00  |                                       |            |
| To S/B A/c interest.               | 10226.00   | By Purchase of Hardware Goods         | 785007.00  |
| To F.D. Transferred from           |            |                                       |            |
| Fixed Deposit Fund                 | 1004730.59 |                                       |            |
| (UBI a/c No.0031109036035)         |            | <b>By <u>Closing Balance.</u></b>     |            |
| To Fixed Deposit Interest          | 116110.42  | Cash at Bank                          | 1170568.14 |
| ( Mtd.on 29/01/21)                 |            |                                       |            |

Rs. 2142573.14

Rs. 2142573.14

**IN TERMS OF OUR REPORT OF EVEN DATE.**



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN.:314021E

  
( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN :22051446AJQOVH1820

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**EXAMINATION FUND**

**S/B A/C NO.913010040184191 AXIS BANK, NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**

**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

**To Opening Balance.**

|                          |            |                                                  |           |
|--------------------------|------------|--------------------------------------------------|-----------|
| Cash at Bank (Axis Bank) | 1167136.00 | By Remuneration paid for Invigilator             | 25900.00  |
|                          |            | By Remuneration paid for conducting the Exam.    | 19000.00  |
| To Examination fees      | 177100.00  | By Exps.for conduct the exam.                    | 17693.00  |
|                          |            | By Packing charges.                              | 1890.00   |
| To S/B A/c Interest.     | 8256.00    | By Purchase of Water supply materials.           | 120584.00 |
|                          |            | By Paid to Carpenter                             | 35800.00  |
|                          |            | By Printing & Stationery                         | 20480.00  |
|                          |            | By Purchase of building materials.               | 457797.00 |
|                          |            | By Tower Clock Setting charges                   | 90000.00  |
|                          |            | By Exps.for conduct the examination Control Room | 256077.00 |
|                          |            | By Deduction for Labour Cess                     | 8273.00   |
|                          |            | By Examianation fee paid                         | 136164.00 |
|                          |            | By Postal charges                                | 12080.00  |
|                          |            | By Refreshment                                   | 350.00    |
|                          |            | By Fuel charges.                                 | 2030.00   |
|                          |            | By TA                                            | 920.00    |

**By Closing Balance**

Cash at Bank 147454.00

Rs. 1352492.00

Rs. 1352492.00

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.**  
**CHARTERED ACCOUNTANTS.**

FRN.:314021E

  
**( S. N. AGARWALA )**

**PARTNER**

**M. NO : 051446**

**UDIN :22051446AJQOVH1820**

**PLACE: Haibargaon :: Nagaon (Assam)**

**DATE : The 26th.day of May, 2022**



**NOWGONG GIRLS' COLLEGE.**

**NAGAON ( ASSAM )**

**EXAMINATION FUND**

**S/B A/C NO.10965243385,SBI, NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**

**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                            |                             |                                   |                             |
|----------------------------|-----------------------------|-----------------------------------|-----------------------------|
| To <u>Opening Balance.</u> |                             | By Exps.for T.A.                  | 750.00                      |
| Cash at Bank               | 879115.52                   | By Exps.for Electrical goods      | 53930.00                    |
| To S/B A/c Interest.       | 18121.00                    | By Misc.expenses                  | 10500.00                    |
|                            |                             | By Labour & Wages                 | 46800.00                    |
|                            |                             | By Refreshment                    | 1594.00                     |
|                            |                             | By Purchase of Almirah            | 15589.00                    |
|                            |                             | By Paid for Earth filling         | 75000.00                    |
|                            |                             | By Purchase of Building Materials | 434308.00                   |
|                            |                             | By Printing & Stationery          | 30485.00                    |
|                            |                             | By Paid for Carpenter             | 57400.00                    |
|                            |                             | By Computer Accessories           | 22490.00                    |
|                            |                             | By Repairing & Maintenance        | 11800.00                    |
|                            |                             | By Deducted for GST               | 1344.00                     |
|                            |                             | By Paid for Painting              | 37100.00                    |
|                            |                             | By <u>Closing Balance</u>         |                             |
|                            |                             | Cash at Bank                      | 98146.52                    |
|                            | <b>Rs. <u>897236.52</u></b> |                                   | <b>Rs. <u>897236.52</u></b> |

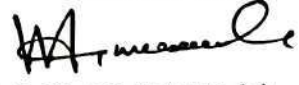
**BANK RECONCILIATION STATEMENT**

|                                     |                 |
|-------------------------------------|-----------------|
| Cash at bank as per bank statements | 104396.52       |
| Less:Cheque issued 456585           | 5500.00         |
| Cheque issued 456588                | 750.00          |
| Cash at bank as per cash book       | <u>98146.52</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.**

**FRN...314021E**

  
**( S. N. AGARWALA )**

**PARTNER**

**M. NO : 051446**

**UDIN :22051446AJQOVH1820**



**PLACE: Haibargaon :: Nagaon (Assam)**

**DATE : The 26th.day of May, 2022**

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**  
**HOSTEL FUND**

**S/B A/C NO.10966243374,SBI,NAGAON.**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                                                                    |           |                                   |           |
|--------------------------------------------------------------------|-----------|-----------------------------------|-----------|
| <b>To <u>Opening Balance.</u></b>                                  |           | By Salary to Staff.               | 473455.00 |
| Cash at, bank                                                      | 746480.55 | To Printgng & stationery          | 4322.00   |
| To S/B A/c interest.                                               | 10638.00  | By Paid for painting              | 42382.00  |
| To Cheque issued on 11/2/20<br>No.610377 not deposited by<br>Payee | 400.00    | By Paid for Labour & wages.       | 32200.00  |
| To Cheque issued on 2/6/20<br>No.610427 not deposited by<br>Payee  | 3500.00   | By Exps.for Water Supply matrials | 102158.00 |
| To Cheque issued on 2/6/20<br>No.610429 not deposited by<br>Payee  | 6000.00   | By Bank charges                   | 619.50    |
|                                                                    |           | By Misc.expenses.                 | 900.00    |
|                                                                    |           | By <b><u>Closing Balance.</u></b> |           |
|                                                                    |           | Cash at Bank                      | 110982.05 |

Rs. 767018.55

Rs. 767018.55

**IN TERMS OF OUR REPORT OF EVEN DATE.**



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN.:314021E

  
( S. N. AGARWALA )  
PARTNER  
M. NO : 051446  
UDIN :22051446AJQOVH1820

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**LIBRARY FUND.**  
**S/B NO.10965243410, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

**To Opening Balance.**

Cash at Bank

305211.91

By Salary to Staff

26000.00

To S/B A/c Interest.

2433.00

By Paid for Newspaper & Periodical

16368.00

By Computer accessories

221600.00

To Cheque issued 18/5/2020

No.922316 not deposited  
by Payee

5000.00

By Purchase of books

4997.64

By Bank charges

2.36

By Misc.expenses

6490.00

By Closing balance.

Cash at Bank

37186.91

Rs. 312644.91

Rs. 312644.91

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN.:314021E



  
( S. N. AGARWALA )  
PARTNER

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 26th.day of May, 2022

M. NO : 051446  
UDIN :22051446AJQOVH1820



**MISCELLANEOUS FUND**

**S/B A/C NO.10965243432, S.B.I.NAGAON**

**To Opening Balance.**

Cash at bank

156740.62

To Fees Received

4200.00

To S/b A/c interest.

1989.00

### By Paid to Computer Instructor

100000.00

By Paid for Bearer

6000.00

By Paid for Internet bill

37358.00

By Printing & Stationery

120.00

By Refreshment.

2025.00

**By Closing Balance.**

Cash at Bank

**17426.62**

Rs. 162929.62

Rs. 162929.62

IN TERMS OF OUR REPORT OF EVEN DATE.

FRN.:314021E

( S. N. AGARWALA )  
PARTNER

**M. NO : 051446**

UDIN :22051446AJQOVH1820



**PLACE:** Haibargaon :: Nagaon (Assam)

**DATE : The 26th.day of May, 2022**

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**BUILDING FUND**

**S/B A/C NO.10965245145, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                                    |                              |                                   |                              |
|------------------------------------|------------------------------|-----------------------------------|------------------------------|
| <b>To <u>Opening Balance.</u></b>  |                              | By Purchase of Building material. | 1173106.00                   |
| Cash at bank                       | 325223.07                    |                                   |                              |
| <b>To S/B A/c interest.</b>        | 14337.00                     | By Purchase of Tiles              | 160339.00                    |
|                                    |                              | By Paid for Labour & wages        | 34300.00                     |
| <b>To Fixed Deposit matured on</b> |                              |                                   |                              |
| 4/6/20                             | 1004729.41                   |                                   |                              |
| ( UBI. FD No.0031109036017)        |                              | <b>By <u>Closing Balance.</u></b> |                              |
| <b>To F.D.Interest</b>             | 83024.96                     | Cash at Bank                      | 59569.44                     |
|                                    |                              |                                   |                              |
|                                    | <b>Rs. <u>1427314.44</u></b> |                                   | <b>Rs. <u>1427314.44</u></b> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E

  
( S. N. AGARWALA )  
PARTNER  
M. NO : 051446  
UDIN :22051446AJQOVH1820

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**REGISTRATION FUND.**

**S/B A/C NO.10965243454, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                                   |                             |                             |                             |
|-----------------------------------|-----------------------------|-----------------------------|-----------------------------|
| <b>To <u>Opening Balance.</u></b> |                             |                             |                             |
| Cash at bank                      | 817184.65                   | By Paid for Affiliation fee | 122880.00                   |
|                                   |                             | By Bank charges             | 600.00                      |
| To S/B A/c interest.              | 22416.00                    | By TA                       | 720.00                      |
|                                   |                             | By <u>Closing Balance.</u>  |                             |
|                                   |                             | Cash at Bank                | 715400.65                   |
|                                   | <b>Rs. <u>839600.65</u></b> |                             | <b>Rs. <u>839600.65</u></b> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.**

**FRN...:314021E**

  
**( S. N. AGARWALA )  
PARTNER**

**M. NO : 051446**

**UDIN :22051446AJQOVH1820**



**PLACE: Haibargaon :: Nagaon (Assam)**

**DATE : The 26th.day of May, 2022**



**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**MAGAZINE FUND**  
**S/B NO.10965243421, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                                   |           |                                     |           |
|-----------------------------------|-----------|-------------------------------------|-----------|
| <b>To <u>Opening Balance.</u></b> |           | By Exps.for Printing of Prospectus. | 208329.00 |
| Cash at Bank                      | 700829.70 |                                     |           |
| To S/B A/c Interest.              | 14622.00  | By <b><u>Closing Balance.</u></b>   |           |
| To Misc.receipts.                 | 3350.00   | Cash at Bank                        | 510472.70 |

Rs. 718801.70

Rs. 718801.70

**IN TERMS OF OUR REPORT OF EVEN DATE.**



FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN.:314021E

  
( S. N. AGARWALA )  
PARTNER

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

M. NO : 051446  
UDIN :22051446AJQOVH1820

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**GAME FUND**

**S/B A/C NO.10965243396,S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

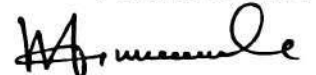
**To Opening Balance.**

|                      |                             |                                    |                             |
|----------------------|-----------------------------|------------------------------------|-----------------------------|
| Cash at bank         | 772945.14                   | By Paid for College week Festival. | 16605.00                    |
| To Fee received      | 4200.00                     | By Paid for Paints & Painter       | 57300.00                    |
| To S/B A/c interest. | 18362.00                    | By Printing & Stationery           | 11904.00                    |
|                      |                             | By Exps.for Elect.goods            | 11500.00                    |
|                      |                             | By Paid for Software installation. | 63980.00                    |
|                      |                             | By Labour & Wages.                 | 140400.00                   |
|                      |                             | By Refreshment                     | 810.00                      |
|                      |                             | By Bank charges.                   | 265.50                      |
|                      |                             | By <u>Closing Balance.</u>         |                             |
|                      |                             | Cash at Bank                       | 492742.64                   |
|                      | <b>Rs. <u>795507.14</u></b> |                                    | <b>Rs. <u>795507.14</u></b> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.**

**FRN...:314021E**



**( S. N. AGARWALA )**

**PARTNER**

**M. NO : 051446**

**UDIN :22051446AJQOVH1820**



**PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022**

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**COUNSELLING FUND**

**S/B A/C NO.10965245134, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

**To Opening Balance.**

Cash at bank

95531.44 By Paid to Computer Operator 15900.00

To S/B A/c interest.

2066.00 By Refreshment 10560.00

By Paid for recharge 2500.00

By Paid for Renewal fee 20650.00

By Closing Balance.

Cash at Bank 47987.44

Rs. 97597.44

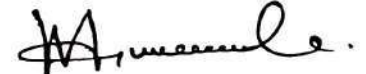
Rs. 97597.44

**IN TERMS OF OUR REPORT OF EVEN DATE.**



FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN.:314021E



( S. N. AGARWALA )

PARTNER.

M. NO : 051446

UDIN :22051446AJQOVH1820

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 26th.day of May, 2022



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**NOWGONG GIRLS' COLLEGE FUND**

**S/B. No. 50180013958314, Bandhan bank, Nagaon**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

**To Opening Balance.**

Cash at bank

1377143.00

By **Closing Balance.**

Cash at Bank

1458862.00

**To S/b A/c Interest**

81719.00

Rs. 1458862.00

Rs. 1458862.00

**IN TERMS OF OUR REPORT OF EVEN DATE.**



FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...:314021E

  
( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN :22051446AJQOVH1820

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 26th.day of May, 2022

**NOWGONG GIRLS' COLLEGE  
NAGAON ( ASSAM )**

**NEW UGC A/C  
S/B A/C NO. 36208028719, SBI,NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                                    |                  |                                             |                  |
|------------------------------------|------------------|---------------------------------------------|------------------|
| To Opening Balance<br>Cash at bank | 164426.25        | By <u>Closing balance.</u><br>Cash at Bank. | 168944.25        |
| To S/B A/c interest.               | 4518.00          |                                             |                  |
|                                    | <u>168944.25</u> |                                             | <u>168944.25</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E**

  
**( S. N. AGARWALA )  
PARTNER  
M. NO : 051446  
UDIN :22051446AJQOVH1820**

**PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022**



**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**STUDENT FUND**  
**S/B A/C NO.10965243953,SBI,NAGAON.**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

To **Opening Balance.**

Cash at Bank 71479.25 By Printing & Stationery 330.00

To S/B A/c Interest. 1956.00

By **Closing Balance.**

Cash at Bank 73105.25

Rs. 73435.25

Rs. 73435.25

**IN TERMS OF OUR REPORT OF EVEN DATE.**



FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...:314021E



( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN :22051446AJQOVH1820

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**P.G.FUND**

**S/B A/C NO.10965243443, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**

**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                                   |                              |                                        |                              |
|-----------------------------------|------------------------------|----------------------------------------|------------------------------|
| <b>To <u>Opening Balance.</u></b> |                              | <b>By Paid for part time Lecturer.</b> |                              |
| Cash at bank                      | 3168341.40                   | & Office Staff                         | 63300.00                     |
|                                   |                              | By Purchase of Tiles & Materials.      | 289418.00                    |
| To PG Examination Fees            | 18790.00                     | By Paid for Exm. Permission fees       | 11086.00                     |
|                                   |                              | By TA                                  | 1560.00                      |
| To S/B A/c interest.              | 82502.00                     | By Repairs & maintenance               | 3650.00                      |
|                                   |                              | By Paid for Painter                    | 9300.00                      |
|                                   |                              | By Earth Filling exps.                 | 60000.00                     |
|                                   |                              | By Purchase of Alkesign Green Board.   | 37950.00                     |
|                                   |                              | By Paid for Labour payment             | 20500.00                     |
|                                   |                              | By Purchase of Building materials      | 70460.00                     |
|                                   |                              | By Purchase of books                   | 700.00                       |
|                                   |                              | By Deduction of GST                    | 750.00                       |
|                                   |                              | <b>By <u>Closing Balance.</u></b>      |                              |
|                                   |                              | Cash at Bank                           | 2700959.40                   |
|                                   | <b>Rs. <u>3269633.40</u></b> |                                        | <b>Rs. <u>3269633.40</u></b> |

**BANK RECONSILIATION STATEMENT AS ON 31/3/2021**

|                                         |            |
|-----------------------------------------|------------|
| Cash at bank as per bank statement      | 2701659.40 |
| Less: Cheque issued on 6/3/21 No.055899 | 700.00     |

As per cash book cash at bank 2700959.40

**IN TERMS OF OUR REPORT OF EVEN DATE.**



FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...314021E

  
( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN :22051446AJQOVH1820

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**STUDENT AID FUND**  
**S/B A/C NO.10965243942,SBI,NAGAON.**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

To Opening Balance.

Cash at Bank

256879.39

By Closing Balance.

Cash at Bank

263937.39

To S/B A/c Interest.

7058.00

Rs. 263937.39

Rs. 263937.39

**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN.:314021E



  
( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN :22051446AJQOVH1820

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022



**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**GIRLS' COMMON ROOM FUND A/C**

**S/B A/C NO.10966243374, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

**To Opening Balance.**

Cash at bank

186079.92

**By Closing Balance.**

Cash at Bank

191192.92

To S/b A/c interest.

5113.00

Rs. 191192.92

Rs. 191192.92

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.**

**FRN...314021E**

  
**( S. N. AGARWALA )  
PARTNER**

**M. NO : 051446**

**UDIN :22051446AJQOVH1820**

**PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022**

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**SCHOLARSHIP FUND**

**C/A. No. 10707349068, SBI Nagaon**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

**To Opening Balance.**

Cash at bank 38887.00 By Bank Charges. 649.00

To Fund receipts from  
Shisu Sarathi

640.00

**By Closing Balance.**

Cash at Bank

38878.00

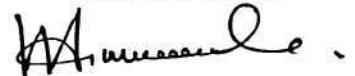
Rs. 39527.00

Rs. 39527.00

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.**

**FRN.:314021E**



**( S. N. AGARWALA )  
PARTNER**

**M. NO : 051446**

**UDIN :22051446AJQOVH1820**



**PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022**

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**NAGAON GIRLS' COLLEGE A/C.**

**S/B A/C NO. 0031010310867, U.B.I. NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

**Opening Balance  
Cash at bank**

55422.00 By Labour payment 21000.00

By **Closing Balance :**  
Cash at Bank 34422.00

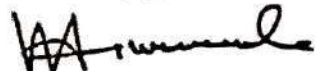
Rs. 55422.00

Rs. 55422.00

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.**

**FRN...314021E**

  
**(S.N.AGARWALA)**

**PARTNER.**

**M.NO: 051446**

**UDIN : 22051446AJQOVH1820**



**LACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022**



**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**RESERVE FUND A/C**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

To Op.Fixed Deposit at  
**U.B.I.Nagaon.**

By Fixed Deposit at UBI,Nagaon

A/c No.0031109035948

153133.23

A/c No.0031109035948

( Md.30/10/21)

153133.23

A/c No.0031109035957

153143.00

A/c No.0031109035957

( Md.30/10/21)

153143.00

A/c No.0031109035975

153138.15

A/c No.0031109035975

( Md.30/10/21)

153138.15

A/c No.0031109035966

167561.88

A/c No.0031109035966

( Md.30/10/21)

167561.88

Rs. 626976.26

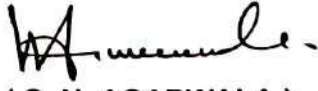
Rs. 626976.26

**IN TERMS OF OUR REPORT OF EVEN DATE.**



FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN.:314021E



( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN :22051446AJQOVH1820

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 26th.day of May, 2022

**NOWGONG GIRLS' COLLEGE  
NAGAON ( ASSAM )**

**UGC FUND (OLD)**

**S/B A/C NO. 10965243635, S.B.I. NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                                                                           |                  |                                   |                  |
|---------------------------------------------------------------------------|------------------|-----------------------------------|------------------|
| <b>To <u>Opening Balance.</u></b>                                         |                  | <b>By <u>Closing balance.</u></b> |                  |
| Cash at bank                                                              | 49751.71         | Cash at Bank.                     | 970566.71        |
| To Received from Director of<br>Cold Water Fisheries Research<br>Nainital | 908000.00        |                                   |                  |
| To S/b A/c interest.                                                      | 12815.00         |                                   |                  |
|                                                                           | <u>970566.71</u> |                                   | <u>970566.71</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...:314021E

  
( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN :22051446AJQOVH1820

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**ESTABLISHMENT FUND**  
**C/A NO.38584620799,SBI,NAGAON.**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

|                                                      |                      |                            |                      |
|------------------------------------------------------|----------------------|----------------------------|----------------------|
| To <u>Opening Balance.</u>                           |                      | By Salary to Staff         | 319448.00            |
| Cash at Bank                                         | 318682.95            |                            |                      |
| To Postal rent arrear received.                      | 39550.00             | By Bank Charges            | 2596.00              |
| To Cheque issued No.116501<br>not deposited by Payee | 10000.00             |                            |                      |
|                                                      |                      | By <u>Closing Balance.</u> |                      |
|                                                      |                      | Cash at Bank               | 46188.95             |
|                                                      | Rs. <u>368232.95</u> |                            | Rs. <u>368232.95</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.**  
**CHARTERED ACCOUNTANTS.**

**FRN.:314021E**

  
**( S. N. AGARWALA )**  
**PARTNER**

**M. NO : 051446**

**UDIN :22051446AJQOVH1820**

**PLACE: Haibargaon :: Nagaon (Assam)**

**DATE : The 26th.day of May, 2022**



**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**REKHA DASGUPTA MERIT AWARD FUND**

**S/B A/C NO.00310103108400 U.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 TO 31-03-2021 )**

**Opening Balance.**

|                                    |                     |                                               |                     |
|------------------------------------|---------------------|-----------------------------------------------|---------------------|
| Cash at Bank                       | 411.83              | By Fixed Deposit at UBI<br>( No.0031109164505 | 20000.00            |
| S/B A/c Interest.                  | 10.00               |                                               |                     |
| F.D.at UBI A/c<br>No.0031109164505 | 20000.00            | By Bank charges                               | 421.83              |
|                                    |                     | By <u>Closing Balance</u><br>Cash at Bank     | NIL                 |
|                                    | Rs. <u>20421.83</u> |                                               | Rs. <u>20421.83</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.**

**FRN.:314021E**



**( S. N. AGARWALA )  
PARTNER**

**M. NO : 051446**

**UDIN :22051446AJQOVH1820**

**PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022**

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**MEGHNATH PAUL MERIT AWARD FUND**

**S/B A/C NO.00310103168989, U.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 TO 31-03-2021 )**

**To Opening Balance.**

Cash at Bank 7501.58

By FD NoI0031109164522

UBI,on 18/9/18 ( MD.18/9/19) 50000.00

To S/B A/c Interest.

239.00

By Bank charges

17.70

By FD NoI0031109164522

UBI,on 18/9/18 ( MD.18/9/19) 50000.00

By Closing Balance

Cash at Bank 7722.88

Rs. 57740.58

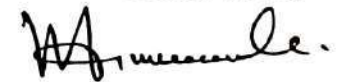
Rs. 57740.58

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.**

FRN.:314021E



**( S. N. AGARWALA )**

**PARTNER**

**M. NO : 051446**

**UDIN :22051446AJQOVH1820**

**PLACE: Haibargaon :: Nagaon (Assam)**

**DATE : The 26th.day of May, 2022**

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**BHANU PADMAPATI MERIT AWARD FUND**

**S/B A/C NO.0031013091492, U.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 TO 31-03-2021 )**

**o Opening Balance.**

|              |          |                                               |          |
|--------------|----------|-----------------------------------------------|----------|
| Cash at Bank | 26363.21 | By UBI FD No.0031109164514<br>dtd.18/9/18 O/B | 75000.00 |
|--------------|----------|-----------------------------------------------|----------|

|                     |        |                 |       |
|---------------------|--------|-----------------|-------|
| o S/B A/c Interest. | 840.00 | By Bank charges | 17.70 |
|---------------------|--------|-----------------|-------|

|                                              |          |                                           |          |
|----------------------------------------------|----------|-------------------------------------------|----------|
| o UBI FD No.0031109164514<br>dtd.18/9/18 O/B | 75000.00 | By <u>Closing Balance</u><br>Cash at Bank | 27185.51 |
|----------------------------------------------|----------|-------------------------------------------|----------|

Rs. 102203.21

Rs. 102203.21

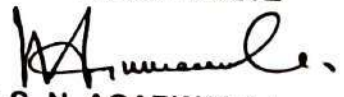
**IN TERMS OF OUR REPORT OF EVEN DATE.**



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.

FRN...:314021E

  
( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 22051446AJQOVH1820



**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**RENU MAHANTA MERIT AWARD FUND**

**S/B A/C NO.0031013186170, U.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 TO 31-03-2021 )**

|                         |                     |                           |                     |
|-------------------------|---------------------|---------------------------|---------------------|
| <u>Closing Balance.</u> |                     | By Fixed Deposit.at UBI   |                     |
| Cash at Bank            | 963.75              | .No.0031109095959         |                     |
|                         |                     | ( MD. 24/7/2023)          | 10000.00            |
| (No.0031109095959)      |                     |                           |                     |
| MD. 24/7/2023) O/B      | 10000.00            | By Bank Charges.          | 230.60              |
| D. Interest             | 871.00              |                           |                     |
| B A/c Interest.         | 42.00               | By <u>Closing Balance</u> |                     |
|                         |                     | Cash at Bank              | 1646.15             |
|                         | Rs. <u>11876.75</u> |                           | Rs. <u>11876.75</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.**

FRN...:314021E

  
( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN :22051446AJQOVH1820



PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**

**MALATI BORA MERIT AWARD FUND**

**S/B A/C NO.10965244902, S.B.I.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**( FOR THE PERIOD FROM 01-04-2020 TO 31-03-2021 )**

**Opening Balance.**

|                                                               |          |                                                                      |          |
|---------------------------------------------------------------|----------|----------------------------------------------------------------------|----------|
| Cash at Bank                                                  | 15017.42 | By Fixed Deposit at SBI Nagaon<br>No.10965667166<br>( M.D.26/7/2025) | 10000.00 |
| Fixed deposit at SBI<br>No.10965667166 O/b<br>( MD.26/7/2025) | 10000.00 |                                                                      |          |
| F.D. Interest                                                 | 798.00   | By <u>Closing Balance</u>                                            |          |
| S/B A/c Interest.                                             | 427.00   | Cash at Bank                                                         | 16242.42 |

Rs. 26242.42

Rs. 26242.42

**IN TERMS OF OUR REPORT OF EVEN DATE.**



FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN.:314021E

  
( S. N. AGARWALA )  
PARTNER

M. NO : 051446

UDIN :22051446AJQOVH1820

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 26th.day of May, 2022

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**KUNTALA HAZARIKA MERIT AWARD FUND**

**S/B A/C NO.10965412061, SBI.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 TO 31-03-2021 )**

**Opening Balance.**

|                                                      |                     |                                                                         |                     |
|------------------------------------------------------|---------------------|-------------------------------------------------------------------------|---------------------|
| Cash at Bank                                         | 11913.00            | By Fixed Deposit .at SBI Nagaon<br>No. 30299985594<br>( MD.28/12/2027 ) | 13000.00            |
| Fixed deposit.<br>No.30299985594 O/B<br>MD. 28/12/27 | 13000.00            |                                                                         |                     |
| F D Interest                                         | 1118.00             | By <u>Closing Balance</u><br>Cash at Bank                               | 13368.00            |
| S/B A/c Interest.                                    | 337.00              |                                                                         |                     |
|                                                      | <u>Rs. 26368.00</u> |                                                                         | <u>Rs. 26368.00</u> |

**IN TERMS OF OUR REPORT OF EVEN DATE.**



**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E**

  
**( S. N. AGARWALA )  
PARTNER**

**M. NO : 051446  
UDIN :22051446AJQOVH1820**

**PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022**



**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**MUKTARAM GAYAN PRATIBHA BATA FUND**

**S/B A/C NO.10965243249, SBI.NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE PERIOD FROM 01-04-2020 TO 31-03-2021 )**

**Opening Balance.**

Cash at Bank

9918.60

By Fixed Deposit .at SBI Nagaon

No.10965666896

and deposit.

( MD.9/11/2022)

10965666896 O/B

D.9/11/2022)

14096.89

By **Closing Balance**

Cash at Bank

D. Interest

844.00

B A/c Interest.

284.00

14096.89

11046.60

Rs. 25143.49

Rs. 25143.49

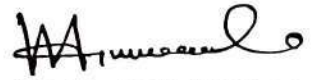
**IN TERMS OF OUR REPORT OF EVEN DATE.**

FOR SATYANARAYAN AGARWALA & CO.

CHARTERED ACCOUNTANTS.

FRN...314021E





( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN : 22051446AJQOVH1820

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 26th.day of May, 2022

**NOWGONG GIRLS' COLLEGE.**  
**NAGAON ( ASSAM )**  
**BIBHA DEVI GOSWAMI AWARD FUND**

**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE PERIOD FROM 01-04-2020 TO 31-03-2021 )**

To Opening Balance.

To Fixed deposit.at Bandhan Bank  
No.10190008289690 16/9/20  
( MD16/9/21)

106775.00

By Fixed deposit.at Bandhan Bank  
No.10190008289690 16/9/20  
( MD16/9/21)

106775.00

Rs. 106775.00

Rs. 106775.00

IN TERMS OF OUR REPORT OF EVEN DATE.



FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E

  
( S. N. AGARWALA )

PARTNER

M. NO : 051446

UDIN :22051446AJQOVH1820

PLACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022

**NOWGONG GIRLS' COLLEGE.  
NAGAON ( ASSAM )**

**GOLDEN JUBILEE CELEBRATION FUND**

**A/C NO. 0031013112838, UBI,NAGAON**

**RECEIPTS AND PAYMENTS ACCOUNT  
( FOR THE PERIOD FROM 01-04-2020 to 31-03-2021 )**

**Opening Balance**

|              |          |                               |          |
|--------------|----------|-------------------------------|----------|
| Cash at bank | 84460.75 | By Exps. LCD Projector        | 61592.00 |
| Donation     | 95000.00 | By Exps for computer Purchase | 69600.00 |
|              |          | By Exps.for Electrical goods  | 32000.00 |
|              |          | By <u>Closing Balance :</u>   |          |
|              |          | Cash at Bank                  | 16268.75 |

**Rs. 179460.75**

**Rs. 179460.75**

**IN TERMS OF OUR REPORT OF EVEN DATE.**

**FOR SATYANARAYAN AGARWALA & CO.  
CHARTERED ACCOUNTANTS.  
FRN...:314021E**





**(S.N.AGARWALA)  
PARTNER.**

**M.NO: 051446**

**UDIN : 22051446AEQDCY8198**

**LACE: Haibargaon :: Nagaon (Assam)  
DATE : The 26th.day of May, 2022**



**INTERNAL AUDIT REPORT**  
**FOR THE FINANCIAL YEAR :2021- 2022**

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NOWGONG GIRLS' COLLEGE
DIST. :NAGAON (ASSAM)

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**AUDITED BY:**  
**SATYANARAYAN AGARWALA & CO.**  
**CHARTERED ACCOUNTANTS**  
**SANI MANDIR ROAD, HAIBARGAON: NAGAON: ASSAM: 782 002**  
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INTERNAL AUDIT REPORT

We have audited the attached Receipt and Payment Accounts of **NOWGONG GIRLS' COLLEGE :Nagaon (Assam)** for the year ended **31st. March, 2022** in respect of :

- | | |
|--|--------------------------------------|
| 1 College General Fund | 18 Rekha Dasgupta Merit Award Fund |
| 2 Miscellaneous Fund | 19 Meghnath Paul Merit Award Fund |
| 3 Student Fund | 20 Bhanu Padmapati Merit Award Fund |
| 4 Examination Fund (Axis Bank A/c) | 21 Renu Mahanta Merit Award Fund |
| 5 Examination Fund (SBI. A/c) | 22 Malati .Bora Merit Award Fund |
| 6 Hostel Fund | 23 Kuntala Hazarika Merit Award Fund |
| 7 Library Fund | 24 Muktaram Gayan Pratibha Bata Fund |
| 8 Building Fund | 25 Bibha devi Goswami Award Fund |
| 9 New UGC A/c | 26 Establishment Fund |
| 10 Student Aid Fund | 27 Social Fund |
| 11 Girls' Common Room Fund | 28 Faculty Fund |
| 12 UGC Fund (Old) | 29 Game Fund |
| 13 P.G.Fund | 30 Megazine Fund |
| 14 Nowgong Girl's College Fundo(Bandhan) | 31 Scholarship Fund. |
| 15 Memorial Debating cum Lecture Fund | 32 Reserve Fund |
| 16 Counselling Fund | 33 Nowgong Girl's College Fund (PNB) |
| 17 Registration Fund | 34 Fixed Deposit Fund |
| | 35 Golden Jubilee Celebration Fund |

With the books of accounts produced before us and report that :
Subject to our observations, we have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit.


The receipt and Payment Accounts are in agreement with the books of accounts.

In our opinion and to the best of our information and according to the explanations given to us, the said accounts gives a true and fair view of all receipts and payments disbursed by the College during the year ended on **31st.March, 2022**



**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN.:314021E


**(S. N. AGARWALA)
PARTNER**

M. NO : 051446

UDIN :22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of July, 2022

Satyanarayan Agarwala & Co.

CHARTERED ACCOUNTANTS.

Sani Mandir Road,
Haibargaon, Nagaon

Assam : 782002
PH : 9845183717 (M)

Observations as referred to our report (Internal Auditor's) of even date

- 1 **Books of Accounts :-** The College is maintaining only Cash Book, Bills Vouchers & Bank statements.
- 2 Bank balances of the funds are reconciled and where the difference with Bank statement and Cash book, the reconciliation statement is prepared

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E



PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

(S. N. AGARWALA)
PARTNER

M. NO : 051446
UDIN:22051446AMOQVT6885

NOWGONG GIRLS' COLLEGE**DIST. : NAGAON (ASSAM)****COLLEGE GENERAL FUND ACCOUNT****C/A. NO. 10965236638, S.B.I. NAGAON****RECEIPTS AND PAYMENTS ACCOUNT****(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)****RECEIPTS**

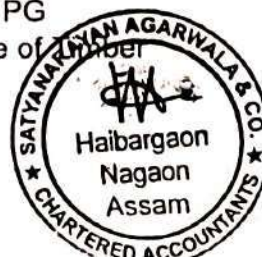
To Opening Balance :	
Cash at bank	8280960.54
To Admission fee received.	5473090.51
To Admission fee(PG)	1481321.76
To Postal Rent	36000.00
To Postal Electric bill	4685.00
To PG Prospectus fees	31789.00
To PGDCA & Exam.fees	28794.32
To Tower Rent receipts	69806.45
To Examination fee received	3485886.54
To Sale of damagegoods	8560.00
To GSLIC received.	272059.00
To Collection for Diamond Jublee	581272.31
To PG Examination fee	20500.00
To Auditorium Rent	14500.00
To Misc receipts	37484.90
To Certificate fee recd.	8600.00
To Hostal fee recd.	1364762.44
To Received from Higher Education	17000.00

21217072.77**PAYMENTS**

By Salary paid to Part time lecturer	879600.00
By Salary paid to III .Grade staff	177000.00
By Salary paid to IV .Grade staff	740058.00
By T.A	24500.00
By Electric bill	458149.00
By Internet bill paid	44302.00
By Bank charges.	3935.96
By Purchase of Elect.Goods	656602.00
By Honorarium to resource person	42000.00
By Exps.Bloomi Kopou Festival exp	6837.00
By Labour Payment	1932018.00
By Refreshment	119990.00
By Installation of onlie class softwr	161861.00
By Purchase of Paints	1278898.00
By Electrification in Auditorium	102880.00
By Repairs & maintenance	46755.00
By Car Fare	44000.00
By Diesel expenses	33008.00
By Enrolment fee paid	271000.00
By Purchase of Photostat machin	54000.00
By Printing & Stationery	277420.00
By Misc.expenses.	223114.00
By Purchase of building materials	5185425.00
By Exps.for Water supply materials	587573.00
By Exps.for Examination	25179.00
By Paid for Laboratory materials	208573.00
By Exps.for loading video progme	8500.00
By Paid for carpenter	391468.00
By Paid to Painter	411000.00
By Newspaper & Periodicals.	28108.28
By Exps.for College Tour.	7325.00
By Exps.for software Installation	147125.84
By Exps.for Computer accessries.	376607.00
By Paid for Earth work	212000.00
By Renewal fee for Software	34215.28
By Paid for computer operator	285980.00
By Exps for PG Examination	2715.00
By Exps.for Garden.fancing.	50150.00
By Exps.for Electrification	66050.00
By Purchase of Furniture	218418.00
By Renewal fee for Membership	20650.00
By Salary for Hostel Staff	648684.00
By Paid for PG	26000.00
By Purchase of	143544.00

16663218.36

continued from page....1



COLLEGE GENERAL FUND ACCOUNT
C/A. NO. 10965236638, S.B.I. NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

B/F Total -----	21217072.77	B/F Total -----	16663218.36
		By Exps.for Tent & Decorator	31670.00
		By Exps.for Flower Plantation	56735.00
		By Purchase of Alumunium shut	177658.00
		By Exps.for College Foundn Day	9885.00
		By Annual membership for Library	5900.00
		By Advertisement exps	20213.00
		By Paid for GSLIC	272059.00
		By Renwal fee for Natiol Georaphy	4305.00
		By Purchase of Bledger.	70448.00
		By University permission fee.	24200.00
		By Paid for subscription	1275.00
		By Paid for Renewal fee	2975.00
		By Installation of UPS Services	18565.00
		By Renewal for Computer Softwre	8047.64
		By Exps.for Swaraswati Puja	90850.00
		By Laboratory Equipments.	543347.00
		By Purchase of Flower Tub	9240.00
		By Purchase of Flower Seeds	40000.00
		By Paid for conducting the Exam.	61003.00
		By Paid for computer services.	2500.00
		By Exps.for Student Field trip	4810.00
		By International Women's Day	7848.00
		By <u>Closing balance</u>	
		Cash at bank	3090320.77
	<u>21217072.77</u>		<u>21217072.77</u>

Bank reconciliation statement as on 31-03-2021

Cash at bank as per Bank Statement -----	3125335.77
Less: Cheque issued but not debited as on 31/3/22 as under:	
Cheque No.549529	740.00
549600	6000.00
549610	6480.00
549613	600.00
549630	9000.00
505263	3300.00
529468	7475.00
529493	1120.00
529498	300.00
	35015.00
Cash at bank as per Cash book.....	Rs. 3090320.77

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...314021E



(Signature)

(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Halbargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

MISCELLANEOUS FUND

S/B A/C NO.10965243432, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

To **Opening Balance.**
Cash at bank

17426.62 By **Closing Balance.**
Cash at Bank

17901.62

To S/b A/c interest.

475.00

Rs. 17901.62

Rs. 17901.62

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E





(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

STUDENT FUND
S/B A/C NO.10965243953,SBI,NAGAON.

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

o Opening Balance.

Cash at Bank

73105.25 By **Closing Balance.**

Cash at Bank

75100.25

o S/B A/c Interest.

1995.00

Rs. 75100.25

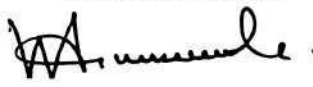
Rs. 75100.25

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E




(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

EXAMINATION FUND

S/B A/C NO.913010040184191 AXIS BANK, NAGAON

RECEIPTS AND PAYMENTS ACCOUNT

(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

To Opening Balance.

Cash at Bank (Axis Bank)

147454.00

By Exps.for Practical examination

660.00

By Paid for Examination fee

58110.00

To S/B A/c Interest.

2627.00

By Remuneration to Examinar

3910.00

By Refreshment

1040.00

By Diesel

2020.00

By Closing Balance

Cash at Bank

84341.00

Rs. 150081.00

Rs. 150081.00

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E




(S. N. AGARWALA)

PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)
EXAMINATION FUND
S/B A/C NO.10965243385,SBI, NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

To <u>Opening Balance.</u>		By Paid to Office in Charge for	
Cash at Bank	98146.52	Examination	93500.00
To S/B A/c Interest.	3552.00	By Paid for Examination fee	11700.00
To Examination fees received	546450.00	By Misc.expenses	2000.00
		By Exps.for postage	3535.00
		By Purchase of Alkosign Board	9947.64
		By Repairs & maintenance	8855.00
		By Printing & Stationery	38460.00
		By Bank charges	326.86
		By <u>Closing Balance</u>	
		Cash at Bank	479824.02
Rs. <u>648148.52</u>			Rs. <u>648148.52</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E




(S. N. AGARWALA)
PARTNER
M. NO : 051446
UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

S/B A/C NO.10966243374,SBI,NAGAON.

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.

NAGAON (ASSAM)

LIBRARY FUND.

S/B NO.10965243410, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

o Opening Balance.

Cash at Bank

37186.91 By Closing balance.
Cash at Bank

38201.91

o S/B A/c Interest.

1015.00

Rs. 38201.91

Rs. 38201.91

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E


(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885



PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

BUILDING FUND

S/B A/C NO.10965245145, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

Opening Balance.

Cash at bank

59569.44 By **Closing Balance.**

Cash at Bank

61193.44

B/B A/c interest.

1624.00

Rs. 61193.44

Rs. 61193.44

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E



(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

**NOWGONG GIRLS' COLLEGE
NAGAON (ASSAM)**

**NEW UGC A/C
S/B A/C NO. 36208028719, SBI,NAGAON**

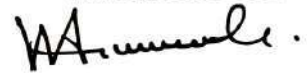
**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)**

To Opening Balance Cash at bank	168944.25	By <u>Closing balance.</u> Cash at Bank.	198553.25
To S/B A/c interest.	4609.00		
To Received from UGC	25000.00		
	<u>198553.25</u>		<u>198553.25</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E



(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885



PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of July, 2022

NAGAON (ASSAM)

STUDENT AID FUND

S/B A/C NO.10965243942,SBI,NAGAON.

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

Opening Balance.

Cash at Bank

263937.39 By **Closing Balance.**

Cash at Bank

271135.39

S/B A/c Interest.

7198.00

Rs. 271135.39

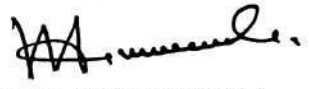
Rs. 271135.39

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E




(S. N. AGARWALA)

PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

GIRLS' COMMON ROOM FUND A/C

S/B A/C NO.10966243374, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

To Opening Balance.

Cash at bank

191192.92 By Closing Balance.

Cash at Bank

196407.92

To S/b A/c interest.

5215.00

Rs. 196407.92

Rs. 196407.92

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E




(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMQVT6885

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of July, 2022

**NOWGONG GIRLS' COLLEGE
NAGAON (ASSAM)**

UGC FUND (OLD)
S/B A/C NO. 10965243635, S.B.I. NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)**

To <u>Opening Balance.</u>		By Paid to Dr.Kulen Ch.Das for	
Cash at bank	970566.71	Project	915727.00
			1040.00
To Received	5000.00	By T.A.	
		By Misc.expenses	13424.00
To S/b A/c interest.	12518.00		
		By <u>Closing balance.</u>	
		Cash at Bank.	57893.71
	<u>988084.71</u>		<u>988084.71</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E





(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

P.G.FUND

S/B A/C NO.10965243443, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT

(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

<u>Opening Balance.</u>		By Paid for Guest Faculty salary	241039.00
Cash at bank	2700959.40	By Renewal of Temporary affiliation fee	17190.00
PG Examination Fees	6800.00	By Bank charges.	355.50
S/B A/c interest.	54601.00	By Paid for NIC Fees to GU	13250.00
Admission Fee received	49000.00	By Refreshment	4850.00
Payee Cheque deposit.	6700.00	By T.A.	9800.00
		By Paid for Internet link & Installation	151323.00
		By Paid for Installation of Software	149860.00
		By Paid for Labour & Wages.	381650.00
		By Purchase of building materials	1137207.00
		By Purchase of Shuttering timber	69050.00
		By Purchase of Books	50000.00
		By Car fare	4000.00
		By Paid for Computer Operator	12500.00
		By Exps.for Inauguration of Dimond Jubilee	39275.00
		By <u>Closing Balance.</u>	
		Cash at Bank	536710.90
			<u>Rs. 2818060.40</u>
Rs.	<u>2818060.40</u>		Rs. <u>2818060.40</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...314021E



(Signature)

(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.

NAGAON (ASSAM)

NOWGONG GIRLS' COLLEGE FUND

S/B. No. 50180013958314, Bandhan bank, Nagaon

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

<u>Opening Balance.</u>		By Paid for Laboratory Equipments	368127.00
Cash at bank	1458862.00	By Purchase of Software goods	471618.00
Misc. receipts.	1.00	By Purchase of building materials	266757.00
B/b A/c Interest	73931.00	By Paid for Earth Filling	134700.00
		By <u>Closing Balance.</u>	291592.00
		Cash at Bank	

Rs. 1532794.00

Rs. 1532794.00

Bank Reconciliation Statement as on 31/3/2022

Cash at bank as per Bank statement	343692.00
Less: Cheque issued but not collected as on 31/3/22 Ch.No.000010	52100.00
Cash at bank as per cash book	<u>291592.00</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...314021E




(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE Haibargaon :: Nagaon (Assam)
DATE The 11th day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

MEMORIAL DEBATING CUM LECTURE FUND

S/B A/C NO.10965243170, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

By Opening Balance.

Cash at bank

88326.06

By Paid for Resource person
for Lecture Programme

4000.00

By B/D A/c Interest.

2363.00

By Refreshment

735.00

By **Closing Balance.**

Cash at Bank

85954.06

Rs. 90689.06

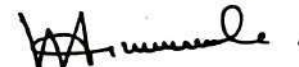
Rs. 90689.06

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E





(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)

DATE: The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

COUNSELLING FUND

S/B A/C NO.10965245134, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

Opening Balance.
Cash at bank

47987.44 By **Closing Balance.**
Cash at Bank

85790.44

By B/D A/c interest.

1803.00

By Misc.receipts

36000.00

Rs. 85790.44

Rs. 85790.44

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E


(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885



PLACE: Haibargaon :: Nagaon (Assam)
DATE: The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

REGISTRATION FUND.

S/B A/C NO.10965243454, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

Opening Balance.

Cash at bank

715400.65 By Paid for student enrolment
fees for session 2019-20 208000.00

B/B A/c interest.

13300.00 By Msc.expenses. 29511.80

By Bank charges 832.00

By **Closing Balance.**
Cash at Bank 490356.85


Rs. 728700.65

Rs. 728700.65

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...314021E




(S. N. AGARWALA)
PARTNER
M. NO : 051446
UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE: The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

ESTABLISHMENT FUND
C/A NO.38584620799,SBI,NAGAON.

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

To Opening Balance.

Cash at Bank

46188.95 By Bank Charges

649.00

By **Closing Balance.**

Cash at Bank

45539.95

Rs. 46188.95

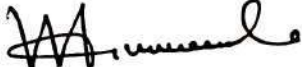
Rs. 46188.95

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E




(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of July, 2022

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

SOCIAL FUND
S/B NO.10965243465, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

To Opening Balance.

Cash at Bank

348375.11 By Closing Balance.

To S/B A/c Interest.

9502.00

Cash at Bank

357877.11

Rs. 357877.11

Rs. 357877.11

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E



(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

FACULTY FUND
S/B A/C NO.10965245145, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

Opening Balance.

Cash at bank

1170568.14 By Purchase of Digital Language
Lab with materials & installation 1506342.00

Fund received from
North East Centre for
Technologies

783342.00 By **Closing Balance.**
Cash at Bank

S/B A/c interest.

23701.00

471269.14

Rs. 1977611.14

Rs. 1977611.14

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN.:314021E



**(S. N. AGARWALA)
PARTNER**

M. NO : 051446

UDIN:22051446AMQVT6885



PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

GAME FUND

S/B A/C NO.10965243396,S.B.I.NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)**

To <u>Opening Balance.</u>			
Cash at bank	492742.64	By Bank charges.	354.00
To Fee received	411600.00		
To S/B A/c interest.	18168.00	By <u>Closing Balance.</u>	
		Cash at Bank	922156.64

Rs. 922510.64

Rs. 922510.64

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E




(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

MAGAZINE FUND

S/B NO.10965243421, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

[illegible]

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...314021E**

FRN.:314021E

(S. N. AGARWALA)
PARTNER

PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885



PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

RESERVE FUND A/C

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)

To Op Fixed Deposit at <u>U.B.I.Nagaon.</u>		By Fixed Deposit at UBI,Nagaon	
A/c No.0031109035948	153133.23	A/c No.0031109035948 (Md.30/10/21)	177319.00
FD Interest	24185.77		
A/c No.0031109035957	153143.00	A/c No.0031109035957 (Md.30/10/21)	181568.00
FD Interest	28425.00		
A/c No.0031109035975	153138.15	A/c No.0031109035975 (Md.30/10/21)	181562.00
FD Interest	28423.85	A/c No.0031109035966 (Md.30/10/21)	198662
A/c No.0031109035966	167561.88		
FD Interest	31100.12		
Rs. <u>739111.00</u>		Rs. <u>739111.00</u>	

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...314021E




(S. N. AGARWALA)
PARTNER
M. NO : 051446
UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

FIXED DEPOSIT FUND A/C

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)**

To Op.F.D.at UBI,Nagaon

No.0031109015421 MD.25/8/21	1182409.00
No.0031109111965 MD 16/7/21	1526785.00
No.0031109111682 MD 12/7/21	844579.00

By Op.F.D.at UBI,Nagaon

No.0031109015421 MD.25/8/21	1182409.00
No.0031109111965 MD 16/7/21	1526785.00
No.0031109111682 MD 12/7/21	844579.00

To FD at Axis bank,Nagaon

No.914040030013256 8/8/21	439812.00
No.914040030013890 8/8/21	472853.00

By FD at Axis bank,Nagaon

No.914040030013256 8/8/21	439812.00
No.914040030013890 8/8/21	472853.00

To Op.F.D.at PNB,Nagaon

No.0031109036248 MD.20/8/21	34129.00
No.0031109036239 MD.20/8/21	68206.00

By Op.F.D.at PNB,Nagaon

No.0031109036248 MD.20/8/21	34129.00
No.0031109036239 MD.20/8/21	68206.00

To Op.F.D.at Bandhan bank

No.10180003742774 15/7/21	241993.00
No.10180003742694 15/7/21	724143.00
No.10180003740808 27/8/21	1688852.00
No.10190007640928 27/8/21	1125903.00
No.10190008289690 16/9/21	112494.00
No.10180002967718 13/9/21	609977.00

By Op.F.D.at Bandhan bank

No.10180003742774 15/7/21	241993.00
No.10180003742694 15/7/21	724143.00
No.10180003740808 27/8/21	1688852.00
No.10190007640928 27/8/21	1125903.00
No.10190008289690 16/9/21	112494.00
No.10180002967718 13/9/21	609977.00

9072135.00

9072135.00

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN...:314021E



**(S. N. AGARWALA)
PARTNER**

M. NO : 051446

UDIN:22051446AMOQVT6885



**PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022**

NOWGONG GIRLS' COLLEGE.

NAGAON (ASSAM)

REKHA DASGUPTA MERIT AWARD FUND

S/B A/C NO.00310103108400 U.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 TO 31-03-2022)

Opening Balance.

Cash at Bank

N I L

By Bank charges

1069.87

FD Matured No.0031109164505
ON 11/11/21

20000.00

By **Closing Balance**

23152.13

P.D. Interest

4027.00

Cash at Bank

B/D A/c Interest.

195.00

Rs. 24222.00

Rs. 24222.00

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E



(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMQVT6885

PLACE Haibargaon :: Nagaon (Assam)
DATE The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

MEGHNATH PAUL MERIT AWARD FUND

S/B A/C NO.00310103168989, U.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 TO 31-03-2022)

By Opening Balance.		By FD NoI0031109164522	
Cash at Bank	7722.88	UBI, on 18/9/18 (MD.18/9/21)	59780.00
By FD NoI0031109164522			
Matured on 18/9/21	50000.00		
By FD A/c Interest.	9780.00	By Closing Balance	
		Cash at Bank	7950.88
By Savings a/c interest	228.00		
	<u>Rs. 67730.88</u>		<u>Rs. 67730.88</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...:314021E




(S. N. AGARWALA)

PARTNER

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE : Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

BHANU PADMAPATI MERIT AWARD FUND

S/B A/C NO.0031013091492, U.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 TO 31-03-2022)

To <u>Opening Balance.</u>		By UBI FD No.0031109164514	
Cash at Bank	27185.51	dtd.18/9/21	89670.00
To S/B A/c Interest.	804.00		
To UBI FD No.0031109164514		By <u>Closing Balance</u>	
reinvest on 18/9/21	75000.00	Cash at Bank	27989.51
To FD Interest	14670.00		
	<u>Rs. 117659.51</u>		<u>Rs. 117659.51</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...314021E




(S. N. AGARWALA)
PARTNER
M. NO : 051446
UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

RENU MAHANTA MERIT AWARD FUND

S/B A/C NO.0031013186170, U.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 TO 31-03-2022)

<u>Opening Balance.</u>		By Fixed Deposit.at UBI	
Cash at Bank	1646.15	No.0031109095959	
		(MD. 24/7/2023)	10000.00
<u>F.D.(No.0031109095959)</u>			
(MD. 24/7/2023) O/B	10000.00	By Bank Charges.	779.80
<u>F.D. Interest</u>	875.00		
<u>F.D. No Interest.</u>	50.00	By <u>Closing Balance</u>	
		Cash at Bank	1791.35
	Rs. <u>12571.15</u>		Rs. <u>12571.15</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN.:314021E



(S. N. AGARWALA)

PARTNER

M. NO : 051446

UDIN:22051446AMQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE: The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

MALATI BORA MERIT AWARD FUND

S/B A/C NO.10965244902, S.B.I.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 TO 31-03-2022)

To <u>Opening Balance.</u>		By Fixed Deposit at SBI Nagaon	
Cash at Bank	16242.42	No.10965667166	
		(M.D.26/7/2025)	10000.00
To Fixed deposit at SBI			
No.10965667166 O/b			
(MD.26/7/2025)	10000.00		
To P.D. Interest	798.00	By <u>Closing Balance</u>	
To B/B A/c Interest.	458.00	Cash at Bank	17498.42
	Rs. <u>27498.42</u>		Rs. <u>27498.42</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.

FRN...:314021E



(S. N. AGARWALA)
PARTNER

M. NO : 051446

UDIN:22051446AMQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)

KUNTALA HAZARIKA MERIT AWARD FUND

S/B A/C NO.10965412061, SBI.NAGAON

RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 TO 31-03-2022)


To Opening Balance.

Cash at Bank	13368.00	By Fixed Deposit .at SBI Nagaon No. 30299985594 (MD.28/12/2027)	13000.00
To Fixed deposit. No.30299985594 O/B MD. 28/12/27	13000.00		
To F.D. Interest	1106.00	By <u>Closing Balance</u> Cash at Bank	14848.00
To B/D A/c Interest.	374.00		
	Rs. <u>27848.00</u>		Rs. <u>27848.00</u>

IN TERMS OF OUR REPORT OF EVEN DATE.

FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN.:314021E




(S. N. AGARWALA)
PARTNER
M. NO : 051446
UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)
DATE: The 11th.day of July, 2022

PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

BIBHA DEVI GOSWAMI AWARD FUND

**RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD FROM 01-04-2021 TO 31-03-2022)**

To Opening Balance.

By Fixed deposit.at Bandhan Bank

No.10190008289690 16/9/20

(MD16/9/21)

106775.00

To Fixed deposit.at Bandhan Bank

No.10190008289690 16/9/20

(MD16/9/21)

106775.00

Rs. 106775.00

Rs. 106775.00

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN.:314021E



**(S. N. AGARWALA)
PARTNER**

M. NO : 051446

UDIN:22051446AMOQVT6885

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of July, 2022



**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

SCHOLARSHIP FUND

C/A. No. 10707349068, SBI Nagaon

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)**

Opening Balance.

Cash at bank

38878.00 By Bank Charges.

649.00

By Closing Balance.

Cash at Bank

38229.00

Rs. 38878.00

Rs. 38878.00

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN...:314021E



**(S. N. AGARWALA)
PARTNER**

M. NO : 051446

UDIN:22051446AMQVT6885

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of July, 2022

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

NAGAON GIRLS' COLLEGE A/C.

S/B A/C NO. 0031010310867, U.B.I. NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)**

Opening Balance

Cash at bank

34422.00 By Expenses

NIL

By **Closing Balance :**

Cash at Bank

34422.00

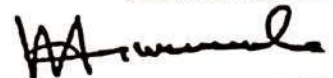
Rs. 34422.00

Rs. 34422.00

IN TERMS OF OUR REPORT OF EVEN DATE.

**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.
FRN...:314021E**





**(S.N.AGARWALA)
PARTNER.**

M.NO: 051446

UDIN : 22051446AMOQVT6885

**PLACE: Haibargaon :: Nagaon (Assam)
DATE : The 11th.day of July, 2022**

**NOWGONG GIRLS' COLLEGE.
NAGAON (ASSAM)**

GOLDEN JUBILEE CELEBRATION FUND

A/C NO. 0031013112838, UBI,NAGAON

**RECEIPTS AND PAYMENTS ACCOUNT
(FOR THE PERIOD FROM 01-04-2021 to 31-03-2022)**

Opening Balance

Cash at bank

16268.75 By Expenses

NIL

By **Closing Balance :**

Cash at Bank

16268.75

Rs. 16268.75

Rs. 16268.75

IN TERMS OF OUR REPORT OF EVEN DATE.



**FOR SATYANARAYAN AGARWALA & CO.
CHARTERED ACCOUNTANTS.**

FRN...:314021E

(S.N.AGARWALA)

PARTNER.

M.NO: 051446

UDIN : 22051446AEQDCY8198

PLACE: Haibargaon :: Nagaon (Assam)

DATE : The 11th.day of July,, 2022



Library Audit Report of
Mahesh Chandra Dev Goswami Library
Nowgong Girls' College

Year: July 2017 June 2018

Submitted by-

Dr. Kishore Kumar Sarmah
Librarian
Nowgong Girls' College



1. Collections-

No.	Type	Total
1	Total Collection	43213
2	Subject Books	38395
3	Reference Books	1361+3457=4818
4	Journals & Periodicals (J- 07 /P-14)	21
5	News Papers	07
6	Manuscripts	75
7	Bound Volumes	22
8	CDs/DVD	43
9	COHSSIP	528
10	North East Collection	511 + 21= 532
11	Rare Collection	351
12	Biography	221 + 2 = 223
13	Reports/Directory/Almanacs/Surveys/etc	161 + 1 =162
14	Sankardeva Collection	56+8=64
15	Rasanawali etc	277
16	Novels etc	313
17	Dictionaries	217 + 2 = 219
18	Encyclopaedias	363
19	Political figures	425
20	Natural Resource Management (NRM)	248
21	Ph. D Thesis	06
22	MRP Reports	15

Sl. No. 9-19 = 3457

2. Subject Wise Collection-

No.	Subject	Previous	Added	Reference	Added	Total
1	Assamese	5886	47	244	03	6180
2	Bengali	2493	15	120	01	2628
3	Economics	2299	43	119	02	2463
4	Education	2904	111	106	05	3126
5	English	4882	36	130	01	5049
6	Environmental Studies	319	25	00	00	344
7	Geography	2263	28	80	01	2372
8	Hindi	3636	163	60	07	3866
9	History	1949	60	82	02	2093
10	Mathematics	1725	01	31	00	1757
11	Philosophy	2557	86	82	02	2727
12	Political Science	3440	66	109	02	3617
13	Sanskrit	2617	22	168	01	2808
14	Statistics	485	00	03	00	488
15	Home Science	221	03	00	00	224
16	Computer Science	07	00	00	00	07
17	Botany	00	01	00	00	01
18	Zoology	00	02	00	00	02
19	Chemistry	00	01	00	00	01
20	Physics	00	02	00	00	02
		37683	712	1334	27	39756

Total text = 37683 + 712 = 38395

Total ref. = 1334 + 27 = 1361

G. Total = 39756



3. Library Holdings- (July 2017- June 2018)

Total : (787) from- 42426 to 43213

Sl. No.	Subjects	Text (Added)	Reference (Added)	Total
01	Assamese	47	03	50
02	Bengali	15	01	16
03	Economics	43	02	45
04	Education	111	05	116
05	English	36	01	37
06	Environmental Studies	25	00	25
07	Geography	28	01	29
08	Hindi	163	07	170
09	History	60	02	62
10	Home Science	03	00	03
11	Mathematics	01	00	01
12	Philosophy	86	02	88
13	Political Science	66	02	68
14	Sanskrit	22	01	23
15	Statistics	00	00	00
16	Encyclopaedia	00	00	00
17	Dictionary	02	00	02
18	Biography	02	00	02
19	North East	35	00	35
20	Novels	00	00	00
21	Rachanawali	00	00	00
22	Rules	01	00	01
23	Sankardev Collection	08	00	08
24	Botany	01	00	01
25	Zoology	02	00	02
26	Chemistry	01	00	01
27	Physics	02	00	02
		760	27	787

Total : (787) from 42426 to 43213



4. Total Number of Journals & Periodicals

No	Title	Category
1	Economic & Political Weekly	Periodical
2	Gariyoshi	Periodical
3	National Geographic	Periodical
4	Careers	Periodical
5	Down To Earth	Periodical
6	Outlook	Periodical
7	Desh	Periodical
8	Prantik	Periodical
9	Competition Refresher	Periodical
10	Priyo Sakhi	Periodical
11	Career Guide (Assamese)	Periodical
12	Barah Utharah (12/18-Assamese)	Periodical
13	Hariganddha	Periodical
14	Samakalin Sahitya Samachar	Periodical
15	University News	Journal
16	South Asia Politics	Journal
17	The Heritage	Journal
18	Prabuddha Bharata	Journal
19	Journal of Indian Art History Congress	Journal
20	The Indian Journal of Political Science	Journal
21	Samakalin	Journal

5. Total Number of News Paper

No	Name of the Paper	Language
1	Employment News	English
2	The Assam Tribune	English
3	The telegraph	English
4	Amar Asom	Assamese
5	Dainik Asom	Assamese
6	Sentinel	Hindi
7	Ananda Bazaar Patrika	Bengali



6. Issue & Return of Books: - Teachers

MONTH	ISSUE	RETURN
July	00	00
August	11	25
September	53	24
October	15	16
November	15	12
December	06	17
January	06	10
February	19	26
March	31	32
April	36	29
May	31	25
June	46	33

7. Issue & Return of Books: - Students

MONTH	ISSUE	RETURN
July	00	00
August	147	18
September	1010	1453
October	322	1275
November	899	899
December	230	153
January	178	247
February	392	179
March	810	555
April	1045	543
May	851	663
June	761	635



8. Number of Visitors:-

Month	Faculty Members	Students	Outsiders
July	13	56	191
August	81	4805	16
September	45	2137	02
October	08	2525	01
November	17	897	01
December	00	00	00
January	24	342	00
February	45	900	00
March	32	945	00
April	34	250	00
May	29	67	00
June	21	180	00

9. Number & Value of Reading Materials (July 2017 – June 2018)

Category	Existing		Newly Added/ Existing		Total	
	Number	Value	Number	Value	Number	Value
Text Books	39008	4607094.00	774	182866.00	39782	4789960.00
Reference Books	3417	1024769.00	14	23180.00	3431	1047949.00
e-books	07	--	00	--	07	--
Journals	07	4195.00	00	--	07	4195.00
Periodicals	14	14620.00	00	--	14	14620.00
CD/DVD	50	--	10	--	60	--
Manuscripts	75	--	--	--	75	--



10. Facilities available:-

- I Computerization and Administration of the library data entry is through SOUL soft ware and OPAC facility is available
- II Open Access System- This system helps the users to go directly to the library stacks and retrieve books of their choice.
- III Separate Reading Rooms for the teachers and the students: - The student's reading room is situated on the first floor and can accommodate 120 students whereas the reading room for the teachers is locate on the ground floor and it can accommodate 12 number of teachers
- IV Provision of clean toilets for the users of the library:- As being an education institution, care is taken to see that there is a provision for all the basic needs.
- V Reprographic Centre: - There is a Xerox facility where the students can have their materials Xeroxed.
- VI A Separate Corner for Journals, Periodicals & News Papers: - There are a number of Journals, Periodicals and Newspaper for the users and they can browse these reading materials as and when needed.
- VII Provision of separate corners for Manuscripts & Donated Books: - The library has a good collection of manuscripts where the students can have a look. As for the donated books there is a separate corner for these books.
- VIII Separate Library Notice board for the users along with a complaint box for the library users.
- IX OPAC is open to the users and they can browse for the presence or absence of a book
- X Library Cooperation is present with the library of Anandaram Dhekial Phookan (ADP) College





1. Library Infrastructure: the library has its own carpet area as follows:

- | | |
|------------------------------------|-------------|
| a. Length of the stack room/area | : 29.2 mts. |
| b. Length of the reading room/area | : 24.2 mts. |
| c. Breadth of both the rooms/areas | : 9.1 mts. |

2. The library has a sitting capacity as follows:

- | | |
|-------------|------------|
| a. Students | : 120 nos. |
| b. Teachers | : 12 nos. |

3. Services provided:

The library provides circulation, reference, OPAC and xeroxing services to the user. As the library is providing open access, the users are benefitted in retrieving the books from the stacks. The library is a member of INFLIBNET and as such its services are availed by the users of the library.

4. IT infrastructure:

The library has the following structures-

- | | |
|----------------------|-------------|
| a. Computers | : 2 nos. |
| b. Printers | : 1 no. |
| c. CC Camera | : 2 nos. |
| d. Software (SOUL) | : 1 no. |
| e. Internet facility | : available |

5. Maintenance of the users:

The library has weeded out the un-used books from the main stacks and placed it on the stacks provided separately. There is an entry register for the teachers and the students at the library. In addition to that, there is a defaulter register to keep track on the records of books lost or not returned to the library.

Observation and Suggestion

Following observation and suggestions were made by the members-

The library lacks enough reading space and proper furniture for the users

1. Stack guides should be provided so that the users can be directed to the source
2. More books and stacks should be procured for the library
3. More computers are needed and digitization work should be started

Dr. Bipul Malakar
Nowgong Girls' College

Ranjit Barua
Nowgong Girls' College

Piklee Buragohain
Nowgong Girls' College

Uday Bhan Bhagat
Nowgong Girls' College

Action taken and implemented:

Basing on the recommendation of the audit committee following actions have been taken-

1. Renovation work of the library has started
2. Stack guides were procured
3. Steps were taken to procure furniture
4. More number of books were procured





Library Audit Report of
Mahesh Chandra Dev Goswami Library
Nowgong Girls' College

Year: July 2018 June 2019

Submitted by-

Dr. Kishore Kumar Sarmah
Librarian
Nowgong Girls' College



I. Collections-

No.	Type	Total
1	Total Collection	43391
2	Subject Books	38554
3	Reference Books	1361 + 3476 = 4837
4	Journals & Periodicals (J- 06 /P-10)	16
5	News Papers	07
6	Manuscripts	75
7	Bound Volumes	22
8	CDs/DVD	43 + 17 = 60
9	COHSSIP	528
10	North East Collection	532 + 03 = 535
11	Rare Collection	351
12	Biography	223 + 4 = 227
13	Reports/Directory/Almanacs/Surveys/etc	162
14	Sankardeva Collection	64
15	Rasanawali etc	277 + 3 = 280
16	Novels etc	313 + 9 = 322
17	Dictionaries	217 + 2 = 219
18	Encyclopaedias	363
19	Political figures	425
20	Natural Resource Management (NRM)	248
21	Ph. D Thesis	06
22	MRP Reports	15

Sl. No. 9-19=3476



2. Subject Wise Collection-

No.	Subject	Previous	Added	Reference	Added	Total
1	Assamese	5933	25	255	00	6213
2	Bengali	2508	05	121	00	2634
3	Economics	2342	06	123	00	2469
4	Education	3015	18	116	00	3144
5	English	4918	17	131	00	5066
6	Environmental Studies	344	01	00	00	345
7	Geography	2291	11	80	00	2382
8	Hindi	3799	11	60	00	3870
9	History	2009	12	82	00	2103
10	Mathematics	1726	01	31	00	1758
11	Philosophy	2643	19	82	00	2744
12	Political Science	3506	15	109	00	3630
13	Sanskrit	2639	09	168	00	2816
14	Statistics	485	00	03	00	488
15	Home Science	224	03	00	00	227
16	Computer Science	07	00	00	00	07
17	Botany	01	01	00	00	02
18	Zoology	02	02	00	00	06
19	Chemistry	01	01	00	00	02
20	Physics	02	02	00	00	04
		38395	159	1361	00	39915

Total text = 38395 + 159 = 38554

Total ref. = 1361 + 00 = 1361

G. Total = 39915



3. Library Holdings- (July 2018- June 2019)
Total : (178) from- 43213 to 43391

Sl. No.	Subjects	Text (Added)	Reference (Added)	Total
01	Assamese	25	00	25
02	Bengali	05	00	05
03	Economics	06	00	06
04	Education	18	00	18
05	English	17	00	17
06	Environmental Studies	01	00	01
07	Geography	11	00	11
08	Hindi	11	00	11
09	History	12	00	12
10	Home Science	03	00	03
11	Mathematics	01	00	01
12	Philosophy	19	00	19
13	Political Science	15	00	15
14	Sanskrit	09	00	09
15	Statistics	00	00	00
16	Encyclopaedia	00	00	00
17	Dictionary	02	00	02
18	Biography	04	00	04
19	North East	03	00	03
20	Novels	07	00	07
21	Rachanawali	03	00	03
22	Rules	00	00	00
23	Sankardev Collection	00	00	00
24	Botany	01	00	01
25	Zoology	02	00	02
26	Chemistry	01	00	01
27	Physics	02	00	02
		178	00	178



4. Total Number of Journals & Periodicals

No	Title	Category
1	Economic & Political Weekly	Periodical
2	Gariyoshi	Periodical
3	National Geographic	Periodical
4	Career Guide (Assamese)	Periodical
5	Down To Earth	Periodical
6	Outlook	Periodical
7	Desh	Periodical
8	Prantik	Periodical
9	Competition Refresher	Periodical
10	Priyo Sakhi	Periodical
11	University News	Journal
12	South Asia Politics	Journal
13	The Heritage	Journal
14	Prabuddha Bharata	Journal
15	The Indian Journal of Political Science	Journal
16	Swarnalipi	Journal

5. Total Number of News Paper

No	Name of the Paper	Language
1	Employment News	English
2	The Assam Tribune	English
3	The telegraph	English
4	Amar Asom	Assamese
5	Dainik Asom	Assamese
6	Sentinel	Hindi
7	Ananda Bazaar Patrika	Bengali



6. Issue & Return of Books: - Teachers

MONTH	ISSUE	RETURN
July	00	00
August	90	43
September	67	38
October	18	33
November	13	44
December	22	53
January	24	32
February	29	25
March	20	44
April	21	32
May	20	53
June	35	35

7. Issue & Return of Books: - Students

MONTH	ISSUE	RETURN
July	130	10
August	1549	712
September	1233	931
October	727	951
November	666	962
December	362	1081
January	207	544
February	670	453
March	903	825
April	780	704
May	687	718
June	370	386



8. Number of Visitors:-

Month	Faculty Members	Students	Outsiders
July	00	55	154
August	38	4259	21
September	26	4211	01
October	25	2705	01
November	28	1170	02
December	59	214	09
January	77	417	13
February	67	1847	03
March	50	1878	03
April	31	362	06
May	31	153	00
June	19	366	14

9. Number & Value of Reading Materials (July 2018 – June 2019)

Category	Existing		Newly Added/ Existing		Total	
	Number	Value	Number	Value	Number	Value
Text Books	39782	4789960.00	165	18296.00	39947	4808256.00
Reference Books	3431	1047949.00	13	10200.00	3444	1058149.00
e-books	07	--	--	--	07	--
Journals	07	15620.00	--	--	06	15620.00
Periodicals	14	13159.00	--	--	10	13159.00
CD/DVD	60	--	--	--	60	--
Manuscripts	75	--	--	--	75	--
e-journals	-	-	06	-	06	-
KOHA	-	-	01	99120	01	99120.00
D-Space	-	-	01	44480	01	44480.00



10. Facilities available:-

- I Computerization and Administration of the library data entry is through SOUL soft ware and OPAC facility is available
- II Open Access System- This system helps the users to go directly to the library stacks and retrieve books of their choice.
- III Separate Reading Rooms for the teachers and the students: - The student's reading room is situated on the first floor and can accommodate 120 students whereas the reading room for the teachers is locate on the ground floor and it can accommodate 12 number of teachers
- IV Provision of clean toilets for the users of the library:- As being an education institution, care is taken to see that there is a provision for all the basic needs.
- V Reprographic Centre: - There is a Xerox facility where the students can have their materials Xeroxed.
- VI A Separate Corner for Journals, Periodicals & News Papers: - There are a number of Journals, Periodicals and Newspaper for the users and they can browse these reading materials as and when needed.
- VII Provision of separate corners for Manuscripts & Donated Books: - The library has a good collection of manuscripts where the students can have a look. As for the donated books there is a separate corner for these books.
- VIII Separate Library Notice board for the users along with a complaint box for the library users.
- IX OPAC is open to the users and they can browse for the presence or absence of book- assistance
- X Library Cooperation is present with the library of Anandaram Dhekial Phookan (ADP) College

Library Audit Report-2018-2019



1. Know your Library :

1	Name of the Parent institution	Nowgong Girls' College
2	Name of the Library	Maresh Chandra Dev Goswami Library
3	Year of establishment	1962
4	Location at the present building	14 th September 1987
5	Length of - a) Librarian's chamber and adjacent areas b) Stack area: c) Student's Reading Room d) Digital corner e) Old Stock Room	4791.5 sq.ft 1507 sq.ft 1327 sq.ft 900 sq.ft 855 sq.ft 202.5 sq.ft
6	Opening & closing hours	9.30 AM to 4.30 PM
7	Working days of the library	6 days in a week
8	Total number of rooms/Hall	2 halls
9	Total number of staff	3 (2 permanent & 1 contractual)
10	Sitting capacity	56 students & 10 teachers
11	Mode of Access	Open Access
12	Classification system	Dewey Decimal Classification
13	Software used Remote Access	KOHA D-Space (ngc.digitallibrary.co.in)
14	Holdings a) Books b) Journals / Periodicals c) Newspaper d) Ph.D Thesis	43391 16 vols. 7 nos. 06

2. IT infrastructure:

No	Particulars	Remarks
1	Computers	20
2	Printers	2
3	Barcode Printer	1
4	Scanners	2
5	Barcode Scanners	2
6	CC Camera	2
7	Bandwidth of Internet	Above 50mbps

3. Services & Facilities:



The library provides:-

- ✓ Circulation, Reference and Reprographic services
- ✓ As the students hail from economically weaker section, more books are provided till the completion of their examinations.
- ✓ Large number of question papers, manuscripts, college magazines, teacher's publication, college publications, thesis, minor research projects etc. have been uploaded with the help of D-space for remote access.
- ✓ The library is a member of N-List and the users are availing its service.
- ✓ As the library has its own Wi-Fi, users are benefitted from its internet facility.

4. Maintenance of the Library:

The library has at present 3 number of staff who looks after the library and all possible assistance is provided to the users. The library is maintaining the following records for its smooth function and maintenance-

Attendance register	Teachers
Attendance register	Students
Attendance register	Outside visitors
Defaulter register	Students

The defaulter register records the name of the students who have defaulted and are late in returning the books. It also records the number of books that are to be returned to the library. Books tend to get damaged or soiled, and they are withdrawn and their book cards are kept. As regard to un-used or obsolete books they are withdrawn from the main stacks and kept at a separate room where it can be browsed by the users.

Observation, Comments and Suggestions

The undersigned members have under taken the job of observing some of the house keeping operations. Following observation and suggestions have been put forward by them-

1. Stock and Collection:

Observation: the library has a good collection of information sources covering all the subjects.

Comment/Suggestion: The library has been procuring books for its readers but it is recommended that more reading materials should be procured.

2. Physical facilities:

Observation: the library has developed in its physical facilities such as sitting capacity, ventilation and carpeting and tiling of the library.

Comments/Suggestion: Keeping in mind the user's need proper ventilation and lights, increased sitting capacity of the reading room with comfortable chairs and tables, increase in stack area, tiles and carpeting of the floor has been done but it is recommended that more space is required for the teachers' reading room.

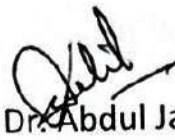
3. Digital Library and IT infrastructure:

Observation: It has been seen that there is a digital corner for the users where information sources are uploaded for the users.

Comments/Suggestions: the users especially the students are benefited with the uploading of the question papers where they can browse from their home.



Ranjit Barua
Coordinator, IQAC
Nowgong Girls' College



Dr. Abdul Jalil
Librarian (Associate)
Rupahi College, Rupahi



Dr. Manoj Kumar Chutia
Nowgong Girls' College



Dr. Uday Bhan Bhagat
Nowgong Girls' College



Action Taken:

Following actions were taken basing on the recommendation:

- I. More number of reading materials were added to the collection
- II. Plans were there to increase the area of the library
- III. More information sources have been uploaded for the users





Library Audit Report of
Mahesh Chandra DevGoswami Library
Nowgong Girls' College

Session: July 2019-June 2020

Submitted by -

Dr. Kishore Kumar Sarmah

Librarian
Nowgong Girls'College



1. Collection: 2019-2020

Sl. No.	Type	Total
1	Total Collection	45364
2	Books on Subject	41640
3	Reference (Subject + Sl. 9 to 20)	155 + 3569 = 3724
4	Journals & Periodicals (J-6/P-10)	16
5	News Papers	07
6	Manuscripts	75
7	Bound Volumes	22
8	CD / DVD	60
9	COHSSIP	528
10	North East Collection	564
11	Rare Collection	351
12	Biography	232
13	Reports, Rules etc	162
14	Shankardeva Collection	64
15	Rasanawali	321
16	Novels	322
17	Dictionaries	219
18	Encyclopaedias	363
19	Political Figures	425
20	Religion	18
21	Natural Resource Management	248
22	Ph.D Thesis	08
23	MRP Reports	14

Sl. No. 9-20 = 3569



2. Subject Wise Collection:

No	Subject	Previous	Added	from Ref	Ref	Total
1	Assamese	5958	48	258	20	6261
2	Bengali	2513	388	00	11	3022
3	Economics	2348	101	00	08	2572
4	Education	3033	41	87	12	3190
5	English	4935	57	146	12	5123
6	Environmental Studies	345	00	00	00	345
7	Geography	2302	162	00	10	2442
8	Hindi	3810	01	102	22	3871
9	History	2021	20	47	10	2123
10	Mathematics	1727	149	15	06	1907
11	Philosophy	2662	02	67	11	2746
12	Political Science	3521	107	371	16	3737
13	Sanskrit	2648	04	20	05	2820
14	Statistics	485	13	00	00	498
15	Home Science	227	51	00	00	278
16	Computer Science	07	01	00	00	08
17	Botany	02	212	00	03	217
18	Zoology	04	85	00	03	92
19	Chemistry	02	244	00	03	249
20	Physics	04	287	00	03	294
		38554	1973	1113	155	41795

Text 39769 + 1871 = 41640

Reference 155

- Some books have been shifted from the reference section to the main stack (1113)



3. Journal & Periodicals

No	Title	Category
1	Prantik	Periodical
2	Gariyoshi	Periodical
3	PriyoSakhi	Periodical
4	Career Guide (Assamese)	Periodical
5	Outlook	Periodical
6	Desh	Periodical
7	National Geographic	Periodical
8	Competition Refresher	Periodical
9	Careers 360	Periodical
10	Down to Earth	Periodical
11	Economic and Political Weekly	Periodical
12	Dream 2047	Journal
13	The Journal of Political Science	Journal
14	University News	Journal
15	South Asia Politics	Journal
16	Aitihya: The Heritage	Journal
17	Swarnalipi	Journal

4. News Paper

No	Name of the Paper	Language
1	Employment News	English
2	The Assam Tribune	English
3	The Telegraph	English
4	Amar Asom	Assamese
5	DainikAsom	Assamese
6	Sentinel	Hindi
7	Ananda Bazaar Patrika	Bengali



5. Issue & Return of Books- Faculty Members

Month	Issue	Return
July	13	24
August	11	02
September	44	24
October	11	12
November	35	63
December	27	52
January	21	23
February	39	34
March	22	21
April	22	34
May	10	16
June	00	00

6. Issue & Return of Books – Students

Month	Issue	Return
July	29	20
August	12	12
September	80	50
October	85	296
November	401	406
December	393	335
January	575	422
February	410	498
March	315	386
April	241	237
May	274	111
June	00	00



7. Number of Visitors-

Month	Faculty Members	Students	Outside Visitors
July	00	36	135
August	00	38	26
September	37	80	11
October	78	102	17
November	98	580	16
December	99	567	04
January	122	503	02
February	103	757	17
March	80	486	02
April	125	186	00
May	20	13	00
June	00	00	00

8. Number & value of the Reading Materials (July 2019-June2020)

Category	Existing		Newly added/ Existing		Total	
	Number	Value	Number	Value	Number	Value
Text Books	39947	4808256	1818	421745	41765	5230001.00
Reference Books	3444	1058149	155	78255	3599	1136404.00
e-books	07	--	80	--	87	--
Journals	06	15620	--	--	06	15620.00
Periodicals	10	13159	--	--	10	13159.00
CD/DVD	60	--	--	--	60	--
Manuscripts	75	--	-	-	75	--
e-journals	06	-	05	-	11	--
KOHA (ver.-20.2)	01	99120	--	--	01	99120.00
D-Space (ver.- 6.3)	01	44480	--	--	01	44480.00



9. Facilities available-

- i. The library practice Open Access System which helps the users to go directly to the stack to retrieve books of their choice
- ii. There is a separate reading room both for the teachers and the students. A total of 140 students can be accommodated in the reading room. The faculty members can browse the reading materials at the teacher's reading room
- iii. A separate corner is there for manuscripts, novels and other reference materials
- iv. Xerox facility is available in the library so that the students can have their materials xeroxed
- v. There is a separate digital corner at the library where the users can browse materials that are uploaded in the d-space
- vi. The library has KOHA software for entry of books
- vii. There is a provision of clean toilet facilities
- viii. A separate notice board and complaint box is available for the users

Library Audit Report: 2019-2020



1. Library Staff and working hours:

- a. Staff : 3 nos. (1 professional & 2 non-professional)
- b. Working hours : 9.30 Am to 4:30 PM

2. Physical Structure:

- The library is housed in a 2 storied building
- The ground floor comprises the librarian's chamber, stack room, Reference and the circulation section
- The first floor comprises the reading room of the students
- Digital section is placed on the first floor

3. IT infrastructure:

No	Particulars	Remarks
1	Computers	20
2	Printers	2
3	Barcode Printer	1
4	Scanners	2
5	Barcode Scanners	2
6	CC Camera	2
7	Bandwidth of Internet	Above 50mbps

4. Services & Facilities:

The library provides-

- ✓ Circulation, Reference and Reprographic services
- ✓ As the students hail from economically weaker section, more books are provided till the completion of their examinations.
- ✓ Large number of question papers, manuscripts, college magazines, teacher's publication, college publications, thesis, minor research projects, e-books and e-journals etc. have been uploaded with the help of D-space for remote access (ngc.digitallibrary.co.in)
- ✓ The library is a member of N-List and the users are availing the services provided by INFLIBNET.
- ✓ As the library has its own Wi-Fi, users are benefitted from its internet facility.

5. Maintenance of the Library:

The library staff looks after the workings of the library and all possible assistance is provided to the users. The library is maintaining the following records for its smooth function -

Daily Attendance register	Teachers
Daily Attendance register	Students
Daily Attendance register	Outside visitors
Defaulter register	Students

The defaulter register records the name of the students who have defaulted it also records the number of books that are to be returned to the library. Books tend to get damaged or soiled, and they are withdrawn, and their book cards are kept. As regard to un-used or obsolete books they are withdrawn from the main stacks and kept at a separate room located at the first floor for further reference.

Observation, Comments and Suggestions

Following observation and suggestions have been put forward by the members-

1. Book Stock and Collection:

Observation: the library has a good collection of books both text and reference covering all the subjects.

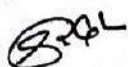
Comment/Suggestion: The library has been procuring books for its readers but it is recommended that more course related reading materials are needed.

2. Digital Library and IT infrastructure:

Observation: it has been seen that there is a digital corner for the users where information sources are uploaded for the users.

Comments/Suggestions: the users especially the students are benefited with the uploading of the question papers where they can browse from their home.

3. The library has a rich collection of manuscripts whose information should be provided not only to the users of this library but to the PG students of other colleges also.



Dr. Sanjita Singha
Nowgong Girls' College

Sanchita Bora

Dr. Sanchita Bora
Nowgong Girls' College



Dr. Bipul Malakar
Nowgong Girls' College



Recho Benjamin Teron
Nowgong Girls' College



Action Taken

Following actions were taken and implemented-

1. Formal MOUs were signed with the neighbouring colleges and this will lead to exchange of information.
2. Steps were taken to add more information sources to the collection and
3. Under the RUSA grant more books were procured.





Library Audit Report of
Mahesh Chandra Dev Goswami Library
Nowgong Girls' College

Session: July 2020-June 2021

Submitted by –

Dr. Kishore Kumar Sarmah

Librarian

Nowgong Girls' College



1. Collection: 2020-2021

Sl. No.	Type	Total
1	Total Collection	46281
2	Books on Subject	42555
3	Reference (Subject + Sl. 9 to 20)	$155 + 3571 = 3726$
4	Journals & Periodicals (J-4/P-10)	14
5	News Papers	07
6	Manuscripts	75
7	Bound Volumes	22
8	CD / DVD	60
9	COHSSIP	528
10	North East Collection	564
11	Rare Collection	351
12	Biography	232
13	Reports, Rules etc	162
14	Shankardeva Collection	64
15	Rasanawali	321
16	Novels	322
17	Dictionaries	219
18	Encyclopaedias	363
19	Political Figures	425
20	Religion	$18 + 2 = 20$
21	Natural Resource Management	248
22	Ph.D Thesis	08
23	MRP Reports	14

Sl. No. 9-20 = 3571

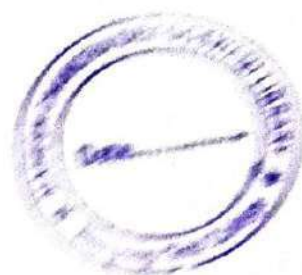


2. Subject Wise Collection:

No	Subject	Previous	Added	Ref	Total
1	Assamese	6264	52	20	6336
2	Bengali	2901	00	11	2912
3	Economics	2449	16	08	2473
4	Education	3161	12	12	3185
5	English	5138	12	12	5162
6	Environmental Studies	345	00	00	345
7	Geography	2464	178	10	2652
8	Hindi	3913	00	22	3935
9	History	2088	15	10	2113
10	Mathematics	1891	00	06	1897
11	Philosophy	2731	05	11	2747
12	Political Science	3999	196	16	4211
13	Sanskrit	2672	00	05	2677
14	Statistics	498	05	00	503
15	Home Science	278	00	00	278
16	Computer Science	08	00	00	08
17	Botany	214	106	03	323
18	Zoology	89	102	03	194
19	Chemistry	246	107	03	356
20	Physics	291	109	03	403
		41640	915	155	42710

Text $41640 + 915 = 42555$

Reference 155



3. Journal & Periodicals

No	Title	Category
1	Prantik	Periodical
2	Gariyoshi	Periodical
3	Priyosakhi	Periodical
4	Career Guide (Assamese)	Periodical
5	Outlook	Periodical
6	Desh	Periodical
7	National Geographic	Periodical
8	Competition Refresher	Periodical
9	Down to Earth	Periodical
10	Economic & Political Weekly	Periodical
11	University News	Journal
12	South Asia Politics	Journal
13	Aitihiya: The Heritage	Journal
14	Swarnalipi	Journal

4. News Paper

No	Name of the Paper	Language
1	Employment News	English
2	The Assam Tribune	English
3	• The Telegraph	English
4	Amar Asom	Assamese
5	Dainik Asom	Assamese
6	Sentinel	Hindi
7	• Ananda Bazaar Patrika	Bengali
8	The Hindu	English

- Supply stopped temporarily due to Covid both Newspapers and some journals



5. Issue & Return of Books- Faculty Members

Month	Issue	Return
July	13	14
August	11	02
September	44	24
October	11	22
November	35	63
December	27	52
January	21	23
February	39	34
March	22	21
April	22	34
May	10	16
June	00	00

6. Issue & Return of Books – Students

Month	Issue	Return
July	29	20
August	12	12
September	80	50
October	88	296
November	401	406
December	393	335
January	575	422
February	410	498
March	315	386
April	241	237
May	274	111
June	00	00



7. Number of Visitors-

Month	Faculty Members	Students	Outside Visitors
July	00	36	00
August	00	38	00
September	37	78	00
October	78	102	52
November	98	580	52
December	99	567	35
January	103	757	43
February	122	503	48
March	80	486	58
April	125	186	46
May	13	20	00
June	00	00	00



8. Number & value of the Reading Materials (July 2020 to June 2021)

Category	Existing		Newly added/ Existing		Total	
	Number	Value	Number	Value	Number	Value
					42680	5235001
Text Books	41765	5230001	915	5000		
Reference Books	3599	1136404	2	-	3601	1136404
e-books	87	-	59	--	146	-
Journals	06	15620	2	840	06	15620
Periodicals	10	13159	-	-	11	13159
CD/DVD	60	--	-	-	60	-
Manuscripts	75	--	-	-	75	-
KOHA (ver.-20.2)	01	99120	-	-	01	99120
D-Space (ver.- 6.3)	01	44480			01	44480
e-journals	11	-	4	--	15	-



9. Facilities available-

- i. The library practice Open Access System which helps the users to go directly to the stack to retrieve books of their choice
- ii. There is a separate reading room both for the teachers and the students. A total of 56 students can be accommodated in the reading room. A total of 10 faculty members can browse the reading materials at the teacher's reading room
- iii. A separate corner is there for manuscripts, novels and other reference materials
- iv. Xerox facility is available in the library so that the students can have their materials xeroxed
- v. There is a separate digital corner at the library where the users can browse materials that are uploaded in the d-space. Question papers from 2016 to 2019 have been uploaded till date. A total of 20 manuscripts belonging to Sachipat and Tula pat have been uploaded.
- vi. The library has KOHA software for entry of books
- vii. There is a provision of clean toilet facilities
- viii. A separate notice board and complaint box is available for the users

Library Audit Report-2020-2021



A. Library at a glance :

1	Name of the Parent institution	Nowgong Girls' College
2	Name of the Library	Mahesh Chandra Dev Goswami Library
3	Year of establishment	1962
4	Location at the present building	14 th September 1987
5	Length of - a) Librarian's chamber and adjacent areas b) Stack area: c) Student's Reading Room d) Digital corner e) Old Stock Room	4791.5 sq.ft 1507 sq.ft 1327 sq.ft 900 sq.ft 855 sq.ft 202.5 sq.ft
6	Opening & closing hours	9.30 AM to 4.30 PM
7	Working days of the library	6 days in a week
8	Total number of rooms/Hall	2 halls
9	Total number of staff	3 at present
10	Sitting capacity	56 students & 10 teachers
11	Mode of Access	Open Access
12	Classification system	Dewey Decimal Classification
13	Software used Remote Access	KOHA D-Space (ngc.digitallibrary.co.in)
14	Holdings a) Books b) Journals / Periodicals c) Newspaper d) Ph.D. Thesis	46281 14 vols. 7 nos. 08

B. IT infrastructure:

No	Particulars	Remarks
1	Computers	20
2	Printers	2
3	Barcode Printers	1
4	Scanners	2
5	Barcode Scanners	2
6	CC Camera	2
7	Bandwidth of Internet	Above 50mbps

C. Services Provided:

The library is providing circulation, reference and reprographic services to its users. As most of the students hail from economically weaker section, the library has tried to provide books to those needy students till the completion of their examinations. With the development of IT, the library has a total of 20 computers where 16 are for the students and 4 are used for house keeping operations. Till now quite a good number of question papers, manuscripts, college magazines, teacher's publication, college publications, thesis, minor research projects etc. have been uploaded with the help of D-space. The library is a member of N-List and it has been rendering the facilities that can be had from INFLIBNET as the library has its own Wi-Fi, users are benefitted from its internet facility.

C. Maintenance of the Library:

The library has at present 3 number of staff who looks after the library and all possible assistance is provided to the users. The library is maintaining the following records for its smooth function and maintenance-

Attendance register	Teachers
Attendance register	Students
Attendance register	Outside visitors
Defaulter register	Students

The defaulter register records the name of the students who have defaulted and are late in returning the books. It also records the number of books that are to be returned to the library. Books tend to get damaged or soiled, and they are withdrawn and their book cards are kept. As regard to un-used or obsolete books they are withdrawn from the main stacks and kept at a separate room where it can be browsed by the users.

Observation, Comments and Suggestions

Library Audit has come to occupy an important place as it reflects the workings of a library. The undersigned members have under taken the job of observing some of the house keeping operations. Following observation and suggestions have been put forward by the following members-

1. Stock and Collection Development:

Observation: the library has got quite a good collection of reading materials covering all the subjects and streams

Comment/Suggestion: The library has been procuring books for its readers but due to Covid Pandemic, no reading materials have been procured. Hence it is recommended that more reading materials should be procured.

2. Physical facilities:

Observation: the library has developed much regarding its physical facilities such as sitting capacity, ventilation and stack area.



Comments/Suggestion: more space has been created at the stack area, librarian's chamber and its adjacent areas. Keeping in mind the needs of the users, facilities such as proper ventilation, lights and increased sitting capacity of the reading room with comfortable chairs and tables, increase in stack area, tiles and carpeting of the floor has been done. It has been recommended that more space is required for the teachers' reading room.

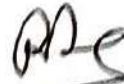
3. Digital Library and IT Infrastructure;

Observation: It has been seen that there is a digital corner for the users where information sources are uploaded for the users.

Comments/Suggestions: with the help of the IT infrastructure present and provided by the library, the users especially the students were benefited with the uploading of the question papers where they can browse from their home.



Dr. Abdul Jalil
Librarian
Rupahi College, Rupahi



Ranjit Barua
Coordinator, IOAC
Nowgong Girls' College



Dr. Uday Bhan Bhagat
Nowgong Girls' College



Munin Borah
Nowgong Girls' College



Action taken and Implemented:

- 1) Plans were taken to procure more books and in this regard book lists were prepared, and teachers were asked to provide such lists
- 2) With the help of D-Space more reading materials were uploaded and link (ngc.digitallibrary.co.in) was provided to the users for remote access
- 3) The college has signed formal MOUs with other neighbouring colleges and institutions so that exchange of information can take place
- 4) Additional furniture has been procured and expansion of the stack area, tiling and carpeting of the floors were done to provide a user friendly and congenial atmosphere
- 5) More number of computers were provided for the user community.
- 6) Procurement of more number of stacks were done to keep the books





Audit Report of
Mahesh Chandra Dev Goswami Library
Nowgong Girls' College

Session: 2021-2022

Submitted by Dr. Kishore Kumar Sarmah
Librarian
Nowgong Girls' College



1. Bird's eye view of the Library:

1	Name of the Parent institution	Nowgong Girls' College
2	Name of the Library	Mahesh Chandra Dev Goswami Library
3	Year of establishment	1962
4	Location at the present building	14 th September 1987
5	Length of - a) Librarian's chamber and adjacent areas b) Stack area: c) Student's Reading Room d) Digital corner e) Old Stock Room	4791.5 sq.ft 1507 sq.ft 1327 sq.ft 900 sq.ft 855 sq.ft 202.5 sq.ft
6	Opening & closing hours	9.30 AM to 4.30 PM
7	Working days of the library	6 days in a week
8	Total number of rooms/Hall	2 halls
9	Total number of staff	3 at present
10	Sitting capacity	56 students & 10 teachers
11	Mode of Access	Open Access System
12	Classification system	Dewey Decimal Classification
13	Software used Remote Access	KOHA D-Space (ngc.digitallibrary.co.in)
14	Holdings a) Text Books b) Reference Books b) Journals & Periodicals c) Newspaper d) Ph.D Thesis	43574 vols. 3730 12 nos. 08 08



2. Collection: 2021-2022

No.	Type	Total
1	Total Collection	47304
2	Books on Subject	43574
3	Reference (Subject + Sl. 9-20)	3730
4	Journals & Periodicals (J-5 / P-7)	12
5	News Papers	08
6	Manuscript	75
7	Bound Volumes	22
8	CD/DVD	60
9	COHSSIP	528
10	North East Collection	564
11	Rare Collection	351
12	Biography	232
13	Reports, Rules Etc	162
14	Shankardeva Collection	64
15	Rasanawali	321
16	Novels	322 + 4 = 326
17	Dictionaries	219
18	Encyclopaedias	363
19	Political Figures	425
20	Religion	20
21	Natural Resource Management (NRM)	248
22	Ph.D thesis	08
23	MRP Reports	14

Sl. No. 9-20 = 3575

Subject Ref. = 155

3730

(Previous + Added) 42554+1020 = 43574



3. Subject Wise Collection:

No.	Subject	Previous	Added	Ref	Total
1	Assamese	6293	208	20	6521
2	Bengali	3011	05	11	3027
3	Economics	2580	157	08	2745
4	Education	3190	29	12	3231
5	English	5123	133	12	5268
6	Environmental Studies	345	10	00	355
7	Geography	2610	47	10	2667
8	Hindi	3849	38	22	3909
9	History	2128	60	10	2198
10	Mathematics	1901	31	06	1938
11	Philosophy	2740	20	11	2771
12	Political Science	3917	201	16	4134
13	Sanskrit	2815	08	05	2828
14	Statistics	503	05	00	508
15	Home Science	278	20	00	298
16	Computer Science	08	00	00	08
17	Botany	320	10	03	333
18	Zoology	191	15	03	209
19	Chemistry	352	12	03	367
20	Physics	400	11	03	414
		42554	1020	155	43729



4. Journals & Periodicals

No.	Title	Category
1	University News	Journal
2	Aitihya: The Heritage	Journal
3	Swarnalipi	Journal
4	Samakalin Bharatia Sahitya	Journal
5	Indian Literature	Journal
6	Economic and Political Weekly	Periodicals
7	Outlook	Periodicals
8	Gariyoshi	Periodicals
9	Prantik	Periodicals
10	PriyoSakhi	Periodicals
11	Competetion Refresher	Periodicals
12	Down to Earth	Periodicals

5. News Paper

No.	Name of the Paper	Language
1	The Telegraph	English
2	The AssamTribue	English
3	The Hindu	English
4	Employment News	English
5	Amar Asom	Assamese
6	Dainik Asom	Assamese
7	Sentinel	Hindi
8	Ananda Bazaar Patrika	Bengali



6. Issue & Return of Books

Month	Teachers		Students	
	Issue	Return	Issue	return
July	05	10	227	195
August	29	20	153	114
September	41	54	178	391
October	22	72	295	357
November	29	36	691	631
December	14	16	205	492
January	32	49	201	279
February	08	36	231	177
March	30	17	221	181
April	11	218	99	265
May	33	76	679	381
June	40	44	239	177

7. Number of visitors

Month	Teachers	Students	Outside Visitors
July	22	184	09
August	23	170	23
September	71	256	35
October	90	1089	15
November	112	2033	02
December	90	1387	240
January	77	1251	53
February	79	1081	71
March	102	684	98
April	105	703	17
May	64	2156	27
June	109	942	13



8. Number and Value of the Reading Materials

Category	Existing		Newly added		Total	
	Number	Value	Number	Value	Number	Value
Text Books	42680	5235001	1020		43700	
Reference & Other Books	3601	1136404	03	-	3604	1136404
e-books	146	-	05	-	151	-
Journals	05	15620	-	-	05	15620
Periodicals	11	13159	-	-	11	13159
CD/DVD	60	-	-	-	60	-
Manuscripts	75	-	-	-	75	-
KOHA	01	99120	-	-	01	99120
D-Space	01	44480	-	-	01	44480
e-journals	15	-	-	-	15	-

9. IT infrastructure:

No	Particulars	Remarks
1	Computers	20
2	Printers	2
3	Barcode Printers	1
4	Scanners	2
5	Barcode Scanners	2
6	CC Camera	2
7	Bandwidth of Internet	Above 50mbps

10. Services Provided:

Circulation, Reference and Reprographic services are some of the services provided to the users. As most of the students hail from economically weaker section, the library has tried to provide books to those needy students till the completion of their examinations. With the development of IT, the library has a total of 20 computers where 16 are for the students and 4 are used for housekeeping operations. Till now quite a good number of question papers, manuscripts, college magazines, teacher's publication, college publications, thesis, minor research projects etc. have been uploaded with the help of D-space. The library is a member of N-List and it has been rendering the facilities that can be had from INFLIBNET as the library has its own Wi-Fi, users are benefitted from its internet facility.

(Date.....)

as proper ventilation, lights and increased sitting capacity of the reading room with comfortable chairs and tables, increase in stack area, tiles and carpeting of the floor has been done. It has been recommended that more space is required for the teachers' reading room so that they can further enhance their research work.

3. Digital Library and IT infrastructure:

Observation: there is a digital corner for the users where resources are uploaded for the users and they can browse the information with the help of IT

Comments/Suggestions: with the help of IT infrastructure, the users were benefited. Especially with the uploading of the question papers they can browse the information from their home. Furthermore, the old college magazines are a great source of information on the history of the college and as such the new users can have ample knowledge on the past history of the college. With the help of D-space the users were benefitted to a greater extend in regard to manuscripts, question papers, college and teacher's publication.



(Dr. Bipul Malakar)
Nowgong Girls' College



(Dr. Rita Rani Dey)
Nowgong Girls' College



(Dr. Nazneen Akhtar)
Nowgong Girls' College



(Dr. Narayan Nayak)
Nowgong Girls' College



Action taken and implemented

1. Plans were there to procure more books including books on competition examination
2. Link was provided for remote access through D-space (ngc.digitallibrary.co.in)
3. More information resources were uploaded for the students
4. Barcoding of books were done for easy retrieval
5. Students were encouraged to use the computers to browse their source of information